



## Gloucester County Sheriff's Office

# Annual Report 2013

Issue Date April 2014

## Sheriff's Page



**Sheriff  
Darrell W. Warren, Jr.**

The Gloucester County Sheriff's Office is a full service agency dedicated to ensuring the public safety for all citizens and visitors, as well as the protection of all property in Gloucester County, Virginia.

The office is directed by Sheriff Darrell W. Warren, Jr. Sheriff Warren was appointed in February of 2012, and was elected to the position by the people of Gloucester County in November, 2012. Sheriff Warren has been a sworn member of the Sheriff's Office since 1991, rising through the ranks to his current position. Sheriff Warren is a graduate of the FBI National Academy and University of Richmond Professional Executive Leadership School. Sheriff Warren has been at the command level for fourteen-years.

He leads an agency with eighty three full-time sworn officers, eleven full-time civilian dispatchers, six support staff, seven sworn auxiliary deputies, two part time court security and civil processors and two medical staff members.

Sheriff Warren is responsible for creating and managing the department's seven million dollar operating budget.

The estimated county population in 2013 is forty thousand.

Under Sheriff Warren's leadership, the Corrections Division successfully completed an exclusive audit hosted by the Virginia Department of Corrections. The DOC inspection resulted in a compliance rating of one hundred percent. Again this process serves to ensure citizens of fair and consistent treatment of inmates within our facility.

The Gloucester Sheriff's Office also continues to maintain its Accreditation Standard. This is a process that must be completed every year with proofs of compliance to the one hundred and eighty seven standards set forth by the Virginia Law Enforcement Professional Standards Commission.





## GCSO Annual Report 2013

### Command Staff

The Sheriff's Staff consists of one-Chief Deputy and four divisional Captains. The staff members are directly responsible for the implementation, management, and direction of the Sheriff's mission statement, community goals, and daily operations of the office and its employees to insure fair, efficient and professional service for every citizen.

The Chief Deputy manages all divisions and is accountable directly to the Sheriff for all budgetary, personnel, policy and program matters.

Division Captains include Law Enforcement, Corrections and Courts, Administration and Training and Communications and Technology.

Each Divisional Captain directly and indirectly manages through a series of Lieutenants and Sergeants. Each is directly responsible for their divisions daily mandates for service.

Their duties include budget management, policy reviews and adherence, equipment review and maintenance and professional standards. Furthermore, each Captain is responsible for perpetuating the agencies positive relationship with the county serving in a variety of professional committees within county government and also within the private sector.

Each member of the Command Staff including the Sheriff, is also expected to serve in a volunteer and civic capacity, to serve as contributing members within the community and also as mentors for our counties adolescents.

The Sheriff's Command Staff serve in various local governing bodies such as the Gloucester County Public Schools Leadership and Safety Teams and Policy and Management Teams, Green Governing Initiative and the Middle Peninsula Community Services Board.

They serve as Rotarians, Ruritans, Masons, members of the Chamber of Commerce and the Moose Lodge.

The Command Staff members also maintain professional membership in a variety of groups to include the Federal Bureau of Investigations (FBI) National Academy Graduates, Professional Executive Leadership School (PELS) at the University of Richmond, Hampton Roads Chiefs and Sheriff's group, National Sheriff's Association, Virginia Sheriff's Association, International Association Chiefs of Police, Virginia Law Enforcement Professional Standards Association and the National Tactical Officers Association.

Each of the Sheriff's Command Staff members are qualified as Exempt employees under the Fair Labor Standards Act and are not entitled to compensatory overtime rather they are salaried employees.



From left to right: Captain Hogge, Captain Schick, Major Cookson, Sheriff Warren, Captain Adams & Captain Shield.



# GCSO Annual Report 2013

## Law Enforcement Division

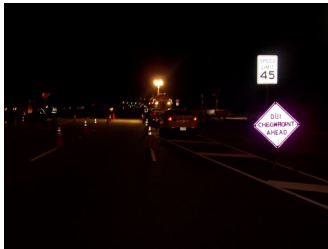


The Sheriff's Office provides primary law enforcement service to the county. Patrol offers direct law enforcement coverage twenty four-hours a day three hundred and sixty five days a year for all of Gloucester County.

The Law Enforcement Division is comprised of Uniform Patrol, School Resource Officers, D.A.R.E., Criminal Investigations Division and a Narcotics Unit / Membership with Virginia State Police Narcotics Task Force Unit.



Furthermore, the Sheriff maintains collateral duty assignments for specialized units such as a Tactical Unit, Bicycle Patrol Unit, Color Guard Unit, Forensics Unit, Traffic Safety Unit and a Crime Prevention Specialist.



The Uniform Patrol Division's main function is to respond to calls for service which exceeded thirty five thousand in 2013. Types of calls may include legal advice, motor-vehicle accidents, unusual occurrences, suspicious activity, including persons or vehicles, unattended death investigations and a variety of other crimes.



Patrol Deputies wrote and submitted over two thousand five hundred Crime Reports in 2013 and are also charged daily with the responsibility of following up on criminal cases assigned. Deputies also complete warrant service, traffic enforcement, building/area checks and motorist checking details.

The Law Enforcement Division also worked tirelessly to reduce the traffic fatalities in Gloucester and in 2013, the numbers were the lowest they had been in a decade.

The Criminal Investigation Division actively investigated over three hundred cases in 2013, with a clearance rate of eighty six percent.

The cases the investigations division handled last year ranged from armed robbery, murder, rape, child solicitation through our Internet Crimes against Children Task force, a burglary scheme that encompassed several counties and many others. The ICAC unit also completed presentations throughout the year that reached over eight hundred people and completed over eighty digital and forensic examinations on devices such as cell phones and computers.

The School Resource Division handles security for Peasley Middle School, Page Middle School and Gloucester High School. They handle security, instruction and reports that may be generated on school property. This division also encompasses the DARE program that is found in all elementary Gloucester Schools.

During 2013, Sheriff Warren led an aggressive operation to eradicate the synthetic narcotics distribution and use that was occurring in Gloucester. Several businesses were raided and closed during this operation and in turn, helped Gloucester County be a safer community.



## GCSO Annual Report 2013

### Courts / Civil Process

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The courtrooms, clerks, judges and juries are managed by the Sheriff's Civil Process deputies. In this division there are six full-time and two part-time Deputies managed by a Lieutenant. They are responsible for the security and safety of all persons within the courts building as well as inmate management. The deputies managed the active courtroom sessions for approximately three thousand eight hundred and eighty eight hours in 2013.

This unit is also accountable for the electronic security features associated with the courthouse to include main control, monitoring cameras throughout the entire facility, inmate / deputy movements and the screening features at the main entrance to the courthouse.

These deputies are also responsible for delivery of all legal process documents. These documents are delivered personally to each party of interest throughout the entire county. The deputies in this division processed and served legal process of more than thirty thousand individual documents.



Deputy Dowdy monitoring the main entrance of courthouse.





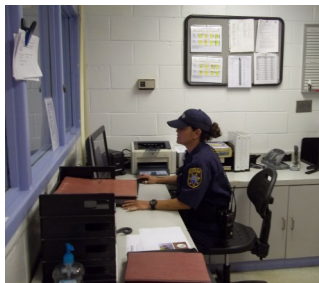
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## Corrections Division



The Sheriff is also responsible for managing and providing correctional services for federal, state and local inmates. As the only jail facility, the Sheriff's Office carries an average daily population of about eighty five inmates, although the number of inmates has been as high as one hundred and twenty five.

Correctional deputies book into the facility approximately one thousand two hundred inmates a year. The booking process is the jails classification system of the individual arrested and detained. This does not include persons brought into jail and immediately released on bond.



The transportation section of corrections is responsible for the daily shuttling of inmates between courts within and outside of our jurisdiction. In 2013, the transportation unit made over five hundred trips with inmates in custody.

Also operating out of the Corrections Division is the work crew. These inmates are identified

through the classification and screening process and all are non-violent offender considered low risk for prohibited events.

This crew of inmates produces a substantial savings to the county each year through the services they provide. The services include grass cutting, trash collection, special event set-up and related clean-up. Generally, the work crew contributes to events such as the July Fourth Celebration, Daffodil Festival, parades and others. The inmate work crews are also made available to help restore the community following natural disasters. The inmate's labor also directly benefits Gloucester Parks and Recreation, the Gloucester Water Treatment Plant, Gloucester Buildings and Grounds, Gloucester and Abingdon Volunteer Fire Departments and Gloucester Animal Control. The Virginia Department of Transportation also compensates the county annually for services rendered. The combined savings to the county annually is over one hundred thousand dollars.





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### Communications Division / 911

The Office also provides the Emergency -911 call center for the county. Responsible for assisting each caller to the office appropriately, from general information requests to emergency situations.

The unit is staffed by a Dispatch-Supervisor, Assistant Dispatch Supervisor or Lead 911 operator and ten Emergency Dispatchers. Dispatchers are assigned to specific teams which serve in unison with specific patrol and corrections shifts.



Each dispatcher is trained and certified by Virginia's Department of Criminal Justice Services (DCJS). Each dispatcher is additionally trained to handle crisis events such as natural disasters and certified as Emergency Medical Dispatchers (EMD). The EMD center is accredited by the Virginia Office of Emergency Services. They are able to give life support information to the caller in their time of need.

Nationally, these events saved countless lives by the offering of this critical information. Dispatchers are also trained to utilize computer programs for wireless 911 callers in emergency situations to pin-point their locations.

Dispatchers are responsible for data management of all articles lost or stolen, fugitives, missing persons, and runaways in the Commonwealth of Virginia via Virginia's Criminal Index (VCIN) as well as nationally with the National Crimes Index Center (NCIC) in compliance with all federal and state regulations.

Last year the communications center handled one hundred and eleven thousand and thirty calls.

Dispatchers also give back to the community in a variety of ways to include but not limited too offering regular tours of the facility for preschool and elementary aged students.





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### Professional Standards

The GCSO is one of ten regional agencies that is permitted to host in-house state sanctioned training to meet our departmental needs. The Satellite– Academy offers our deputies valuable in-service training tailored to our policies and community needs. The academy also allows our agency to offer full certification courses from basic law enforcement academies to advanced training such as Field Training Officers school (FTO) and state certified instructors courses such as Firearms and Radar Instructors. The training curriculum is offered each month maximizing attendance opportunities and minimizing absences or interruptions to our primary services. These tailored courses offered by our agency provides the county a substantial saving in the thousands of dollars in related training expenses.

The Sheriff's Office also conducts academies for Auxiliary Deputies which subsidize the Patrol Division at a substantial cost savings for the county through the programs volunteer service. This year we will also have another session of the Sheriff's Citizens Academy to help educate the public on the roles and challenges of the profession.

Leadership training has continued to be emphasized within the agency as our personnel attend a variety of advanced leadership schools in an effort to expand the culture of our deputies and increase the level of professional law enforcement services offered.

Our staff continues to offer community training in internet safety for teens and parents, work place violence awareness and self-defense classes for women. Each of these programs is offered at no cost to the community.

The GCSO maintains a dedicated training staff to insure its citizens that all divisional staff are highly experienced, trained, and certified by various state and industry standard evaluation commissions.

The agency has established an awards committee to recognize exemplary conduct on and off the job. This recognition for outstanding service encourages personnel to reach beyond the average. Recently we have seen two deputies receive awards by our Board of Supervisors for their Life-Saving efforts. Deputies have also been recognized in local and national forums for outstanding services related to Internet Crimes Against Children and Mothers Against Drunk Driving.

We maintain specially trained personnel to work within the agency to maintain policies and protocols in place that are consistent with industry standards. The Administrative Captain or his designee is responsible for conducting all Internal Affairs investigations to protect the citizen and the deputies.





## **GCSO Annual Report 2013**

### **Support Services**

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#### ***Administrative Support***

The administrative team consists of three full time employees, and a part time dedicated accounting position for the Sheriff's staff to improve record keeping and remain fiscally responsible.

#### ***Nursing / Medical Staff***

The medical staff is comprised of two state certified nurses who are responsible for the daily evaluation of minor illness or injury reports and wellness checks. They also log and maintain the records for all medications ordered and dispensed daily. The medical staff reduces the need to keep a doctor on staff or transport each medical report to the hospital resulting in a savings of thousands each year in related security and healthcare costs.







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### Community Connections



The Gloucester County Sheriff's Office has continued to be involved in and provide a wide array of community activities and services.

The agency offers crime prevention services with a part-time dedicated deputy serving groups such as Triad, Neighborhood Watch, Property Identification, DARE, Child ID Kits, Operation ID, Project Lifesaver, Bicycle Safety Rodeos and many others.



Deputies are actively involved with positive programs like the Boys and Girls Club serving as mentors for the county youth. They also participate in parks and recreation programs as coaches and officials.

Employees also participated in the weekly "Lunch Buddy" program and frequently attend after school reading programs within our elementary schools.



The office participates and volunteers annually in the Halloween Activities on Main Street. On average this activity has over five thousand children who attend.

Annually our agencies "Shop—With—a Cop" program raises thousands of dollars to aid local families in need during the Christmas season.

The agency is looking forward to 2014 to continue offering teen programs such as the Law Cadet program and our DARE Scholarship program. This year will bring a new program to local teens at risk. The Sheriff's Office will partner with the school division and offer rehabilitative services targeting at risk children in an effort to encourage them to make positive choices in their lives helping them to become productive citizens.

The Sheriff's office also has the Deputies for Education scholarship fund that will award a Gloucester high school senior with a one thousand dollar award. This student will be continuing his or her education in criminal justice.





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## By the Numbers

### *911-Communications Center*

The Communications Division handled a total of 98,783 call incidents in 2013. These incidents include but are not limited to Police, Fire, EMS, Animal Control, etc. A list of typical calls for service are listed below:

Vehicle Crashes-847	Larceny--500	Calls for Other Agencies: 233
Boater Emergency-11	Prowler-16	Fire-583
Fight in Progress-50	Protective Order Violations-47	Rescue-3519
Missing Person-53	Wireless Calls-7612	Animal Control-345
Runaways-53		Utilities-81

### *Crime Reports Taken:*

Abduction-1	Break and Enter-82	Rape-16
Abuse Neglect of Children-17	Burglary-13	Robbery-6
Sexual Battery-6	Carnal Knowledge of Minor-2	Underage Possession of Alcohol-13
Robbery-6	Child Porn-9	Protective Order Violations-31
Arson-0	Fraud-14	Violation Drug Control Act-56
Assault & Battery (A&B)-162	Destroy Property-166	Forgery-20
Domestic A&B – 204	DUI-104	Suicide-15
A&B of Law Enforcement-8	Embezzlement-12	Unattended Death Investigations-35
Credit Card Fraud-64	Grand Larceny-305	Driving while Revoked/ Suspended-88
Missing Persons-36	Petit Larceny-196	
	Shoplifting-55	



## GCSO Annual Report 2013

### Looking to the Future

Goals set by Sheriff Warren and his staff of the Gloucester County Sheriff's Office are:

Continue to meet all Accreditation standards from the Virginia Professional Law Enforcement Standards Commission.

Continue providing in-house state mandated in-service training for all divisions to reduce unnecessary related costs for training outside the agency.

Aggressive investigations and arrest of narcotics dealers. Continued community outreach programs to suppress our children's interest in this type of activity.

Introduction of new community initiatives:

- VIPS program
- Citizen and Business Owners Service Satisfaction Surveys
- Revitalize seniors TRIAD program
- Neighborhood Watch
- SIDNE Vehicle Community Introduction
- Crimereports.com; Crime Mapping for Gloucester
- Increase traffic safety awareness in juveniles through license presentations, checks of drivers at GHS for seatbelts and many other initiatives
- Re-establish child safety seat checks

### Challenges for our Agency in 2014

The continued shortfalls in governmental revenues again present significant challenges to the criminal justice community. Sheriff Warren and his staff are committed to efficient and responsible fiscal policies. The agency will continue to act resourcefully to reduce expenditures while maintaining critical services to the community. Additional demands will be placed on the criminal justice community due to continued reductions in other areas of government spending. Some of these include services for helping the mentally challenged, and more inmates being incarcerated at the local levels as the state continues to cut funding for the Department of Corrections. Other fiscal demands will be the continued rise in cost for fuels and other supplies and equipment. Maintaining minimal staffing numbers and good morale while the deputies are required to do more with less on a daily basis. This includes the continued efforts against synthetic narcotics and keeping the highways of Gloucester safe for all who use them.



### Contact us:

The Gloucester County Sheriff's Office strives to remain responsive and helpful to our citizens needs. Please contact us if you have any suggestions or concerns. We will make every effort to address your needs.

**Emergencies: 911**

**Sheriff: 693-1371**

**Law Enforcement & Non-Emergency: 693-3890**

**Jail / Corrections: 693-1376**

**Fax: 693-1444**