

**BOARDS, COMMITTEES & COMMISSIONS**  
**2026**  
**BOARD APPOINTED, COUNTY ADMINISTRATOR APPOINTED, REGIONAL**

**BAY AGING BOARD OF DIRECTORS\***

- **No BOS Representative.**
- Meets the fourth Thursday of every other month at 10:00 am in Urbanna.
- Advises the agency on establishment and implementation of area planning, resource development, and coordination of programs for the aging in the Middle Peninsula – Northern Neck service area.
- Jeanne Hockaday was appointed to this Board on October 1, 2024.
- Staff Liaison – none; Staff Recording Secretary – none.

**BEE CITY USA – GLOUCESTER COUNTY**

- **No BOS Representative.**
- Meetings shall be held as needed but at least quarterly at 5:00 p.m. in the Stewart Building
- Advises the County Administrator on actions to help galvanize the community to help sustain pollinators in the local environment, ways to provide healthy habitats to native pollinators, and the need for native plants.
- Staff Liaison – Sherry Kosakowski.

**BOARD OF BUILDING CODE APPEALS**

- **No BOS Representative.**
- Meetings are held on the basis of appeals received.
- Reviews and hears appeals on matters regarding the administration of the building code.
- Staff Liaison – Paul Koll; Staff Recording Secretary – Tiffany Dugan
- Appointed county-wide (by district).

**BOARD OF EQUALIZATION (BOE)**

- **No BOS Representative. Appointments are made by the Circuit Court Judge.**
- Meetings will be held as needed and required.
- The Board of Equalization (BOE) serves as a review board for county real estate assessments. The BOE is responsible for hearing property owners' appeals and may increase, decrease, or affirm assessments.
- Staff Liaison – Dan Thomas; Staff Recording Secretary – Trina Dugan.
- Appointed by position.

**BOARD OF SOCIAL SERVICES**

- **One BOS Representative. Joseph A. Leming – By Board Resolution**
- Meetings are held on the third Thursday of each month at 7:30 am in the Social Services Conference Room.
- Supervises the administration of the Gloucester Department of Social Services to assure the development of services that promote economic and social self-sufficiency; provide protection and support for families, adults, and children; and assure that available resources are used in efficient and effective ways.
- Staff liaison – Lisa Kersey; Staff Recording Secretary – Ginger Wiehr.
- Appointed county-wide.

**BOARD OF SUPERVISORS (BOS)**

- **Elected Body. Chair Ashley Chriscoe and Vice Chair Tony Nicosia – By BOS election**
- Meetings are held on the first and third Tuesdays of each month, and as per published schedules, at 6:00 pm in the Colonial Courthouse. No second meeting is scheduled for June, July, August, or December.
- Clerk – Carol Steele, County Administrator; Deputy Clerk – Trish Cronin.

### **BOARD OF ZONING APPEALS (BZA)**

- **No BOS Representative.**
- Meetings are held on the fourth Tuesday of each month at 7:00 pm in the Colonial Courthouse, with no meeting being held if there are no applications.
- Reviews and hears public comment on applications for special exceptions, variances to the zoning ordinance, and appeals of decisions of the zoning administrator. Seven members are appointed by the Circuit Court, on recommendation by the Board of Supervisors.
- Staff Liaison – Tripp Little; Staff Recording Secretary – Nichole Flora; Zoning Administrator – Anne Ducey-Ortiz.
- Appointed by Circuit Court Judge, county-wide.

### **CHESAPEAKE BAY PRESERVATION & EROSION COMMISSION**

- **No BOS Representative.**
- Meetings are held on the second Wednesday of each month directly following the Wetlands Board meeting in the Colonial Courthouse.
- Hears encroachment issues within the 100-foot buffer of the Resource Protection Area for accessory structures and proposed construction of, additions to, and modifications of all structures within the 50-foot buffer.
- Staff Liaison – Kevin Landry; Staff Recording Secretary – Renee Randall.
- Appointed county-wide (by district).

### **CLEAN & GREEN ADVISORY COMMITTEE**

- **One BOS Representative. Robert J. Orth – By Chair**
- Meetings held on the second Thursday of every other month at 5:00 p.m. in the Stewart Building.
- Serves in an advisory capacity to the Board of Supervisors and county staff on matters related to county beautification efforts, litter prevention and clean-up programs, collection and disposal of solid waste, recycling, and environmental education.
- Staff Liaison – Sherry Kosakowski; Staff Recording Secretary – Sherry Kosakowski
- Appointed county-wide.

### **COLONIAL JUVENILE SERVICES COMMISSION\***

- **No BOS Representative.**
- Meets the third Thursday of every month at 4:00 pm in Williamsburg. No meeting is scheduled in July or August.
- One citizen member is appointed from each locality and a local government representative.
- Staff Liaison – Lisa Kersey.

### **COMMUNITY POLICY & MANAGEMENT TEAM (CSA CPMT)**

- **One BOS Representative. Shannon Hanson – By Chair**
- Meetings are held on the first Tuesday of each month at 12:30 pm in the Social Services Building Conference Room.
- Oversees and administers state requirements of the Children's Services Act, which provides services to at-risk and troubled youth and their families. Appointments are required from specific human service agencies, the public school system, local private providers, and a parent/community representative.
- Staff Liaison – Maria Calloway; Fiscal Agent – Lisa Kersey.
- Appointed by position.

### **COMMUNITY USE OF SCHOOL FACILITIES COMMITTEE**

- **Two BOS Representatives. Chris Hutson and Ashley Chriscoe – by County Administrator**
- Meetings are "as needed" but usually held every other month on the first Tuesday at 11 a.m. in the Thomas Calhoun Walker Education Center main conference room.
- Reviews, discusses and makes recommendations to the school administration and Gloucester School Board on the use of school facilities by county government and community organizations.
- Staff liaison – Quinton Sheppard and Bryan Hartley, Executive Director of Operations

## **EASTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY (RIFA)**

- **One BOS Representative** *Ashley Chriscoe, Chair*
- Additional primary representative from the Economic Development Authority; County Administrator and Economic Development Director serve as alternates.
- Meetings are held quarterly, generally the first Tuesday of every three months at 10:00 am in Newport News.

## **ECONOMIC DEVELOPMENT AUTHORITY (EDA)**

- **One BOS Representative.** *Joseph Leming – By Chair*
- Meetings are held on the fourth Tuesday, quarterly in March, June, September, and December, at 8:00 am at an offsite location
- The Organizational meeting is in January.
- The EDA is a political subdivision of the State of Virginia and has authority to acquire, own, lease, and dispose of properties to promote industry and develop trade by inducing manufacturing, industrial, governmental and commercial enterprises and institutions of higher education to locate or remain in Gloucester.
- Staff Liaison – Sherry Spring; Staff Recording Secretary – Melissa Schaefer
- Appointed county-wide (by district).

## **FLOODPLAIN MANAGEMENT COMMITTEE^**

- **One BOS Representative.** *Ashley Chriscoe – By County Administrator*
- Meeting date varies. Bi-monthly Meeting in odd-numbered months (usually second Tuesday of the month) at 7:00 pm in the Emergency Operations Center.
- To facilitate and annually evaluate and review the County's adopted Flood Plain Management Plan. The purpose of the plan is to document and analyze the county's existing coastal flood management practices and provide feasible solutions to strengthen the overall coastal flood management system, helping to lessen the amount of damage caused by coastal flooding.
- Staff Liaison – Brian Lewis; Staff Recording Secretary – Ginger Riffe.
- Appointed by position.

## **HAMPTON ROADS AIR QUALITY COMMITTEE\***

- **No BOS Representative.** *Committee inactive. When a need identified, appointments will be requested.*
- No meetings scheduled at this time. Meets very rarely.
- The organization included elected officials of local governments in the affected area; representatives of DEQ, VDOT, VDRPT, and the MPOs for the affected area; and other agencies and organizations that have responsibilities for developing, submitting, or implementing any state implementation plan revisions.

## **HAMPTON ROADS MAYORS & CHAIRS\*+**

- **One BOS Representative.** *Chair Ashley Chriscoe and Vice Chair Tony Nicosia attends as alternate+ – Goes w/Office*
- No regular meeting schedule at this time. Location varies (rotated amongst participating localities).
- Board Chair (or Vice-Chair) and County Administrator attend.

## **HAMPTON ROADS MILITARY AND FEDERAL FACILITIES ALLIANCE (HRMFFA)\***

- **One BOS Representative.** *Shannon Hanson – By BOS resolution*
- Four quarterly meetings in March, June, September and December on the third Thursday at 10:30 am in the Regional Board Room, 723 Woodlake Drive, Chesapeake. Board Appointee.
- Mission of HRMFFA is to attract, retain and grow military and federal facilities across the region for the common good and welfare of the residents of Hampton Roads.
- Board member representative represents Gloucester's only voting member.
- Staff Liaison – County Administrator; Staff Recording Secretary – none.

### **HAMPTON ROADS PLANNING DISTRICT COMMISSION (HRPDC)\***

- **One BOS Representative. Shannon Hanson – By BOS resolution**
- Seven Monthly meetings (except for March, June, August, September, and December) on the third Thursday at 12:30 pm in the Regional Board Room, 723 Woodlake Drive, Chesapeake. Board Appointee and County Administrator are members of the PDC.
- Staff Liaison – County Administrator; Staff Recording Secretary – none.

### **HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION (HRTPO)\***

- **One BOS Representative and an alternate. Shannon Hanson and Chris Hutson as alternate – By BOS resolution**
- Seven Monthly meetings (except for March, June, August, September, and December) on the third Thursday at 10:30 am in the Regional Board Room, 723 Woodlake Drive, Chesapeake.
- Board member representative represents Gloucester's only voting member. County Administrator is ex-officio member and does not have a vote.
- Staff Liaison – County Administrator; Staff Recording Secretary – none.

### **HAMPTON ROADS WORKFORCE COUNCIL\***

#### **One BOS Representative - Ashley Chriscoe – Chair**

- Meets monthly the third Wednesday of the month at 9:00 am. Meeting locations vary throughout the region and will be provided at least one month prior to the next meeting.
- Serves as the regional strategic leader in addressing workforce development in Hampton Roads and serving as the Workforce Development Board for the Workforce Innovation and Opportunity Act. Board programs and services are designed to identify local workforce development needs and implement solutions and strategies to address those needs
- Board member representative is Gloucester's one of two voting members (other voting member is a Business Representative).
- Staff Representative – no staff representative required.

### **HAZARD MITIGATION MANAGEMENT TEAM^**

- **One BOS Representative. – Nick Bonnaville – by County Administrator**
- Monthly meeting on the second Thursday at 3:00 pm. County Administrator's Conference Room, Building Two.
- Staff Liaison – Brian Lewis; Staff Recording Secretary – Ginger Riffe.

### **HISTORICAL COMMITTEE**

- **One BOS Representative – Shannon Hanson - By Chair**
- Meetings are held on the third Tuesday of the month at 2:00 pm in the Gloucester Library Community Room. Length of Term is three years.
- Assists in locating, collecting, studying, and preserving historical records and promoting the preservation and restoration of properties of historical significance to the county and directs the operation of the Gloucester Museum of History.
- Staff Liaison – Robert Kelly.
- Appointed county-wide (by district).

### **LIBRARY BOARD OF TRUSTEES**

- **One BOS Representative. Robert J. Orth – By Resolution**
- The board meets the second Monday of March, June, September, and December at 3:00 pm.
- Provides general supervision of the operation of the Gloucester County Public Library.
- Staff Liaison – Diane Rebertus; Staff Recording Secretary – none.
- Appointed by district.

### **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

- **Two BOS Representatives (bylaws require two elected officials).** *Nick Bonnaville, Ashley Chriscoe – By Chair*
- Meetings held quarterly at 6:30 pm on the fourth Wednesday of January, April, July, and October in the Gloucester Emergency Operations Center Training Room.
- Provide pre-planned and coordinated emergency response for hazardous material incidents and provide education to the public about the risks of accidental releases of hazardous materials. Appointments include two elected officials; representatives from law enforcement, fire and rescue, civil defense, health, hospital and transportation; two media representatives; two community service representatives; one member of the business community; a representative from the school system; one representative from a faith-based group; and one community group or citizen representative.
- Staff Liaison – Jane Wenner; Staff Recording Secretary – Lesley Cloer.
- Appointed by position.

### **MIDDLE PENINSULA ALLIANCE\***

- **One BOS Representative.** *Ashley Chriscoe – by Resolution*
- This appointment does not have to be made annually. Appointment continues until locality wishes to make change or until the elected official completes term of office.

### **MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY (MPCBPAA)\***

- **One BOS Representative.** *Chris Hutson and Ashley Chriscoe as alternate – by Board Chair*  
This appointment does not have to be made annually. (i.e., the appointment is open-ended until locality wishes a change.) Primary appointee needs to be a Board member or the County Administrator. Appropriate to appoint an alternate, who can be a citizen or County Administrator.
- Meets on the second Friday after the Middle Peninsula Administrators' meeting each month around 11:30 am.
- Staff Liaison – none; Staff Recording Secretary – none.

### **MIDDLE PENINSULA COMMUNITY CRIMINAL JUSTICE BOARD (MPCCJB)\***

- **One BOS Representative.** *Ashley Chriscoe – By Chair*
- Meets quarterly on the third Monday of the months of April, July, and October. It meets on the fourth Monday of January. Meeting is at 5:30 pm at the Middle Peninsula Planning District Commission office in Saluda.
- County is required by Virginia code to establish a community criminal justice board. The board functions as a major policy and advisory board for the local criminal justice programs. Other board responsibilities include advising on the development and operation of local pretrial services and local probation programs; developing, overseeing, and amending the community-based corrections plan (for jail project construction reimbursement) and the criminal justice plan; reviewing the submission of all criminal justice grants, regardless of the source of funding; facilitating local involvement and flexibility in responding to local crime; and doing all things necessary and convenient to carry out these responsibilities.
- Staff Liaison – Hope Brooks.

### **MIDDLE PENINSULA MAYORS & CHAIRS\*+**

- **One BOS Representative (Chair).** *Chair Ashley Chriscoe and Vice Chair Tony Nicosia as alternate – Goes w/Office*
- Meetings set by MPPDC Executive Director. No set schedule. Location MPPDC office in Shacklefords.
- Board Chair (or Vice-Chair) and County Administrator attend.

### **MIDDLE PENINSULA-NORTHERN NECK BEHAVIORAL HEALTH (MPNNBH)\***

- **No BOS Representative.**
- Meets on the third Tuesday of every month at 3:00 pm at various locations.
- Serves as an agent to provide a system of comprehensive community mental health, mental retardation, and substance abuse services in a ten county area, which includes Gloucester.
- Antenette Stokes reappointed as Gloucester representative.
- Staff Liaison – none; Staff Recording Secretary – none.

### **MIDDLE PENINSULA PLANNING DISTRICT COMMISSION (MPPDC)\***

- **Two BOS Representatives.** *Ashley Chriscoe, Tony Nicosia – By Resolution*
- Meets on the fourth Wednesday of every month at 7:00 pm in the Planning District Commission Office in Shacklefords, with approximately quarterly dinner meetings at locations set by the MPPDC Executive Director.
- Strives to improve public health, safety, convenience and welfare, and to provide for the social, economic and physical development of the Middle Peninsula on a sound and orderly basis, within a governmental framework and economic environment, which fosters constructive growth and efficient administration.
- County Administrator rotates on and off automatically. Gloucester's Administrator rotated off the commission on 1/1/23 for three years.
- Staff Liaison – Carol Steele, County Administrator; Staff Recording Secretary – none.

### **MIDDLE PENINSULA REGIONAL AIRPORT AUTHORITY (MPRAA)\***

- **No BOS Representative.**
- Meets on the second Wednesday at 3:00 pm at the Middle Peninsula Regional Airport at Mattaponi.
- Assists the member localities of Gloucester, Mathews, King & Queen, King William, and the Town of West Point in the planning and overseeing of operation of the Middle Peninsula Regional Airport.
- Staff Liaison – none; Staff Recording Secretary – none.
- Sherry Spring Gloucester representative with Carol Steele as the alternate.

### **MOSQUITO CONTROL DISTRICT COMMISSION**

- **No BOS Representative.**
- Meetings are held as called. Length of term is 4 years.
- Administers the mosquito control program in designated areas of the county, reviews and schedules application procedures and provides citizen information.
- Staff Liaison – Wes McIntyre; Staff Recording Secretary – Wes McIntyre.
- Appointed by position.

### **NORTHERN NECK REGIONAL JAIL BOARD**

- **One BOS Representative and one alternate** *Ashley Chriscoe as primary and Tony Nicosia as alternate – By Resolution*
- Meetings are on the first Wednesday of every month at 4:00 p.m. at the Northern Neck Regional Jail in Warsaw.
- Operates and maintains the regional jail facility in accordance with all applicable laws.
- Additional Gloucester voting representatives: Sheriff Darrell Warren and Carol Steele, County Administrator

### **PARKS AND RECREATION ADVISORY COMMITTEE**

- **One BOS Representative.** *Nick Bonniville – By Chair*
- Meetings are held on the last Monday of every other month (Jan, Mar, May, July, Sept and Nov) at 7:00 pm in the Stewart Building.
- Serves as the advisory body to the Parks and Recreation Director, County Administrator, and Board of Supervisors in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the community recreation program.
- Staff liaison – Matt Barber
- Appointed by district.

### **PLANNING COMMISSION**

- **One BOS Representative.** *Chris Hutson – By resolution*
- Meetings are held on the first Thursday of each month at 7:00 pm in the Colonial Courthouse.
- Reviews, discusses and hears public comment and makes formal recommendations to the Board of Supervisors on matters regarding development and long range planning, including applications for rezoning, amendments to zoning and subdivision ordinances, and preparation of the comprehensive plan, sub-area plans, and the capital improvements plan. The Commission also reviews major subdivision applications for compliance with the subdivision ordinance. The

- commission consists of 7 members who must be residents of the county with ½ of the membership property owners in Gloucester. One member of the Board of Supervisors also serves on this commission.
- Staff Liaison – Anne Ducey-Ortiz; Staff Recording Secretary – Abigail Gray.
- Appointed county-wide (by district).

### **UTILITIES ADVISORY COMMITTEE**

- **One BOS Representative.** *Nick Bonnville – By Chair*
- Meets every other month (JMMJSN) on the first Thursday at 7:00 pm in the Press Room Conference Room in Building One.
- Serves as the advisory body to the Board of Supervisors, suggests policies, and addresses concerns related to all aspects of public water and sewer services within Gloucester County.
- Staff Liaison – Katey Legg; Staff Recording Secretary – none.
- Appointed by district.

### **RAPPAHANNOCK COMMUNITY COLLEGE BOARD\***

- **No BOS Representative.**
- Meets the second Wednesday of every other month except July.
- This board is responsible for assuring that the college is responsive to the needs of higher education within the 12 sponsoring localities, which includes Gloucester.
- Donald Sandridge appointed as Gloucester Representative.

### **TOURISM COMMITTEE**

- **One BOS Representative.** *Shannon Hanson – By Chair*
- Meetings quarterly on the first Thursday of January, April, July, and October at 8:30 am.
- The Tourism Committee shall act as an advocate for the local tourism industry, and provide advice to staff and the Board of Supervisors. Specifically, they shall provide input on budgeting and tourism initiatives, lobby for tourism interests when needed, and network with other organizations to facilitate coordination of programs.
- Staff Liaison – Matt Barber; Staff Recording Secretary – none.

### **TRANSPORTATION PLANNING ADVISORY COMMITTEE**

- **One BOS Representative.** *Chris Hutson and Ashley Chriscoe – By County Administrator*
- Meetings are held on the 2<sup>nd</sup> Wednesday of each month at 2:30 pm.
- The Transportation Planning Advisory Committee is an advisory group to the County Administrator, Board of Supervisors and Planning Commission. The committee reviews technical information, assists in obtaining input of citizens and stakeholders, recommends goals and objectives for the transportation element of the Comprehensive Plan and advises the County Administrator, Board of Supervisors and Planning Commission on needed transportation projects to be included in the transportation element of the Comprehensive Plan.
- Staff Liaison – Carol Rizzio; Staff Recording Secretary – Carol Rizzio.

### **TRI-RIVER ALCOHOL SAFETY ACTION PROGRAM\***

- **No BOS Representative.**
- County representative – John Dusewicz

### **PENINSULA MAYORS & CHAIRS\*+**

- **One BOS Representative (Chair)** *Chair Ashley Chriscoe and Vice Chair Tony Nicosia acting as alternate – Goes with Chair*
- Lunch meetings held at noon quarterly in January, April, July, and October. Location varies (at restaurants in participating localities on a rotating basis).
- Board Chair (or Vice-Chair) and County Administrator attend.

## **WETLANDS BOARD**

- **No BOS Representative.**
- Meetings are held on the second Wednesday of each month at 6:30 pm in the Colonial Courthouse.
- Reviews and hears public comment and issues permits for construction of shoreline protection projects.
- Staff Liaison – Sarah Mitchell; Staff Recording Secretary – Renee Randall.
- Appointed county-wide (by district).

Meetings are held in Gloucester unless otherwise indicated.

\* Regional Board

^ County Administrator Appointed

+Goes with Board Chairmanship and/or Vice-Chairmanship