



County of Gloucester  
**COMMISSIONER OF THE REVENUE**

**Jo Anne Harris**

County Office Building Two  
 6489 Main Street, Suite 137  
 Gloucester, Va. 23061

(804) 693-1318 or 693-3451 Fax (804) 824-2467



**MONTHLY REMITTANCE OF TRANSIENT LODGING TAX**

Name and Address:

INSTRUCTIONS: MAIL **ONE COPY** WITH YOUR CHECK BEFORE THE 20<sup>th</sup> OF THE MONTH FOLLOWING THE MONTH BEING REPORTED TO THE COMMISSIONER OF THE REVENUE AT THE ABOVE ADDRESS. MAKE YOUR CHECK PAYABLE TO "TREASURER, GLOUCESTER COUNTY".

1	GROSS RECEIPTS FOR THE MONTH OF –	
2	LESS ALLOWABLE DEDUCTIONS	
3	BALANCE (TAXABLE) (LINE 1 MINUS LINE 2)	
4	5% TAX ON LINE 3 (LINE 3 X .05)	
5	PENALTY FOR LATE FILING AND PAYMENT (10% OF LINE 4)	
6	INTEREST @ 10% PER ANNUM (LINES 4 & 5)	
7	TOTAL TAX, PENALTY, INTEREST DUE AND PAID HERewith	

DECLARATION OF SELLER TO BE COMPLETED AND SIGNED BY THE RESPONSIBLE TAX PARTY AS PRESCRIBED BY §58.1-3906 and §58.1-3907:  
 I HEREBY SWEAR OR AFFIRM THAT THE AMOUNTS LISTED ABOVE ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF FOR THE PERIOD STATED ABOVE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT FULL LEGAL NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ HOME \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_

BY \_\_\_\_\_  
 FOR Jo Anne Harris, COMMISSIONER OF REVENUE