



## LAND DISTURBANCE APPLICATION

**Please be advised –**

**Incomplete applications will not be accepted, and submissions may take up to 45 days to review**

### APPLICANT/AGENT INFORMATION:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### PROPERTY INFORMATION:

Subdivision: Yes / No Subdivision Name: \_\_\_\_\_ Tax Map or RPC: \_\_\_\_\_

E911 Street Address: \_\_\_\_\_

Detailed Directions to Property: \_\_\_\_\_

### PROJECT INFORMATION:

Description of proposed work: \_\_\_\_\_

Total area being disturbed (SQF/Acres): \_\_\_\_\_ Type of Flagging: \_\_\_\_\_

### RESPONSIBLE LAND DISTURBER/QUALIFIED PERSONNEL INFORMATION:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

RLD Certification #: \_\_\_\_\_ Expiration: \_\_\_\_\_

QP Certification #: \_\_\_\_\_ Expiration: \_\_\_\_\_

**TO BE ACCEPTED PLEASE INCLUDE THE FOLLOWING WITH YOUR SUBMISSION:**

**Applicant  
Must Initial**

- 1. A SCALED PLAN OF DEVELOPMENT, SHOWING ALL PROPOSED WORK INCLUDING BUT NOT LIMITED TO, LIMITS OF CLEARING, RPA FEATURES, 50' AND 100' RPA BUFFERS, SEPTIC LOCATION, ETC.**
- 2. LIMITS OF CLEARING, GRADING, ALL PROPOSED STRUCTURES, 50' AND 100' RPA BUFFERS, DRAIN FIELD, AND DRIVEWAY MUST BE MARKED IN THE FIELD BEFORE A LAND DISTURBANCE PERMIT WILL BE ISSUED.**
- 3. APPLICATION FEES MUST BE PAID AT THE TIME OF SUBMISSION.**
- 4. FOR PROPOSED SEPTIC/DRAIN FIELD INSTALLATIONS, PLEASE INCLUDE HEALTH DEPARTMENT PERMITS.**
- 5. A VDOT CE-7 PERMIT MUST BE REQUIRED, IF THE PROPOSED PROPERTY ENTRANCE LIES ON A STATE MAINTAINED HIGHWAY WITHIN GLOUCESTER COUNTY. CONTACT THE SALUDA RESIDENCY AT 804-758-2321. PLACARD MUST BE POSTED ON THE SITE AT ALL TIMES.**

**VDOT LAND USE PERMITS ARE REQUIRED BY VIRGINIA LAW (24VAC30-151-40) FOR ANY WORK, CONSTRUCTION, OR MAINTENANCE ACTIVITY ON STATE-MAINTAINED HIGHWAY RIGHT-OF-WAY, INCLUDING UTILITIES, ENTRANCES, AND LANDSCAPING. THESE PERMITS ENSURE SAFETY, REGULATORY COMPLIANCE, AND PROTECTION OF PUBLIC INFRASTRUCTURE, WITH SPECIFIC FEES AND REQUIREMENTS VARYING BY PROJECT TYPE.**

I hereby certify that I fully understand the provisions of the Gloucester County Erosion and Sediment Control Ordinance and Program, and that I accept responsibility for carrying out the Erosion and Sediment Control plan for the above reference project as approved by the Administrator. I further grant the right-of-way onto said property to the designated personnel of Gloucester County, the Tidewater Soil and Water Conservation District, the Virginia Institute of Marine Science, the Army Corps of Engineers, and any other agency deemed appropriate by Gloucester County for review of the proposed project.

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Applicant Signature

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Date

# ATTENTION LAND DISTURBANCE PERMIT HOLDERS

## **Please review and check each item to confirm your understanding**

- Please note and certify YOUR RESPONSIBILITIES as a permit holder for erosion and sediment control on your site.
- A Responsible Land Disturber must be provided with certification number and expiration date.
- A VDOT Land Use permit is required prior to any work being done in VDOT's right-of-way. Call (804) 693-3070 for an application.
- A Virginia Stormwater Management Program Permit (VSMP) is required.
  - Residential projects less than (1) acre without a common plan of development will require an Agreement in Lieu of Stormwater Management Plan (complete attached form).
- If debris removal method will be burning, an Open Burn Permit is required.
- A gravel construction entrance constructed of VDOT #1 stone with filter fabric underneath is to be installed before construction traffic is to have access to the site. Gravel is to be replenished as necessary. If sediment is tracked on to a hard-surfaced road, the road is to be cleaned at the end of the day.
- Install and maintain erosion and sediment control measures as shown on your approved plot plan.
- Seed newly graded areas immediately after land disturbance is complete and mulch heavily until grass is established.
- Contact (804) 693-1217, (48) hours prior to commencement of work.
- If site is not satisfactorily stabilized (ex. grass established and growing on 75% of site) at final inspection, a \$1,000.00 minimum surety will be required prior to issuing a certificate of occupancy. If seed and straw are in place, a \$500.00 reduction in surety *may* be permitted. Surety will be returned/released once site is stabilized. It is your responsibility to notify this office and request an inspection and surety release once the site is stabilized. (For grass establishment see VESCH handbook Spec. 3.31-3.36).
- Permit expires (1) year from approval date.

*I, \_\_\_\_\_, the permit holder for the land disturbance*

*activities proposed on RPC # \_\_\_\_\_, do understand my responsibilities under the land disturbance permit that has been granted and certify that the above items will be followed.*

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**Applicant Signature**

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**Date**



**GLOUCESTER COUNTY**  
**Environmental Programs**  
6489 Main Street  
Gloucester, VA 23061  
(804) 693-1217  
[www.glocesterva.gov](http://www.glocesterva.gov)

## **AGREEMENT IN LIEU OF A STORMWATER MANAGEMENT PLAN**

### **SINGLE-FAMILY RESIDENCE**

#### **Construction Activity Operator:**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address (if available): \_\_\_\_\_

#### **Project Location:**

Address (if no address Tax Map or RPC number): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Subdivision? YES / NO Subdivision Name: \_\_\_\_\_

Qualified Personnel Certification (**Required for subdivisions**): \_\_\_\_\_

#### **Choose one:**

- Single Family Residential not within a common plan of development, with land disturbance less than 1 acre **\$0****
- Single Family Residential with land disturbance greater than 1 acre, but less than 5 acres **\$209.00****
- Single Family Residential only within a common plan of development less than 1 acre **\$209.00****

In place of a Stormwater Management Plan for the construction of this single-family detached residential/commercial structure within or outside of a common plan of development, I agree to comply with the requirements of this "Agreement in Lieu of a Stormwater Management Plan" (or other requirements as established by the Department when necessary) to ensure compliance with the applicable post-construction stormwater management provisions of the Virginia Erosion and Stormwater Management Program (VSMP) Regulation

## **REQUIREMENTS**

- As required by the Construction General Permit (VAR10), a copy of this signed and dated “Agreement in Lieu of a Stormwater Management Plan” shall be maintained in my Stormwater Pollution Prevention Plan (SWPPP) for the construction activity.
- Post-construction runoff from the property shall be minimized to the maximum extent practicable and shall be controlled to prevent flooding or erosion damage from occurring on adjacent or downstream properties. In meeting this requirement, I agree to direct:
  - runoff from rooftops as non-erosive sheet flow to well-vegetated areas on the property to the maximum extent practicable,
  - runoff from on-lot impervious surfaces (e.g., driveways, parking areas, sidewalks) as non-erosive sheet flow to well-vegetated areas on the property to the maximum extent practicable, and
  - runoff from lawns as non-erosive sheet flow to undisturbed naturally vegetated areas on the property to the maximum extent practicable.

I fully understand that not complying may result in the revocation of this “Agreement in Lieu of a Stormwater Management Plan” and that the submission of a project-specific Stormwater Management Plan in accordance with Section 6-6 of Gloucester’s Stormwater Ordinance and 9VAC25-875-510 of the VSMP Regulation may be required.

This “Agreement in Lieu of a Stormwater Management Plan” does not authorize land disturbance. Land-disturbing activities cannot begin until the applicable local Virginia Erosion and Sediment Control Program (VESCP) Authority provides authorization.

I hereby grant Gloucester County the right to enter upon the subject property periodically for inspections to ensure compliance with the Stormwater Management Ordinance.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----**OFFICE USE ONLY**-----

**Watershed:** \_\_\_\_\_ **HUC:** \_\_\_\_\_

**Plan Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*Gloucester County Environmental Staff*