



June
2025

DEPARTMENT REPORTS

GLOUCESTER
COUNTY, VA



www.gloucesterva.gov



GLOUCESTER COUNTY
County Administrator's Office
6489 Main Street
Gloucester, VA 23061
(804) 693-4042



DEPARTMENT REPORTS

In order to keep informed of activities within County departments, monthly reports are provided to the County Administrator and are posted on the County's website under the Administration page. These reports, which are used to track and measure progress towards County goals, offer a transparent view to citizens about operations. Providing outstanding service to citizens is our primary focus. I hope the monthly reports demonstrate our efforts to continuously monitor and improve how we serve the community, while keeping the public aware of our work.

Carol Steele, County Administrator

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GLOUCESTER COUNTY

Animal Control

6584 Beehive Drive
Gloucester, VA 23061
(804) 693-5290
www.gloucesterva.gov



ANIMAL CONTROL

| Inquiries / Complaints Addressed: | June 2025 | June 2024 | FY-25 YTD TOTALS | FY-24 TOTALS SAME PERIOD |
|---|------------------|------------------|-------------------------|---------------------------------|
| Animal Bite Cases | 2 | 6 | 28 | 67 |
| Aggressive Dogs | 4 | 13 | 132 | 172 |
| Dogs Running At Large | 18 | 30 | 293 | 411 |
| Stray Dogs | 32 | 33 | 360 | 476 |
| Lost Dogs | 24 | 25 | 213 | 266 |
| Hunting Dogs | 10 | 13 | 158 | 236 |
| Cat Complaints | 55 | 45 | 435 | 569 |
| Lost Cats / Other | 26 | 27 | 227 | 253 |
| Cruelty Case | 16 | 27 | 261 | 289 |
| Sick / Injured Animal | 15 | 15 | 225 | 230 |
| Dead Animal | 8 | 12 | 137 | 128 |
| Livestock and Poultry Attack/Kill Investigations | 1 | 3 | 16 | 60 |
| Loose Livestock and Poultry Complaints | 7 | 11 | 123 | 270 |
| Suspect Rabid Animal | 9 | 20 | 200 | 166 |
| Wild Animal Complaints | 33 | 41 | 410 | 544 |
| Nuisance Animal | 29 | 33 | 383 | 546 |
| Residents Responding to Correspondence | 45 | 51 | 519 | 682 |
| Other General Inquiries | 64 | 62 | 760 | 766 |
| Unable to Respond | 0 | 0 | 3 | 12 |
| TOTAL Calls Received for Services / Complaints | 398 | 467 | 4883 | 6143 |
| Shelter Statistics: | June 2025 | June 2024 | FY-25 YTD TOTALS | FY-24 TOTALS SAME PERIOD |
| Total Dogs Impounded (including OSO dogs) | 14 | 16 | 323 | 330 |
| Dogs Returned to Owners | 7 | 11 | 115 | 143 |
| Dogs to New Owners or *GCAC ADOPTIONS* | 6 | 2 | 122 | 93 |
| Dogs to New Owners or *GMHS | 0 | 0 | 12 | 43 |
| Dogs Transferred to Other Rescue Groups | 0 | n/a | 9 | n/a |
| Dogs Euthanized | 2 | 0 | 37 | 14 |
| Cats Impounded | 15 | 5 | 198 | 137 |
| Cats Returned to Owners | 0 | 3 | 109 | 39 |
| Cats to *GMHS | 22 | 1 | 63 | 65 |
| Cats Euthanized | 1 | 1 | 18 | 16 |
| Small/ Companion Animal Intake | 1 | n/a | 48 | n/a |
| Wildlife Handled | 2 | 0 | 62 | 38 |
| Wildlife Released | 0 | 0 | 16 | 9 |
| Wildlife Euthanized | 2 | 0 | 46 | 27 |
| Livestock/Poultry Impounded | 0 | 0 | 32 | 64 |

| | | | | |
|---------------------|---|---|---|---|
| Animals Quarantined | 0 | 0 | 3 | 7 |
|---------------------|---|---|---|---|

| Inquiries by District / Other: | June 2025 | June 2024 | FY-25 YTD TOTALS | FY-24 TOTALS SAME PERIOD |
|--|------------------|------------------|-------------------------|---------------------------------|
| Abingdon | 39 | 12 | 286 | 131 |
| Gloucester Point | 34 | 9 | 237 | 116 |
| Petsworth | 42 | 18 | 282 | 180 |
| Ware | 29 | 9 | 160 | 120 |
| York | 35 | 7 | 230 | 145 |
| Other/Unidentified | 219 | 412 | 3688 | 5451 |
| TOTALS | 398 | 467 | 4883 | 6143 |
| Other Data: | June 2025 | June 2024 | FY-25 YTD TOTALS | FY-24 TOTALS SAME PERIOD |
| Summons Issued | 0 | 14 | 28 | 74 |
| Dangerous Dog Petitions | 0 | 1 | 7 | 5 |
| Search and Seizures | 0 | 0 | 98 | 23 |
| Show Cause Warrants | 0 | 0 | 0 | 1 |
| Response Hours - On Call and Holidays | 60.75 | 33.25 | 855.75 | 633.75 |
| Licenses Sold By Treasurer's Office | 162 | 170 | 2042 | 2435 |
| Percent of Vaccinated Dogs Licensed in County | 31.2% | 23.4% | 27.3% | 27.5% |
| % of Priority 1 Calls Responded to in Less than 1 Hr | 100.0% | 78.0% | 98.6% | 93.3% |
| % of Calls Responded To | 100.0% | 100.0% | 100.0% | 99.8% |
| Live Release Rate of Companion Animals Handled | 89.7% | 95.2% | 90.0% | 93.3% |
| # of Volunteer Hours | 390 | n/a | 4851.5 | n/a |
| County Costs Avoided by Utilizing Volunteers | 13423.8 | n/a | 233010.13 | n/a |

*GMHS - Gloucester Mathews Humane Society

**GCTO - Gloucester County Treasurer's Office

Animal Control's Performance Measures

Jacky Wilson, Chief ACO



GLOUCESTER COUNTY

Building Inspections

6489 Main Street
Gloucester, VA 23061
(804) 693-2744
www.gloucesterva.gov



BUILDING INSPECTIONS

G'S TATTOOS:

The Building Official, Paul Koll reports that the certificate of occupancy has been issued for the G's Tattoos 1467 George Washington Memorial Hwy., Gloucester Point, VA. The applicant was Jessica Gonzalos, of Newport News, VA. The owner of the property is Ariel Sanchez of Fortine, MT.

SERENA & CO. SALON INC.:

The Building Official, Paul Koll reports that the certificate of occupancy has been issued for the Serena & Co. Salon Inc. located at 4760 George Washington Memorial Hwy., Gloucester, VA. The applicant is Serena Hedge of Gloucester. The owners of the property are John & Yesook Chung of Newport News, VA.

TIMELESS TREASURES:

The Building Official, Paul Koll reports that a new certificate of occupancy has been issued for the Timeless Treasures Shop, located at 6871 Main St., Gloucester Courthouse, VA. The owner of the property is Alan Goodman, of Gloucester, VA.

2024 DATA:

Please note: revisions for 2024 data are currently in progress.

| | Year to Date 2025 | Year to Date 2024 | Month of June 2025 | Month of June 2024 |
|------------------------------------|----------------------|----------------------|-----------------------|-----------------------|
| PERMITS | | | | |
| Single Family | 178 | 174 | 42 | 43 |
| Multi Family | 0 | 1 | 0 | 0 |
| Manufactured Homes | 7 | 5 | 0 | 4 |
| Accessory Structure | 84 | 118 | 21 | 25 |
| Non-residential | 39 | 42 | 3 | 9 |
| Other (Residential and Non) | 49 | 39 | 5 | 4 |
| Signs | 18 | 16 | 5 | 4 |
| Swimming Pools | 29 | 39 | 6 | 12 |
| Temporary Structures | 1 | 1 | 0 | 1 |
| Trades | 650 | 774 | 96 | 137 |
| TOTAL PERMITS | 1,055 | 1,209 | 178 | 239 |
| | | | | |
| TOTAL INSPECTIONS | 3,353 | 4,098 | 625 | 777 |

| | | | | |
|--|-------|-----|------|----|
| | | | | |
| TOTAL CERTIFICATES OF OCCUPANCY | 60 | 60 | 15 | 8 |
| | | | | |
| AVERAGE # OF DAILY INSPECTIONS PER INSPECTOR | 30.02 | | 6.25 | |
| | | | | |
| TOTAL PLAN REVIEWS | 446 | 406 | 92 | 81 |
| | | | | |
| % of Inspections Completed within 2 Working Days: 100% | | | | |
| % of Residential Plan Reviews Completed within 10 Working Days: 95% | | | | |
| % of Commercial Plan Reviews Completed within 15 Working Days: 100% | | | | |
| | | | | |

Total Building Permits Issued in FY25: 1,187

Total Inspections Completed in FY25: 6,771

Total Plan Reviews Completed in FY25: 953



GLOUCESTER COUNTY
**Community Engagement &
Public Information**
6382 Main Street
Gloucester, VA 23061
(804) 693-5730
www.gloucesterva.gov



COMMUNITY ENGAGEMENT & PUBLIC INFORMATION

JUNE 2025 DEPARTMENT REPORT

COMMUNITY ENGAGEMENT:

COMMUNITY USE

- Total Hours: 11.5
- Total Participants: 290 (this includes program participants and spectators)

SPONSORED/SUPPORTED EVENTS

- Community Policy Management Team (CPMT) Meeting
- FSS Staffing Meeting
- Gloucester Youth Resources Team (GYRT) Meeting
- Gloucester Resource Council (GRC) Meeting
- PTA Executive Board Meetings
- Sensory Room Planning Meeting
- Volunteer Video Planning Meeting
- End of Year Carnival at Abingdon Elementary
- Field Day at all GCPS Elementary Schools
- GHS "Senior Walk" at all GCPS Elementary Schools
- History Bee at Bethel Elementary
- 5th Grade Promotion Celebration at all GCPS Elementary Schools
- 8th Grade Promotion Celebration at Page and Peasley Middle Schools

SPEAKERS – OUTREACH – STUDY TRIPS

- Total: 5
- No. Students Benefiting: 617

COMMUNITY RESOURCES SUPPORTING CURRICULUM

| Community Resource | Supported Curriculum | Coordinator's Role |
|---|--|---------------------------|
| Peasley Middle School | Balloon Launch & Picnic – Bethel Elementary Rising 6 th Graders | Coordination |
| Beaverdam Park | Grand Champion House reward picnic – Petsworth Elementary Multi-Grades | Coordination |
| Gloucester High School – Renaissance Club | "What it Means to be a Duke" Get Ready for GHS – Page & Peasley Middle 8 th Graders | Coordination |
| Virginia Institute of Marine Science | Life in the Chesapeake Bay – Botetourt Elementary 4 th Graders | Coordination |

VOLUNTEERS

- Total Number of Volunteers: 321 (equates to **\$33,318.56** based on Independent Sector's value of a volunteer hour, which is \$34.42 per hour).
- Total Hours: 968

COMMUNICATIONS

- Facebook Reach:
 - 59,324 Unique Individuals
 - Schools
 - 61,400 Unique Individuals County
- LinkedIn:
 - 42 Unique Visitors

GRANTS/DONATIONS

- Total # of Grants/Donors: 5

| In Kind Donor(s) | Purpose | Value |
|--|--|-------------------|
| Abingdon Episcopal Church | Snack Pack Program | \$1,050.00 |
| Abingdon Ruritan Club in cooperation with Gloucester County Parks & Recreation | Donation of 62 Gloucester Summer Kick-off Carnival unlimited ride wrist bands – awarded to selected GCPS students in recognition of reaching academic achievements | \$1,317.50 |
| JD Briggs | Sponsor two (2) students to attend the Boys and Girls Club 2025 Summer Program – Abingdon Elementary | \$500.00 |
| Liberty Church | Chick-fil-A Lunch for Teachers at Page Middle | \$350.00 |
| Petsworth Baptist Church | Snack Pack Program | \$645.00 |
| Total Value | | \$3,862.50 |

PUBLIC INFORMATION & OTHER ACTIVITIES:

- Highlighted Public Utilities staff for Drinking Water Professionals' Day.
- Published podcast discussing predictions for the 2025 Hurricane season and how to prepare.
- Worked alongside Emergency Management to share information regarding extreme heat and about cooling centers.
- Published another video focusing on the importance of Career & Technical education. This video featured Sweet Tooth Cafe.
- Began collecting information to prepare for the Fall 2025 Beehive, which will be published in early August and cover the months of August, September and October.



GLOUCESTER COUNTY

Economic Development

6489 Main Street

Gloucester, VA 23061

(804) 693-4042

www.gloucesterva.gov/econ



ECONOMIC DEVELOPMENT

1. The Blown Away Hair Salon is expanding at the Shoppes at Tide Mill that will include an academy for training.
2. Serena & Company Salon has opened in White Marsh Village.
3. Embellish Piercing Salon will be opening soon next to Kroger.
4. Baked, a pastry and coffee shop located at the Gloucester Point Shoppes is expanding and doubling the size of their business.
5. The Nurtury building on Main Street has been sold. Virginia Shriner plans to open Virginia Made Products later this summer. She is in the process of doing build out now.
6. The Inn at Warner Hall is planning Tavern 1642 and Austin's Restaurant on the property and plans to open later this summer. The new tavern and restaurant will be open to the public.
7. Lotus Boba Café is opening in the former Sweet Tooth building on Main Street. The café offers teas, snacks, pastries and blended drinks.
8. Scoots BBQ is planning to reopen soon after the recent fire they experienced.
9. Attended the 2025 Rising Tide – Exploring the Blue Economy in Newport News on Friday, June 27, 2025. Guest speakers at the event included Thomas Cross with the Virginia Port Authority; Jay Pernas with HRSD; Dr. D. Derek Aday with VIMS and Dr. Michael Schwarz with Virginia Tech: Virginia Seafood Agricultural Research & Extension Center. In depth discussion on blue catfish, aquaponics and hydroponics.
10. Timeless Treasures will be opening in July in the former Goodman's building on Main Street.
11. The new shopping and dining guide is being distributed now in time for the summer tourism season.



GLOUCESTER COUNTY

Emergency Management

7478 Justice Drive
Gloucester, VA 23061
(804) 693-1390
www.gloucesterva.gov



EMERGENCY MANAGEMENT

June 6: Attended a Working with Tribes Workshop at the Rappahannock Tribal Center

- Emergency Management, volunteer, and county staff attended

June 13: Held a Lunch and Learn "C.E.R.T. Lite" with County Staff

- Emergency Management staff and Gloucester Fire taught county staff on the basics for "C.E.R.T. Lite"

June 24-25: Sponsored and Attended Mitigation Planning Workshop

- Gloucester County Emergency Management sponsored and attended the two-day VDEM Planning Workshop at PEMS

June 28: CERT assisted at Gwynn's Island Festival

- Jane Wenner and CERT members managed Parking and had an Information Booth
- 53 Volunteer hours

During the Month:

- Continuing to close out LEMG



GLOUCESTER COUNTY

Engineering Services

6515 Main Street
Gloucester, VA 23061
(804) 693-5480
www.gloucesterva.gov



ENGINEERING SERVICES – June 2025

1. Support for Public Utilities:

- Virginia Pollutant Discharge Elimination System (VPDES) consultation - Provide input on VPDES permit compliance options.
- Design of pump station No. 11:
 - TRC submitted 95% complete plans for final review in early January. Project was put on hold due to expiration of funding at the end of 2024. Working to complete the final design.
 - Working on application to submit to HRSD for reduced flows, 450 GPM, to tie into the HRSD force main running along Rt. 14. If approved, plans will be modified to reduce the pump and generator size to meet HRSD requirements. This assumes that the force main project within Rt. 17 bypass moves forward.
- Coordinated with Brill Construction to complete installation of outfall No. 2 closure well bypass.
- Paving at Water Treatment Plant for pavement damaged during construction listed above. Waiting on Utilities' approval of pricing for the work and contract issuance.
- Tank concept design for Water Treatment Plant – In progress.
- Fill Removal from Adjacent Property – Prepared plan and specifications for removal of fill placed by Utilities staff on property not owned by the County. Waiting for funding to commence work.
- Repair of force main at Pump Station No. 11 – Coordinating with VDOT on repairs of exposed force main due to VDOT slope failure along Route 14.

2. Gloucester Point Parking Under Bridge – Concept complete, awaiting further direction from Administration.

3. Woodville Park Soccer Fields No. 1 and No. 2 Entrance - Construction is on hold until a change order is approved.

4. Museum Parking Lot – Developed alternative layout plans. Parks & Rec staff are evaluating alternatives. Awaiting instruction from Parks & Rec on how to proceed.

5. Building 4 – Performed final walk through of the entire building (less elevator), developed a punch list, punch list items completed by contractor. Final invoice to be processed for payment. Elevator final inspection scheduled for 7/16/2025.

6. Building 4 Sidewalk and Site Cleanup – Prepared plan and scope of work for adding sidewalk access to rear of building and site grading/cleanup. Awaiting funding to be

assigned for the work.

7. Landfill & Solid Waste Services

- Waste Management provided the County with a monthly report for the WM facility.
- Engineering is coordinating with a consultant to monitor methane levels at the closed landfill. Ongoing testing has indicated volatility below the limits in all 7 of the probes (based on the remediation plan, 2 more probes were added to monitor gas levels).
- Engineering is working with Facilities Management to monitor the gas collection system at the closed landfill and repair and replace parts as needed.

8. County VDOT Projects - Planning & Zoning Department support

- Engineering staff supported Planning & Zoning on several projects and studies.
- Engineering staff attended Route 17 Widening Design Public Hearing.
- Engineering staff attended the following Hampton Roads Transportation Planning Organization (HRTPO) meetings.
 - Transportation Technical Advisory Committee (TTAC)
 - Long Range Transportation Plan (LRTP) Subcommittee
 - i. Provided data, including cost estimates, for candidate projects for the 2050 LRTP, currently in development.
 - Transportation Programming Subcommittee (TPS)

9. Public Safety Radio System

- Engineering staff supported radio operations by coordinating work orders with York County and Motorola and supported financial operations of the public safety radio system.

10. Hazard Mitigation Management

- Closeout paperwork is in progress for 8676 Blakes View Road, 8659 Broad Marsh Lane, and 2394 Perrin Creek Road.
- Engineering staff is participating in the update of the All Hazards Mitigation Plan (AHMP) through the Middle Peninsula Planning District Commission (MPPDC).
- Engineering staff attended the G318 Mitigation Planning Workshop for Local Governments.



GLOUCESTER COUNTY

Environmental Programs

6489 Main Street
Gloucester, VA 23061
(804) 693-1217
www.gloucesterva.gov



ENVIRONMENTAL PROGRAMS

| | June 2025 | YTD 2025 | June 2024 | YTD 2024 |
|--|--------------|-------------|--------------|-------------|
| 1. Chesapeake Bay Exceptions Received | 2 | 14 | 1 | 13 |
| 2. CBPEC Public Hearings | 2 | 15 | 5 | 14 |
| 3. Chesapeake Bay Waivers Received | 0 | 4 | 0 | 5 |
| 4. Chesapeake Bay WQIA Received | 5 | 20 | 6 | 26 |
| 5. Inspections/Site Visits | 212 | 1,136 | 148 | 1041 |
| 6. Chesapeake Bay Inquiries | 14 | 80 | 10 | 113 |
| 7. Land Disturbance Permits Received | 24 | 96 | 12 | 68 |
| 8. Open Burn Permit Received | 0 | 1 | 0 | 3 |
| 9. Reviews - Site Plan/Subdivision | 1 | 14 | 7 | 28 |
| 10. Stormwater Permits Received | 0 | 11 | 0 | 2 |
| 11. Joint Permit Applications Received | 5 | 51 | 9 | 61 |
| 12. Wetland Public Hearings | 1 | 14 | 2 | 14 |
| 13. Surety Releases | 10 | 45 | 6 | 48 |
| 14. Pre-Construction Meetings | 0 | 3 | 1 | 6 |

For Wetlands Board and Chesapeake Bay Preservation & Erosion Commission meeting information:
[eSCRIBE Published Meetings \(escribemeetings.com\)](http://escribemeetings.com)



FACILITIES MANAGEMENT

June 2025

FY25 High Priority Work Orders

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-------|
| Total # Met Deadline | 32 | 24 | 13 | 15 | 14 | 19 | 10 | 16 | 14 | 19 | 8 | 21 | 205 |
| Total # Work Orders | 34 | 34 | 22 | 18 | 16 | 20 | 16 | 19 | 16 | 19 | 11 | 25 | 250 |
| % Met Deadline | 94% | 70% | 60% | 83% | 88% | 95% | 63% | 84% | 88% | 100% | 73% | 84% | 82% |
| ***Work orders completed within 3 working days of request | | | | | | | | | | | | | |

FY25 Medium Priority Work Orders

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Total # Met Deadline | 72 | 106 | 106 | 100 | 85 | 93 | 90 | 63 | 94 | 74 | 73 | 81 | 1037 |
| Total # Work Orders | 108 | 123 | 129 | 117 | 96 | 101 | 102 | 79 | 119 | 89 | 77 | 101 | 1241 |
| % Met Deadline | 67% | 86% | 82% | 85% | 89% | 92% | 88% | 80% | 79% | 83% | 95% | 80% | 84% |
| ***Work orders completed within 9 working days of request | | | | | | | | | | | | | |

FY25 Low Priority Work Orders

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|--|-----|-----|-----|------|-----|-----|------|-----|------|-----|------|-----|-------|
| Total # Met Deadline | 12 | 12 | 15 | 6 | 7 | 6 | 3 | 3 | 8 | 5 | 12 | 5 | 94 |
| Total # Work Orders | 15 | 13 | 17 | 6 | 9 | 7 | 3 | 4 | 8 | 6 | 12 | 8 | 108 |
| % Met Deadline | 80% | 92% | 88% | 100% | 78% | 86% | 100% | 75% | 100% | 83% | 100% | 63% | 87% |
| ***Work orders completed within 30 working days of request | | | | | | | | | | | | | |

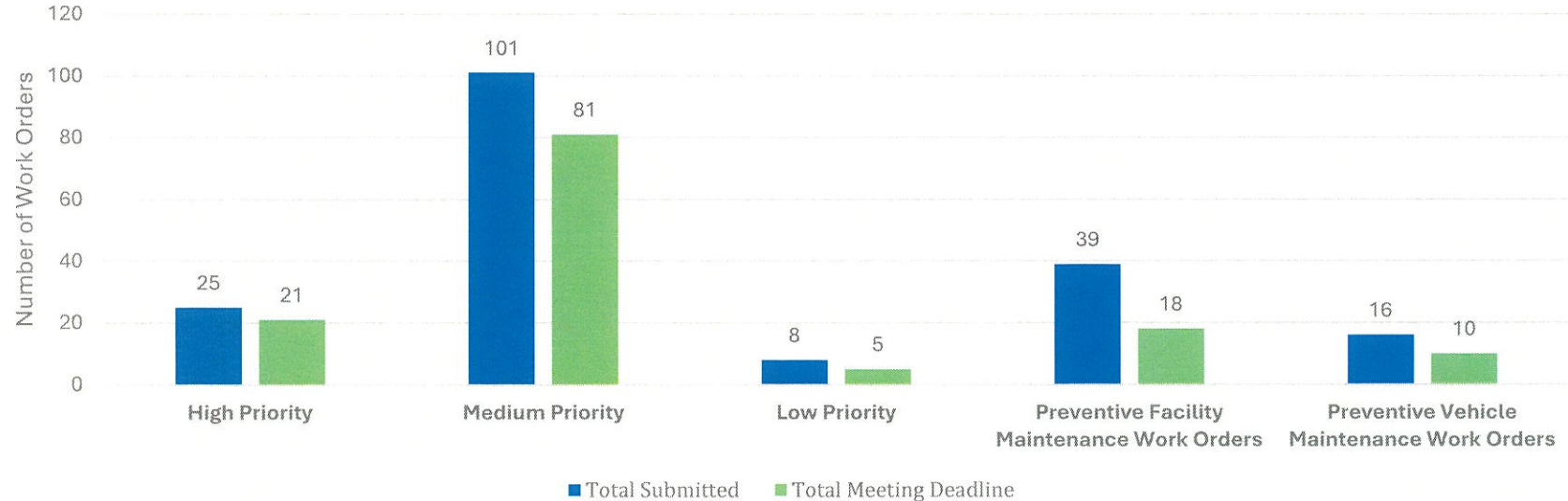
| FY25 Preventive Facility Maintenance Work Orders | | | | | | | | | | | | | |
|--|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-------|
| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
| Total # Met Deadline | | | 36 | 45 | 38 | 53 | 39 | 33 | 50 | 42 | 54 | 18 | 408 |
| Total # Work Orders | | | 40 | 46 | 46 | 76 | 50 | 33 | 57 | 59 | 62 | 39 | 508 |
| % Met Deadline | | | 90% | 98% | 83% | 70% | 78% | 100% | 87% | 71% | 83% | 46% | 80% |
| ***Work orders completed within 15 working days of request | | | | | | | | | | | | | |

| FY25 Preventive Vehicle Maintenance Work Orders | | | | | | | | | | | | | |
|--|-----|-----|-----|-----|-----|------|------|------|------|-----|-----|-----|-------|
| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
| Total # Met Deadline | | | 14 | 19 | 16 | 10 | 15 | 8 | 13 | 14 | 14 | 10 | 133 |
| Total # Work Orders | | | 16 | 21 | 21 | 10 | 15 | 8 | 13 | 16 | 16 | 16 | 152 |
| % Met Deadline | | | 88% | 91% | 76% | 100% | 100% | 100% | 100% | 88% | 88% | 63% | 88% |
| ***Work orders completed within 15 working days of request | | | | | | | | | | | | | |



FACILITIES MANAGEMENT

June 2025 Work Orders and Planned Maintenance



| | |
|---|--|
| High Priority Work Order Turnaround | Work orders completed within 3 working days of request |
| Medium Priority Work Order Turnaround | Work orders completed within 9 working days of request |
| Low Priority Work Order Turnaround | Work orders completed within 30 working days of request |
| Preventive Facility Maintenance Work Orders | Preventive facility maintenance orders completed within 15 working days of scheduled date. |
| Preventive Vehicle Maintenance Work Orders | Preventive vehicle maintenance orders completed within 15 working days of scheduled date. |



GLOUCESTER COUNTY

Fiscal Services

6489 Main Street, Suite 324

Gloucester, VA 23061

(804) 693-6927

www.gloucesterva.gov

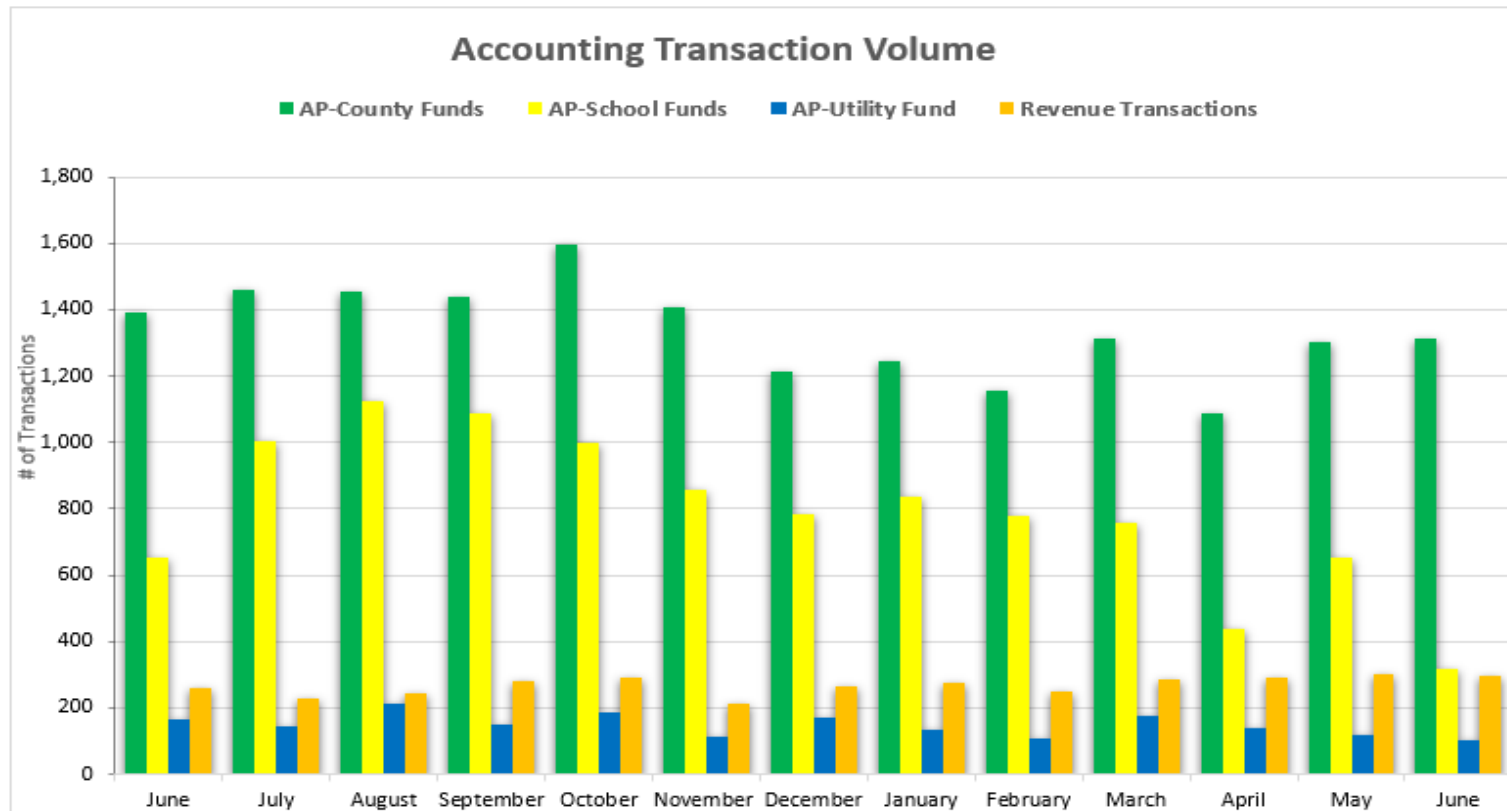


ACCOUNTING

Monthly Report for June 2025

Accounting Volume

The June PCard transactions and Accounts Payable transactions for the County stayed relatively the same. PCard transactions and Accounts Payable transactions for the schools declined due summer break beginning.





GLOUCESTER COUNTY

Central Purchasing

6489 Main Street., Suite 324

Gloucester, VA 23061

(804) 693-6235

www.gloucesterva.gov



CENTRAL PURCHASING

June 2025

CURRENT FORMAL IFB/RFP'S (>\$50,000)

RFP# 25-003-CJ Before and After School Child Care: Lease of Elementary School Sites

A solicitation was listed on August 20, 2024, seeking proposals from qualified firms to solicit proposals to acquire the services of an organization, to run and operate a self-supporting daycare system, at no cost to the Owner, during the school year. Four (4) proposals were received on a due date of September 16, 2024, and forwarded to the evaluation committee. Award recommendation was received by the School and the Award Notice was posted on February 10, 2025, awarding the contract to Young Men's Christian Association of the Virginia Peninsula (YMCA). The agreement has been drafted, approved by the county attorney, and is awaiting presentation to the school board.

RFP# 25-013-CJ Wellness Program Gloucester County Public Schools

A solicitation was listed on November 6, 2024, seeking proposals from qualified firms to provide a technology-based wellness program for Gloucester County Public School Employees. A total of Nine (9) proposals were received and opened on a due date of December 16, 2024. Those proposals were forwarded to the evaluation committee for review. The Award was made to Butler HealthCorp, Inc. on April 3, 2025. The contract is currently waiting on final edits and will be presented to legal for review.

IFB# 25-018-CJ FEMA HMGP Mitigation Services: Multiple Homes

A solicitation was listed on February 18, 2025, seeking bids from qualified firms to provide general contractor services to include elevation of the structure, footings and necessary foundation/masonry work and various other contracting disciplines for five (5) private residential homes needing elevation due to floodplain conditions. One bid was received and opened on March 20, 2025, and forwarded to the Engineering Department for review and recommendation. Currently waiting on VDEM to verify funding before the County's proceeds with awarding the work.

RFP# 25-020-CJ General Architectural and Engineering Services

A solicitation was listed on April 29, 2025, seeking proposals from qualified firms to provide General Architectural and Engineering Services to include Miscellaneous Civil and

Architectural Engineering Services, Mechanical, Electrical, Structural, Environmental and Professional Surveying Services to Gloucester County and Gloucester County Schools. A total of Twenty-One (21) proposals were received on a due date of May 23, 2025. The proposals were forwarded to the evaluation committee for review and recommendation. Currently waiting on that review and recommendation.

IFB# 26-001-CC Refurbish Building 2 Elevator

A solicitation was listed on May 9, 2025, seeking bids from qualified firms to remove existing elevator controller and wiring, furnish and install a new solid state (non-proprietary) microprocessor elevator controller for Building 2. Four (4) Contractor attend the site visit held on May 16th. Two (2) bids were received and opened on a due date of June 12, 2025. Currently waiting on department review and recommendation.

RFP# 26-002-CJ Asphalt Paving, Concrete & Site Work Services

A solicitation was listed on May 16, 2025, seeking proposals from qualified firms to provide Asphalt Paving, Concrete & Site Work Services, on an as -needed basis. A total of six (6) proposals were received on a due date of June 13, 2025. The proposals were forwarded to the evaluation committee for review and recommendation. Currently waiting on that review and recommendation.

RFP# 26-003-CC General Archaeological Services

A solicitation was listed on May 22, 2025, seeking proposals from qualified firms to provide on-call retainer Contracts for Archaeological Services. Archaeological work on an as needed basis to include but not limited to shovel testing, ground penetrating radar, survey work, archaeological monitoring and excavations. A total of five (5) proposals were received on a due date of June 25, 2025. The proposals were forwarded to the evaluation committee for review and recommendation. Currently waiting on that review and recommendation.

IFB# 26-004-SG Flower Bed & Playground Mulch

A solicitation was listed on May 19, 2025, seeking bids from qualified firms to provide and install by blowing method, flower bed and playground mulch at various sites designated by County of Gloucester and Gloucester County Public Schools referred to as the "County". Two (2) bids were received and opened on a due date of June 2, 2025. A Notice of Award was posted on June 5, 2025, awarding the work to Capitol Landing Home & Garden Center of Williamsburg, VA. The Contractors insurance certificate was collected, and a Contract was executed on June 6, 2025.

RFP# 26-005-SG On-Call Electrical, Mechanical, and Plumbing Services

A solicitation was listed on May 21, 2025, seeking proposals from qualified firms to provide electrical, mechanical, and plumbing services for Gloucester County and Gloucester County Public Schools. A total of four (4) proposals were received on a due date of June 25, 2025. The proposals were forwarded to the evaluation committee for review and recommendation. Currently waiting on that review and recommendation.

IFB# 26-006-CJ Utilities Waterline Replacement

A solicitation was listed on May 9, 2025, seeking bids from qualified firms to replace the service line connection and service line at 7171 George Washington Memorial Hwy. Gloucester, VA. One (1) bid was received and opened on a due date of June 12, 2025. Currently waiting on that review and recommendation.

CURRENT INFORMAL BIDS (IQ/IP) (<\$50,000)**IP#25-017-SG Professional Behavioral Health Counseling Services**

An informal solicitation was conducted on March 27, 2025, seeking proposals to provide comprehensive therapeutic and crisis intervention services as part of its Full-Service School initiative, to support the mental health and well-being of children and adolescents in the community. Seven (7) proposals were received and opened on April 17, 2025. Those proposals were forwarded to the Community Engagement Department for review and award recommendation.

IP#25-021-CJ Dependent Eligibility Audit for Schools Medical Plan

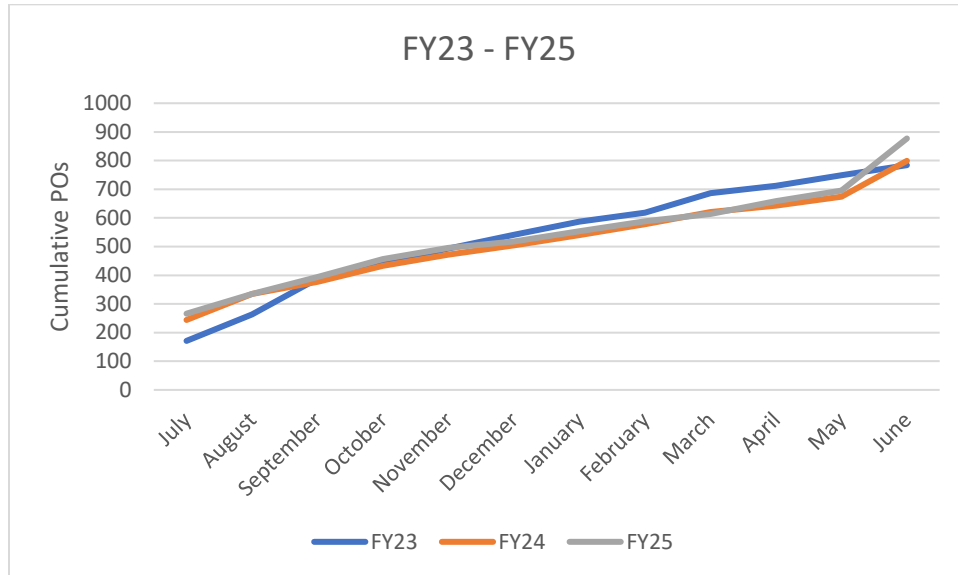
An informal solicitation was conducted on March 18, 2025, seeking proposals to establish a contract to work in partnership with Gloucester County Public Schools (GCPS) Finance and Human Resources staff, as well as USI Insurance Services, to carry out a dependent audit for the medical plan starting in November 2025. Four (4) proposals were received on a due date of April 8, 2025, and forwarded to the school for review and award recommendations.

IQ#26-002-CC HVAC Replacement Whitcomb Lodge

An informal solicitation was conducted on June 30, 2025, seeking quotes to provide all labor, materials, equipment, and expertise to replace the existing Carrier 4 ton Heat Pump 14 Seer Package Unit. Currently waiting on a due date of July 7, 2025.

FY2023 versus FY2025 Purchase Orders

A total of **182** Purchase Orders were processed in June 2025.



June Mail Metered Summary:

A total of **2,693** pieces of mail were processed in June.

| Function | Pieces | Total Charges | Avg. Cost per Item Mailed |
|-------------------------|--------------|-------------------|---------------------------|
| General Administration | 1,168 | \$781.560 | \$ 0.67 |
| Judicial Administration | 592 | \$ 527.19 | \$ 0.89 |
| Public Safety | 266 | \$344.930 | \$ 1.30 |
| Public Works | 1 | \$1.500 | \$ 1.50 |
| Community Development | 62 | \$ 127.43 | \$ 2.06 |
| Utilities | 64 | \$45.240 | \$ 0.71 |
| Parks, Rec, & Cultural | 25 | \$ 95.53 | \$ 3.82 |
| Social Services | 515 | \$409.210 | \$ 0.79 |
| Total | 2,693 | \$2,332.59 | \$ 0.87 |



GLOUCESTER COUNTY
Geographic Information Systems
6467 Main Street
Gloucester, VA 23061
(804) 693-0129
www.gloucesterva.gov



GEOGRAPHIC INFORMATION SYSTEMS

SERVICES

| Address Assignments | Data Requests | Parcel Updates | Road Updates |
|---------------------|---------------|----------------|--------------|
| 7 | 1 | 69 | 0 |

WEB LOGISTICS

June 1 - 30

| Page Views | Unique Users | Active Users | Average Duration |
|------------|--------------|--------------|------------------|
| 9.9K | 2.3K | 3K | 3m 21s |

| Status | Requesting Department |
|--|-----------------------|
| Completed | |
| Map Book 2025 Update | GIS |
| Annual CRS Letters List | Engineering |
| ComTech Wireless Traffic Plan – Towers | Data Request |
| VACO Submittal – GloCo EOC | GIS |

| | |
|--|----------------------|
| In Progress | |
| Road Map | Emergency Management |
| Vulnerable Population Map | Emergency Management |
| GloCo EOC User/Position Guides | Emergency Management |
| Enlarge Mosquito Control Map | Facilities |
| Station Map – Wall Map for Fire Stations | Fire and Rescue |
| Utilities Migration | Utilities/GIS |
| Building Footprint Updates | GIS |
| Project Documentation | GIS |
| Upgrade Existing GIS Project files to ArcGIS Pro | GIS |

| | |
|---------------------------------|----------------------|
| Planning Phase | |
| Campus Map & Asset Tracking | GIS/FM/IT/PR |
| Update Experience Builder Apps | GIS |
| Enlarge School Maps | Emergency Management |
| BMP Tracking Mobile Application | Environmental |

***KPI** - Average turnaround time for new address assignments for **June 2025** was **1 day(s)**.



GLOUCESTER COUNTY
Library
6920 Main Street
Gloucester, VA 23061
(804) 693-2998
www.gloucesterva.gov/publiclibrary



LIBRARY

| JUNE 2025 | | | | |
|--------------------------------------|-------|-------|-------|-------|
| LOCATION | MAIN | | POINT | |
| | 2025 | 2024 | 2025 | 2024 |
| SERVICE PROVIDED | | | | |
| Circulation | 8,874 | 6,201 | 1,443 | 1,744 |
| Patrons Visits | 9,741 | 7,971 | 1,672 | 1,579 |
| Public Computers – Internet Hours | 177 | 302 | 57 | 148 |
| Wi-Fi (unique logins) | 1,184 | 1,594 | 1,066 | 1,647 |
| Com Room – Library Events Attendance | 1,150 | 1,365 | 54 | 32 |
| Com Room – Public Meeting Attendance | 318 | 251 | 27 | 79 |
| Study Rooms – Public Users | 205 | 210 | ** | ** |
| Early Literacy Class Attendance | 157 | 33 | 0 | 0 |
| Volunteer Hours | 87 | 99 | ** | ** |
| New Patron Library Cards | 177 | 156 | 37 | 20 |

| LOCATION | SYSTEM-WIDE | |
|-----------------------|-------------|-------|
| | 2025 | 2024 |
| SERVICE PROVIDED | | |
| Outreach* | 0 | 0 |
| | | |
| Digital | | |
| Circulation | 4,389 | 3,905 |
| Website Pageviews | 2,859 | 1,458 |
| Facebook Interactions | 3,903 | 572 |

*Outreach is any library service provided outside the Main and Point Branch facilities.

** Statistics are not collected for these indicators at the Point Branch.



PARKS, RECREATION & TOURISM

JUNE 2025

■ **Parks:**

| Park Visitor Count | 2025 | 2024 |
|-------------------------------------|-------------|-------------|
| Beaverdam Park (both entrances)* | 11,151 | 21,295 |
| Woodville Park* | 2,036 | 3,496 |
| Brown Park* | 1,129 | 1,523 |
| Trail Users (bikes, hikers, horses) | 1,097 | 1,156 |
| Boater/Renters | 467 | 763 |
| Facility Rentals | 41 | 66 |
| Non-PRT Field Reservations | 45 | 48 |

*Diamond Traffic car counters

■ **Athletics & Recreation:**

- Little hoopers basketball continued with 14 participants. Youth basketball leagues opened with 56 players. Adult basketball pick-up started with 16 players.
- Adult softball league opened with four teams. Youth softball opened with 123 players.
- Youth soccer concluded with 316 participants.
- Spring belly dancing continued with 11 participants.
- Two Best Years Trips were conducted: Wine Passport had 13 participants and Cape Charles had 6 participants.
- Bingo was held with 10 participants.
- Free flow yoga was held with 10 participants. Senior yoga was held with 4 participants.
- Gymnastics concluded with 178 participants.
- Karate concluded with 80 participants. A new session began with 90 participants.
- Park After Dark was held for 1 participant.
- Multiple camps and day activities were held.
 - Saltwater Fishing Workshop had 3 participants.
 - Kids Summer Fishing Tournament had 11 participants.
 - Kids Free Fishing Day has 50 participants.
 - Wild Explorers held two sessions with 14 participants each, for a total of 28 kids.
 - Kayak Adventures Camp had 11 participants.
 - Disney Performing Arts Camp had 30 participants.
 - Broadway Performing Arts Camp had 29 participants.
 - Play All Day was held with 43 people enrolled in sunset yoga. The event also

- featured a dancing demonstration, live music, and a food truck.
 - Gloucester Museum of History partnered with Gloucester Public Library to present The Art of Duck Decoys with 26 participants.

■ **Tourism, Museum, & Special Events:**

- The museum held 2 outreach sessions, during which staff spoke to 36 people, and conducted 2 tours for 18 people.
 - Gloucester250 held From Colony to Country at Rosewell with over 80 attendees.
 - The Gloucester Summer Kick-Off Carnival was held with a strong positive response from the community. The Facebook event had 5,700 people. While invoices are still being reconciled, profit payable to Gloucester County is expected to surpass \$10,000.
 - Clean Community held 3 outreach events for 107 people, including coordinating Gloucester's Clean the Bay Day. A new storybook trail was added to Beaverdam Park.

| Monthly Visitation | 2025 | 2024 |
|--|------|------|
| Visitors Center | 337 | 552 |
| Micro-Visitors Center, Whitley's Peanuts | 132 | 267 |
| Museum of History | 141 | 596 |

■ **Marketing & Online Presence:**

- There are currently 6,020 people signed up for the Department's Constant Contact email reminders for Parks & Recreation, Tourism and Clean Community.

| Social Media Pages | Parks & Recreation Facebook | Visit GVA Tourism Facebook | Daffodil Festival Facebook | Visit GVA Tourism Instagram | Parks & Recreation Instagram |
|--------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|------------------------------|
| Followers | 6,770 | 5,355 | 9,825 | 2,422 | 508 |
| Number of Posts | 86 | 60 | 10 | 109 | 22 |
| Total Reach | 31,345 | 64,740 | 5,555 | 4,597 | 649 |
| Total Engagement | 1,791 | 2,335 | 281 | 1,323 | 89 |

*Reach is the measurement of unique users who are exposed to content; Engagement is the measurement of unique interactions by liking, commenting, or sharing content.

■ **Volunteers:**

| Volunteer Support | People | Hours | Value |
|------------------------|--------|--------|------------|
| Athletics & Recreation | 27 | 27 | \$929.34 |
| Parks | 4 | 39.5 | \$1,359.59 |
| Museum of History | 17 | 164 | \$5,644.88 |
| Visitor Center | 14 | 87 | \$2,994.54 |
| Clean Community | 24 | 27 | \$929.34 |
| Total Support | 86 | 344.50 | \$1,857.69 |

*Value of volunteer time is calculated at \$34.42 per hour Independent Sector rate.



GLOUCESTER COUNTY
Planning, Zoning &
Environmental Programs
6489 Main Street
Gloucester, VA 23061
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PLANNING AND ZONING

Planning Commission

The Planning Commission (PC) held its regular meeting on June 5th. The consent agenda was approved by unanimous vote (6-0 with Mr. Serio absent). There were several public comments both in person and through written comments regarding the Technology Overlay District (TOD) and Data Centers. Eight were opposed to the creation of a TOD to encourage the development of data centers and one was in favor of moving forward with creating the district.

Public hearing was held on Z-25-01 and CUP-25-01, a joint application by Marsh Hawk Villas, LLC (Jeff Ambrose, representative) to amend the Gloucester County Zoning Map to reclassify 3.1 +/- acres (TM 51A(4)-A, RPC #25644) from B-1, General Business, to MF-1, Residential Multi-Family (Conditional), and 0.7 +/- acres (TM 51A(11)-E1, RPC #18417) from B-1, General Business to SF-1, Residential Single Family. Sean McNash, Planner I presented the joint application which seeks to allow a density of 10.86 dwelling units per net acre on the parcel proposed to be rezoned to the MF-1 district (TM 51A(4)-A, RPC #25644) through a Conditional Use Permit (CUP). The property is located in the Gloucester Point Magisterial District with the MF-1 parcel adjacent to Route 17 South and the SF-1 parcel at the intersection of Route 17 South and Tyndall Drive (SR 1218).

The purpose of this joint application was to permit the construction of 34 condominium units on the parcel proposed to be rezoned to the MF-1 district (TM 51A(4)-A, RPC #25644) at a density of 10.86 dwelling units per net acre. The applicant voluntarily proffered a limitation on the number of units to be developed on this parcel (and the resulting density), proposed to be not more than 34 units. In addition, the Conceptual Plan illustrates (for the MF-1 parcel) an internal private road, a 50 ft. landscape buffer along Route 17, and a 30 ft. perimeter buffer along all other property lines. The parcel proposed to be rezoned to the SF-1 district (TM 51A(11)-E1, RPC #18417) is shown on the Conceptual Plan as being subdivided into two lots of at least 10,000 sf in size. As required by the density proposed in the MF-1 and SF-1 districts, all units and lots proposed by this development will be required to connect to public water and sewer.

No in person public comments were provided but one written comment was received in support of the application and three written comments were received in opposition to the application. During the ensuing Planning Commission discussion, numerous views on the joint application were expressed. One Planning Commissioner stated that, since some planning guidance describes this area as mixed-use, if the Commission is to approve an application for these parcels, the development should reflect a mixed-use development with a combination of commercial and residential uses at a reasonable density. However, the prevailing opinion amongst the Commissioners was to consider the existing B-1 zoning compared to the proposed MF-1 (conditional) and SF-1 zoning. When evaluating each of these circumstances, the

Planning Commission generally believed that the proposed MF-1 (conditional) and SF-1 zoning and resulting development would be of no greater benefit to the County than what could be possible under the existing B-1 zoning (even if not developed immediately) and, as a result, the current zoning was the more appropriate zoning for these parcels. In response to comments from the Commissioners reflecting this opinion, the Board liaison expressed his concern regarding the various uses permitted by right under the existing B-1 zoning, their likely impacts (compared to the mitigating measures required by the Zoning Ordinance and conditions of use proposed by staff), and resulting lack of opportunity for the public to contribute to the review and approval process should a by right use be developed under the current zoning.

After initially failing to obtain a motion, the PC ultimately voted to forward the rezoning to the Board with a recommendation of denial, with a 5-1 vote (1 absent) and voted to forward the CUP to the Board with a recommendation of denial with a 6-1 vote (1 absent).

Under “Old Business,” Tripp Little, Planner III, provided an update on the methodology used for, and numbers generated by, the “School Subdivision Analysis” that staff had presented in April. The formulas are used to calculate the number of school-age children generated by major subdivisions and various housing types.

Under “Old Business” Tripp Little, Planner III, provided a recap of the Town Hall held at Rappahannock Community College (RCC) in Glens on May 28th regarding the potential Technology Overlay District (TOD) and provided a summary of the results from the survey conducted. Based upon the public comments at the RCC meeting and the survey results (82% of respondents opposed) received to date, the PC voted unanimously to recommend to the Board that the County discontinue its efforts to create a TOD for data centers.

There was no “New Business,” and no applications before the PC in July.

Information on the Planning Commission’s meetings is available at:

<https://bm-public-gloucester.va.escribemeetings.com/BoardDetails/BoardInformation/18>

Board of Zoning Appeals

The Board of Zoning Appeals (BZA) on June 24th. One application, an appeal of the Zoning Administrator’s determination, was scheduled for the BZA’s June 24th meeting date. The appeal was withdrawn at the applicant’s request.

Long Range Planning & Other Projects

1. Comprehensive Plan Update

The plan adopted February 2016 is available on the [Comprehensive Plan](http://www.gloucesterva.info/362/Planning-Zoning) page of the Planning and Zoning Department's website (www.gloucesterva.info/362/Planning-Zoning), where the Plan is available for viewing and download.

Staff is preparing for a comprehensive plan update. The process was initiated by gathering public feedback from residents through a random sample survey administered by Zencity. The survey was designed to gather responses representing the census demographics of the County. The results of the survey were presented to the Board and Planning Commission at a February 25th joint work session. The general public will have multiple opportunities to provide feedback. Additional surveys, town halls, presentations to civic groups and other means will be used to gather input.

During the February 2025 Joint Meeting, staff presented a proposed plan for updating the comprehensive plan over the next 3 -4 years using current staff for data collection, public outreach and input and possibly hiring consultants to help with certain aspects to prepare the draft plan. Staff also proposed developing a steering committee to work with the Commission and staff. The Board was concerned about the time frame and the group directed the Planning Commission to work with staff to review the current (2016) plan determine what needs to be updated and what doesn't need to be changed. They would like to see the process take between 18 months and two years.

At the Planning Commission's March 2025 Regular Meeting, staff discussed the Comprehensive Plan Update with the Planning Commission. The Planning Commission requested that the Comprehensive Plan Steering Committee be established prior to beginning a review of the Comprehensive Plan so they can participate in initial discussions of the necessary updates to the Plan. Staff presented this to the Board of Supervisors at their April 1 Regular Meeting for approval and they decided that they (the Board) would select the Steering Committee members, who would be appointed at their May 6 Regular Meeting. The Planning Commission began review of the Comprehensive Plan in the summer of 2025, with reviews performed at their work sessions on May 15 and June 26, and will hold two meetings in July in preparation for discussion at the joint meeting with the Board of Supervisors on August 19, 2025, at which time they will provide a recommendation to the Board of Supervisors.

Comp Plan Work Session – June 26

The PC held their first Comp Plan work session at the T.C. Walker Education Center on June 26. The remaining two members of the Steering Committee, appointed at the Board's June meeting, participated along with previously appointed members. Mr. McNash led the discussion about multiple chapters of the Plan. The PC and Steering Committee members discussed how to address various revisions that would be necessary for the updated Comprehensive Plan, including the formatting and nature of goals, objectives, and implementation strategies for each chapter.

2. Transportation Planning

Committee Meetings: Staff represent the County on several regional transportation planning committees including the Transportation Technical Advisory Committee (TTAC), the Active Transportation Subcommittee's (ATC), the Pedestrian and Bicycle Advisory Committee (PABAC), the Long Range Transportation Plan (LRTP) Committee, and the Transportation Planning Subcommittee (TPS). Currently the Director of Engineering Services represents the county at these regional meetings while the planning staff person that typically attended them is on extended leave.

HRTPO staff is in the process of updating the 2050 LRTP. The list of regionally significant projects listed below were submitted for consideration in the 2050 plan.

- Rte. 17 from 1 mi north of Coleman to Main St (@ Walmart) – 4 to 6 lanes
- Rte. 17 from Main St (@ Walmart) to Ark Rd – 4 to 6 lanes
- Roaring Springs Road Shared Use Path from Main St to Beaverdam Park
- Rte. 17 Alternate (parallel) route from Brays Point Road to Featherbed Lane – Only proposed for the vision plan to align with the County's Comprehensive Plan.

Each project is scored individually, and the top-ranking projects are included in the fiscally constrained plan. Projects that are more conceptual in nature, are able to be listed in the vision plan. The vision plan does not need to be fiscally constrained.

Transportation Studies: The following table includes current studies underway.

| Project | Project Status | Funding Status | Anticipated Completion Date |
|---|--|-----------------------|------------------------------------|
| Rte. 3/14 from Main Street to Ware Neck Road | Survey Complete; Second Meeting Held | Funded | End of 2025 |
| Rte. 17 from Short Lane to Featherbed Lane | Survey Complete; Second Meeting Held | Funded | End of 2025 |
| Roaring Springs Road Shared Use Path Feasibility Study – Wyncote Ave to Holly Springs Dr. | Kickoff Meeting Held; Site Visit conducted | Funded | Sept-Oct 2025 |
| Rte. 17 from south of Featherbed Ln to north of Guinea Rd | Survey Complete; Third Meeting Held | Funded | August 2026 |
| Rte. 17 from Hospital Drive to south of Belroi Rd and Rte. 17B from Rte. 17 to Justice Dr | Survey Complete; Third Meeting Held | Funded | August 2026 |

Transportation Projects: The following table includes planned or programmed (funded) transportation improvement projects.

| Project | Project Status | Funding Status | Anticipated Construction Date |
|--|---|-----------------------|-------------------------------|
| Rte. 17 Court House Restricted Crossing U-Turn (RCUT) | Design and Development | Fully Funded | FY 26 |
| TC Walker / Rte. 17B Intersection | Design and Development | Fully Funded | FY 27 |
| Roaring Springs Road Bike / Ped Facility Phase 1 to Wyncote Ave. | Design and Development | Fully Funded | FY 28 |
| Roaring Springs Road Shared Use Path | Planning Study | Funded | N/A |
| Rte. 17 and Rte. 17B South Intersection | Design and Development | Fully Funded | FY 28 |
| Rte. 17B (Main Street) Shared Use Path | Design and Development | Partially Funded | FY 28 |
| Rte. 17B & Sutton Road Improvements | Design and Development | Fully Funded | FY 27 |
| Great Road Sidewalks | Design and Development | Fully Funded | FY 28 |
| Rte. 17 Widening (Farmwood Rd. to Tidemill Rd.) | Design and Development; PH June 30, 2025 VIMS; 5-7 | Fully Funded | FY 29 |
| Rte. 17 Court House Area Widening Study | Planning Study | Fully Funded in FY 27 | N/A |
| Rte. 17/33 Glenns Intersection | Planned / Scheduled | Fully Funded | FY 30 |
| Rte. 17 Court House Shared Use Path Study | Planning Study | Fully Funded in FY 25 | N/A |

3. Subdivision Ordinance Rewrite

Staff had been updating the Subdivision Ordinance as time permits; there was a follow-up discussion at the PC's August 1, 2024 meeting to review the County's requirements for minor and major subdivisions, including a comparison with how other localities define and regulate them. Due to other projects and priorities, this ordinance update has been put on hold.

4. Floodplain Management Committee

The Floodplain Management Committee (FPMC) did not meet in June. The next meeting of the FPMC is scheduled for August 13th.

5. Town Hall – Technology Overlay District / Data Centers

A town hall to discuss the potential creation of a "Technology Overlay District" (TOD) to attract and accommodate data centers was held at RCC's Glenns Campus on May 28th. Results of the public opinion survey were presented to the Planning Commission (PC) for discussion at their June 5 meeting and, based upon the results – 82% of respondents were opposed to the idea – the PC recommended (to the Board) that the County discontinue its efforts to create a TOD.

6. Key Performance Indicators

Key Performance Indicators have been established for critical functions within each division of the department. These indicators are listed below with the threshold, number of instances, and percentage of instances listed. Due to turnaround times required for some of these functions, reporting is delayed by two months in order to accurately report on all instances of each function received within the month.

| April 2025 Plat Review | | | | | |
|------------------------|------------------------|-----------------|------------------|---------------------|------------------|
| Plat Reviews | Threshold | Number of Plats | | Percentage of Plats | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Initial Plats | Within 15 working days | 3 | 1 | 75% | 25% |
| Resubmitted Plats | Within 10 working days | 1 | 0 | 100% | 0% |

| April 2025 Site Plan Review (Planning Division) | | | | | |
|---|------------------------|----------------------|------------------|--------------------------|------------------|
| Site Plan Reviews | Threshold | Number of Site Plans | | Percentage of Site Plans | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Initial Site Plans | Within 30 working days | 1 | 0 | 100% | 0% |
| Resubmitted Site Plans | Within 30 working days | 1 | 0 | 100% | 0% |

| April 2025 Site Plan Review (Environmental Programs Division) | | | | | |
|---|------------------------|----------------------|------------------|--------------------------|------------------|
| Site Plan Reviews | Threshold | Number of Site Plans | | Percentage of Site Plans | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Initial Site Plans | Within 30 working days | 2 | 0 | 100% | 0% |
| Resubmitted Site Plans | Within 30 working days | 1 | 0 | 100% | 0% |

| April 2025 Zoning Permit Review | | | | | |
|---------------------------------|------------------------|-------------------|------------------|-----------------------|------------------|
| Zoning Permit Types | Threshold | Number of Permits | | Percentage of Permits | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Zoning Permit for Construction | Within 10 working days | 50 | 10 | 83% | 17% |
| Home Occupation Zoning Permits | Within 10 working days | 16 | 2 | 89% | 11% |
| Business License Zoning Permits | Within 10 working days | 6 | 0 | 100% | 0% |

| April 2025 Zoning Code Enforcement Review | | | | | |
|---|------------------------|-----------------|------------------|---------------------|------------------|
| Code Enforcement | Threshold | Number of Cases | | Percentage of Cases | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Code Enforcement Follow-Up | Within 10 working days | 1 | 0 | 100% | 0% |

| April 2025 Land Disturbance Permit Review | | | | | |
|---|------------------------|----------------------|------------------|--------------------------|------------------|
| Site Plan Reviews | Threshold | Number of LD Permits | | Percentage of LD Permits | |
| | | Under Threshold | Beyond Threshold | Under Threshold | Beyond Threshold |
| Initial Land Disturbance Permits | Within 15 working days | 9 | 0 | 100% | 0% |
| Resubmitted Land Disturbance Permits | Within 10 working days | 8 | 0 | 100% | 0% |

7. SUBDIVISION REVIEW

| Boundary Line Adjustments | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | 2025 Total |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| New Applications | 2 | 2 | 2 | 3 | 4 | | | | | | | | 13 |
| Resubmitted Applications | 5 | 1 | 2 | 0 | 6 | | | | | | | | 14 |
| Approved | 3 | 1 | 2 | 0 | 3 | | | | | | | | 9 |

| Family Transfer* | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | 2025 Total |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| New Applications | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Resubmitted Applications | 3 | 3 | 0 | 0 | 0 | | | | | | | | 6 |
| Approved | 1 | 2 | 0 | 0 | 0 | | | | | | | | 3 |

* Includes Division of an Estate

| Minor Subdivisions | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | 2025 Total |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| New Applications | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Resubmitted Applications | 0 | 0 | 0 | 1 | 0 | | | | | | | | 1 |
| Approved | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |

| In-Part Parcels | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | 2025 Total |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| New Applications | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Resubmitted Applications | 1 | 0 | 0 | 0 | 0 | | | | | | | | 1 |
| Approved | 1 | 0 | 0 | 0 | 0 | | | | | | | | 1 |

| Major Subdivisions | Preliminary Approval ¹ | Development Plan Status | Final Plat Status |
|---|-----------------------------------|---|--|
| Autumn Trace | 10-13-2015 | N/A | Approved 6-03-2016 |
| Bailey's Wharf | 12-4-2008 | | |
| Bedford Falls | 3-6-2008 | Approved 2-16-2010 | Phase I- Approved 2-27-2012 Phase II- Approved 7-13-2012 Phase III- Approved 2-26-2013 Phase IV – Approved 8-4-2014 |
| Carriage Point | Master Plan Approved 11-13-2014 | Master S/W – Approved 7-26-18 Entrance – Approved 8-15-18 Amer. Legion – Approved 9-18-18 Riverbend Apts. – Approved 8-15-18 | American Legion Approved 3-3-2017 Carriage Point Approved 9-18-2018 |
| Churchill Phase I | 5-5-2005 | N/A | Approved 7-16-2007 |
| Churchill Phase II | 5-5-2005 | Approved 1-15-2008 | Pending Resubmittal |
| Coleman's Crossing | 1-7-2010 | MF-1 Approved 11-17-2010 | Phase I- Approved 6-10-2011 Phase II- Approved 2-27-2012 Phase III- Approved 6-8-2012 Phase IV- Approved 8-8-2013 Phase V – Approved 9-29-2014 Phase VI – Approved 2-12-2016 Phase VII – Approved 9-29-2016 Phase VIII – Approved 10-5-2017 |
| | 3-3-2015 | B-2 (mixed use) Approved 6-21-2016 | |
| | 6-6-2017 | Phase VIII (Commercial) – Pending Resubmittal | |
| Dove Field Farms | 9-7-2006 | Approved 4-22-2009 | Pending Resubmittal |
| Fiddler's Crossing | N/A | Approved 8-3-2017 | Phase I Approved 4-3-2018 Phase II Approved 7-8-2020 Amendment Approved 4/20/21 |
| Fiddler's Green | 6-7-2007 | Approved 7-25-2012 | RZ Application Denied |
| Patriots Walk – Phase I (was The Villages at Cow Creek) | 6-1-2006 | Approved | Amendment Pending Resubmittal |
| Patriots Walk - Phase II A | 6-1-2006 | Approved 9-29-2011 | Approved 8-2-2012 |
| Patriots Walk - Phase II B | 6-1-2006 | Approved 9-29-2011 | Approved 3-3-2015 |
| Patriots Walk – Phase II C | 6-1-2006 | Combined w/ Phase II D | 2 lots Approved 7-14-2022 |
| Patriot's Walk – Phase II D | 6-1-2006 | Approved 7-24-2024 | Approved (4 lots) 11-22-2024 |
| Patriot's Way | N/A | Pending resubmittal | |
| Pine Mill Section 4 | 7-11-2002 | Approved 8-10-2006 | Approved 11-7-2007 |
| Pine Mill Section 5 | 7-11-2002 | Approved 6-24-2003 | Approved 7-2-2004 |
| Pine Mill Section 6 | 7-11-2002 | Approved 4-19-2005 | Approved 11-18-2005 |
| Pine Mill, Section 7 | 7-11-2002 | Approved 10-17-2007 | |
| River Club at Twin Island | 2-10-2005 | Approved 1-11-2006 Townhomes – Approved 5-3-2024 | Townhomes – Pending Resubmittal |
| Ryan's Run | 3-6-2008 | Amended 2-14-2025 | Approved 7-31-2018 |
| Stillwater Landing | N/A | Pending resubmittal | |
| Swiss Legacy | Approved 12-3-2020 | Approved 12-3-2020 Revision approved 7-29-2024 | Approved 10-11-2024 |
| The Ponds | 1-4-2007 | Superseded by MNR 8-28-24 | |
| White Marsh Substation | 7-10-2014 | Approved 5-29-2015 | Approved 10-13-2015 |
| The Reserve at the Villages of Gloucester | 4-3-2018 | Phase I - Approved 6/21/23 Phase II – Pending resubmittal | Phase I – Pending resubmittal |
| Yorkshire Woods | 11-2-2006 | Approved 1-9-2009 | Pending Resubmittal |

¹ Effective 4/4/2012, the preliminary approval validity date for all subdivisions with valid approval as of 1/1/2011 was extended to 7/1/2017 - pursuant to §15.2-2209.1 of the Code of Va. The 2016 General Assembly granted an extension to 7/1/2020 for all Plats/plans valid as of 1/1/2017; this extension was allowed to expire in the 2020 General Assembly session. The 2021 General Assembly retroactively granted an extension so that permits expired on 7/1/2020 would be valid until 7/1/2023. The 2023 General Assembly amended §15.2-2209.1:1 to extend plat/plan validity until July 1, 2025 and to include plats/plans that were approved subsequent to 7/1/2020. Once a project is complete and the County is no longer holding surety on the development, staff removes the item from the above chart.

- 8. PLAN REVIEW:** The chart below depicts the number of formally submitted commercial site and residential development plans that planning and zoning staff have reviewed for compliance with the zoning ordinance. Staff also attend bi-monthly meetings of the Site Plan Committee to review preliminary concepts and discuss any concerns with applicants.

| Site Plans | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 2024 | 7 | 4 | 4 | 6 | 7 | 4 | 6 | 6 | 7 | 4 | 2 | 1 | 58 |
| 2025 | 2 | 3 | 6 | 0 | 2 | | | | | | | | 13 |

9. BOARD of ZONING APPEALS:

| BZA Cases ² | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2025 |
|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Appeal | 0 | 0 | 0 | 0 | 1 | 1 | | | | | | | 2 |
| Spec. Exception | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Variance | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Admin. Variance | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |

10. ZONING APPLICATIONS RECEIVED:

| Permits 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Single-Family Home | 10 | 5 | 12 | 14 | 14 | 13 | | | | | | | 68 |
| Manu-factured Home | 3 | 1 | 5 | 0 | 2 | 2 | | | | | | | 13 |
| Two-Family Home | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Multi-Family | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Single-Fam. Addition | 10 | 5 | 23 | 15 | 14 | 10 | | | | | | | 77 |

*Items in **bold** have recent activity.

² Includes cases withdrawn prior to public hearing; applications are tabulated in the months that they are received and reviewed by staff.

BOS Report – June 2025

Departments of Planning, Zoning, & Environmental Programs

| Permits 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|--|-----------|-----------|------------|------------|-----------|-----------|-----|-----|-----|-----|-----|-----|--------------|
| Non-Res. New & Addition | 4 | 1 | 3 | 4 | 2 | 1 | | | | | | | 15 |
| Pool | 0 | 2 | 6 | 9 | 9 | 5 | | | | | | | 31 |
| Accessory Dwelling | 2 | 1 | 1 | 1 | 1 | 2 | | | | | | | 8 |
| Accessory Structure | 14 | 11 | 23 | 15 | 12 | 23 | | | | | | | 98 |
| Ancillary Structure³ | 0 | 0 | 0 | 0 | 4 | 1 | | | | | | | 5 |
| Temp. Structure | 0 | 0 | 3 | 3 | 2 | 1 | | | | | | | 9 |
| Wetland, Pier, etc. | 4 | 1 | 3 | 2 | 2 | 1 | | | | | | | 13 |
| Sign | 3 | 4 | 6 | 7 | 4 | 0 | | | | | | | 24 |
| Bus. License | 5 | 14 | 6 | 13 | 10 | 8 | | | | | | | 48 |
| Home Occupation | 18 | 15 | 27 | 21 | 12 | 16 | | | | | | | 109 |
| Change of Use | 0 | 0 | 1 | 1 | 1 | 1 | | | | | | | 4 |
| Monthly Total ³ | 73 | 60 | 119 | 105 | 89 | 84 | | | | | | | 523 |

| 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------|
| Review Stop⁴ | 6 | 6 | 15 | 10 | 22 | 13 | | | | | | | 72 |

³ Current month totals are reported on the last day of the month and may be revised in later reports to incorporate any outstanding permits.

⁴ A "review stop" is a temporary hold placed on a building application to allow Zoning to determine if a zoning permit, or further zoning review, is required.

11. ZONING ENFORCEMENT:

| Zoning Complaints Received in June 2025 | |
|---|----------|
| <u>Complaint Breakdown</u> | |
| Uses Not Provided For: | 0 |
| No Zoning Permit: | 1 |
| Signs: | 0 |
| Livestock/Fowl: | 0 |
| Home Occupations: | 0 |
| Campers: | 1 |
| Kennels: | 0 |
| Miscellaneous: | 0 |
| Total | 2 |

| Zoning - Legal Actions | |
|--------------------------------------|-----------|
| Total Active Cases as of 6/30/25 | 17 |
| Total Watch List Cases as of 6/30/25 | 2 |
| Cases Closed in June | 1 |
| Court Cases Adjudicated in June | 0 |
| Court Cases Closed in June | 0 |
| Cases Pending Trial | 0 |

12. PUBLIC INQUIRIES:

This category reflects the Planning & Zoning staff's "behind-the-scenes" work. It includes an approximation of the number of inquiries involving research for, information provided to, preliminary reviews of conceptual ideas for, and/or in-office meetings or on-site visits.

| Subdivisions 2024 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2024 Total |
|----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------|
| BLA | 14 | 11 | 11 | 9 | 10 | 8 | 7 | 7 | 8 | 6 | 4 | 7 | |
| FT | 9 | 11 | 4 | 19 | 8 | 11 | 10 | 10 | 5 | 7 | 8 | 8 | |
| Minor | 9 | 11 | 11 | 17 | 12 | 14 | 11 | 11 | 9 | 11 | 5 | 7 | |
| Major | 5 | 8 | 4 | 4 | 7 | 8 | 5 | 7 | 4 | 7 | 5 | 4 | |
| Monthly Total | 37 | 41 | 30 | 49 | 37 | 41 | 33 | 35 | 26 | 31 | 22 | 26 | 408 |

| Subdivisions 2025 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2025 Total |
|----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------|
| BLA | 8 | 8 | 11 | 9 | 9 | 12 | | | | | | | |
| FT | 8 | 8 | 16 | 7 | 7 | 5 | | | | | | | |
| Minor | 8 | 10 | 9 | 6 | 9 | 10 | | | | | | | |
| Major | 6 | 4 | 7 | 7 | 8 | 8 | | | | | | | |
| Monthly Total | 30 | 30 | 43 | 29 | 33 | 35 | | | | | | | 200 |

| Rezoning | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 2024 | 7 | 9 | 5 | 7 | 10 | 6 | 6 | 6 | 6 | 4 | 4 | 6 | 76 |
| 2025 | 14 | 7 | 8 | 7 | 4 | 5 | | | | | | | 45 |

| Site Plans | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 2024 | 10 | 14 | 9 | 3 | 12 | 19 | 16 | 12 | 10 | 9 | 11 | 6 | 131 |
| 2025 | 12 | 11 | 7 | 7 | 9 | 8 | | | | | | | 54 |

| Zoning Inquiries | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2025 Yearly Total |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------------------|
| Zoning | 46 | 37 | 47 | 47 | 47 | 54 | | | | | | | |
| Setback(s) | 22 | 29 | 24 | 24 | 33 | 39 | | | | | | | |
| Use(s) | 23 | 18 | 14 | 20 | 21 | 24 | | | | | | | |
| Signs | 5 | 3 | 4 | 4 | 6 | 7 | | | | | | | |
| Civil Matters | 7 | 8 | 11 | 14 | 9 | 14 | | | | | | | |
| CUP | 5 | 2 | 1 | 2 | 1 | 3 | | | | | | | |
| SE/ Variance ⁵ | 1 | 0 | 1 | 1 | 1 | 3 | | | | | | | |
| Pre-App ⁶ | 3 | 1 | 4 | 5 | 2 | 1 | | | | | | | |
| Other ⁷ | 22 | 16 | 9 | 28 | 33 | 22 | | | | | | | |
| Monthly Total | 134 | 114 | 115 | 145 | 153 | 167 | | | | | | | 828 |

⁵ Special Exceptions and Variances (heard by the Board of Zoning Appeals) previously tracked as “other” zoning inquiries.

⁶ Effective June 1, 2017 (per Administrative Policy 740) a mandatory pre-application form must be submitted, and a pre-application meeting held, prior to submittal of an application for a Rezoning, Conditional Use Permit, or Special Exception.

⁷ July’s inquiries include those regarding the Public Hearing for the Zoning Ordinance update. They are tallied under “other.”

13. SITE PLAN ADMINISTRATION

Site Plan Administration staff administers the requirements Article 15.5 (Site Plans) of County Code and provides a single point of contact for applications for, and review of, Site and Subdivision Development Plans. These Plans are reviewed by staff from the following County departments and State agencies:

- Building Inspections
- Environmental Programs
- Planning & Zoning
- Public Utilities
- Virginia Department of Transportation (VDOT)
- Virginia Department of Health (VDH)

The Department of Planning, Zoning, and Environmental Programs absorbed the responsibilities for Site Plan Administration in 2021 and started coordinating the review of sewer connections in 2023. Below is a table summarizing this Division's activity to-date this calendar year:

| Site/Dev Plans 2025 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | 2025 TOTAL |
|--------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------------------|
| Received | 4 | 4 | 4 | 2 | 1 | 2 | | | | | | | 17 |
| Under Review | 4 | 5 | 4 | 6 | 2 | 3 | | | | | | | 24 |
| Pending Revisions | 4 | 4 | 4 | 5 | 6 | 6 | | | | | | | 29 |
| Approved | 0 | 1 | 1 | 1 | 0 | 0 | | | | | | | 3 |
| Pre-Apps | 1 | 1 | 1 | 2 | 1 | 1 | | | | | | | 7 |
| Site Plan meetings | 1 | 1 | 1 | 2 | 0 | 1 | | | | | | | 6 |



GLOUCESTER COUNTY
Department of Public Utilities
7394 Carriage Court (physical)
6489 Main Street (mailing)
Gloucester, VA 23061
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DEPARTMENT OF PUBLIC UTILITIES – JUNE 2025

ADMINISTRATIVE:

The Advanced Metering Infrastructure (AMI) project continues with meter replacement. By the end of April, approximately 5,000 meters had been replaced. There are about 300 meters still waiting on replacement. Utilities staff will be working on prep work (box adjustments, leak repairs, etc.) in preparation for the contractor's return the first week of July for the remaining replacements.

The Department continues to recruit for several positions. These include three Pump Station positions and three Distribution positions.

Staff received one (1) site plan for review in June with a review time of twenty (20) days.

| | Billed Amount | Billed Usage | # of Accounts |
|---------------------|----------------|--------------|---------------|
| Water Service | \$ 388,023.68 | 31,150,000 | 5,251 |
| Sewer Service | \$ 87,387.49 | 14,363,000 | 1,950 |
| Hydrant Meters | \$ 6,999.96 | 581,000 | |
| Equipment Fee | \$ 13,097.50 | | 5,239 |
| Billing Adjustments | \$ (10,462.05) | | - |
| Water App Fees | \$ 36,000.00 | | 9 |
| Sewer App Fees | \$ 31,500.00 | | 7 |
| HRSD App Fees | \$ 17,010.00 | | 7 |

Staff generated and mailed 142 Disconnect Notices after the 30-day delinquency mark but disconnects were cancelled due to the expected high temperatures, per State Code.

DISTRIBUTION & PUMP STATIONS:

Projects:

- Pump Station 11 force main is still exposed, and VDOT has stated they are planning to fix the issue. The Engineering Department has reached out twice for an update with no response.
- The Gloucester Point Water Tower project is paused waiting on equipment for controls. The project is expected to restart in August.
- The Assistant Utilities Engineer continues to work with GIS and Timmons to identify backlogged data that needs to be loaded into GIS.
- One bid was received for the line repair/replacement at 7171 GWMH. An award is expected to be made in July.
- Staff continue to communicate with HRSD on the DEQ Non-Point Source Pollution Reduction grant they received. The intent of the program will be to incentivize property

owners to abandon septic tanks and connect to municipal sewer through a grant reimbursement program and potentially reduced connection fees.

Ongoing Tasks:

- 143 Miss Utility/Line Location tickets in June
- 195 Work Orders (this number is still higher than normal due to work orders related to AMI work).
- Staff continue to inspect and flush hydrants throughout the system that are not already flushed by plant operators. 39 hydrants were inspected in June.
- Pump Station cleaning, preventative maintenance and repairs to small equipment, meter reading, disconnects, meter lid replacement and repairs to lines, meter lids and boxes during AMI deployment.
- During the month of June, there were four (4) after-hours calls for pump stations/sanitary overflow and eleven (11) after-hours calls for distribution. Pump station calls were for pump failures and checking bypass pumps, and Distribution calls were for line locations, leak checks, hydrant leak reports, and meter box lid replacement.

COMPLIANCE & PERMITS:

Virginia Pollutant Discharge Elimination System (VPDES)

- The County received the fully executed Consent Order from DEQ. The effective date is May 8, 2025. The County provided its Interim Chloride Mitigation Plan and civil penalty payment of \$8,370. DEQ requested clarification on points within the Interim Chloride Mitigation Plan, which staff will review.
- The new VPDES permit has been received. DEQ would not remove Outfall 002 from the permit, even though the County had plans to remove it from operation. The department contracted to have Outfall 002 routed to Outfall 001 and that has been completed.

Groundwater Withdrawal Permit

- The Department is working through the application process to renew the 10-year Groundwater Withdrawal Permit. The current permit expires March 2026, but applications are due in July for extensive review. The application was submitted on June 26, 2025 for initial DEQ review.

Department of Conservation & Recreation Dam Operations & Maintenance Certificate (O&M)

- The Emergency Action Plan has been accepted by the state. A full-scale exercise will be coordinated as part of the O&M Certification requirements.
- Staff have continued to work with the contractor for vegetation removal on the dam. The work will begin in July, and staff are researching appropriate chemicals for treatment of small diameter tree stumps through the EPA.

Lead Service Line Inventory

- Staff continue to update the inventory through field verification or customer input. This work will be continual until all lines are verified. Notification of unknown service lines are required on an annual basis.

WATER TREATMENT PLANT:

Projects:

- Water System Security upgrades continue as part of the Risk & Resiliency Assessment.
- HVAC repairs were made to the third floor of the surface water plant, with repairs to the second-floor chemical feed room planned for July.

Ongoing Tasks:

- 115 Hydrants were flushed during the month of June. These hydrants are at the end of service lines and require flushing to keep the water in the lines clean and safe.
- Hourly lab tests were conducted, and samples collected as required by the Virginia

Department of Health (VDH) and the Department of Environmental Quality (DEQ).

- Maintenance - Staff performed preventative maintenance on all pumps as well as grounds maintenance at the plant, dam, and water towers. Daily rounds and inspections were conducted of the facilities, to include a weekly dam inspection. The lagoons are pumped to the drying bed and sludge is moved around for drying, piling and eventual hauling.
- Operations - Weekly chemical inventory is taken and updated accordingly to allow for proper lead time in ordering replenishment. Staff perform lab testing, sampling, fill chemical feeders, and backwash filters. Data is recorded daily for reporting to VDH.

| Flow Totals (Gallons) | | | |
|---|--|-------------------|----------------------------------|
| (Reverse Osmosis, R.O.) (Surface Water Treatment Plant, S.W.T.P.) | | | |
| Untreated Water | | 46,159,980 | |
| Withdrawn From Deep Wells: | | 15,102,400 | 33% of Untreated Water |
| Withdrawn From Beaverdam Reservoir: | | 31,051,580 | 67% of Untreated Water |
| | | | |
| Treated (Finished) Water | | 40,091,440 | |
| Reverse Osmosis Permeate Water: | | 12,233,200 | 31% of Treated (Finished) Water |
| S.W.T.P. Filtered Water | | 27,858,240 | 69% of Treated (Finished) Water |
| | | | |
| Water Treatment Waste | | 6,062,540 | |
| Reverse Osmosis Waste: | | 2,869,200 | 19% of Untreated R.O. Water |
| S.W.T.P. Treatment Waste: | | 3,193,340 | 10% of Untreated S.W.T.P. Water |
| | | | |
| Billed Metered Water | | 31,731,000 | |
| Billed Metered Water (Structures) | | 31,150,000 | 78% of Treated (Finished) Water |
| Billed Metered Water (Hydrants) | | 581,000 | 1.4% of Treated (Finished) Water |
| | | | |
| Metered Non-Revenue Water | | 2,013,590 | |
| Maintenance Flushing | | 1,910,960 | 4.8% of Treated (Finished) Water |
| Treatment Process Usage | | 102,630 | 0.3% of Treated (Finished) Water |



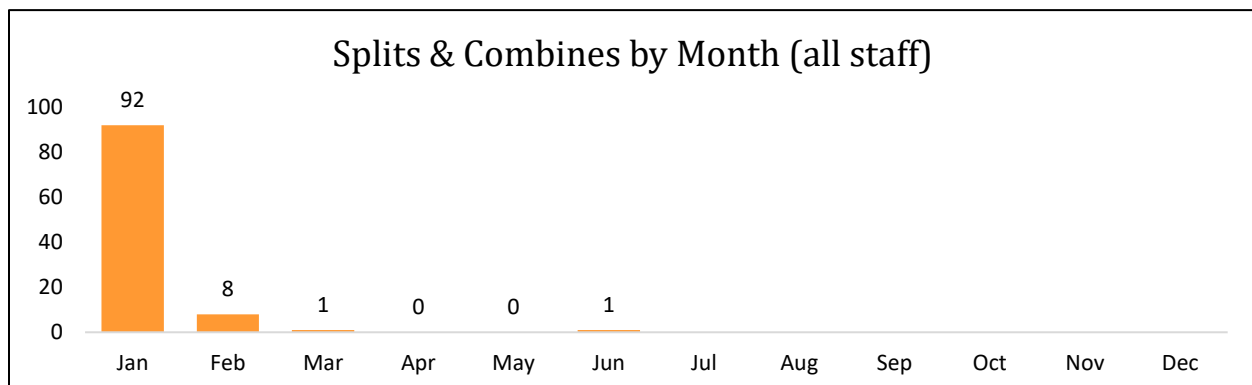
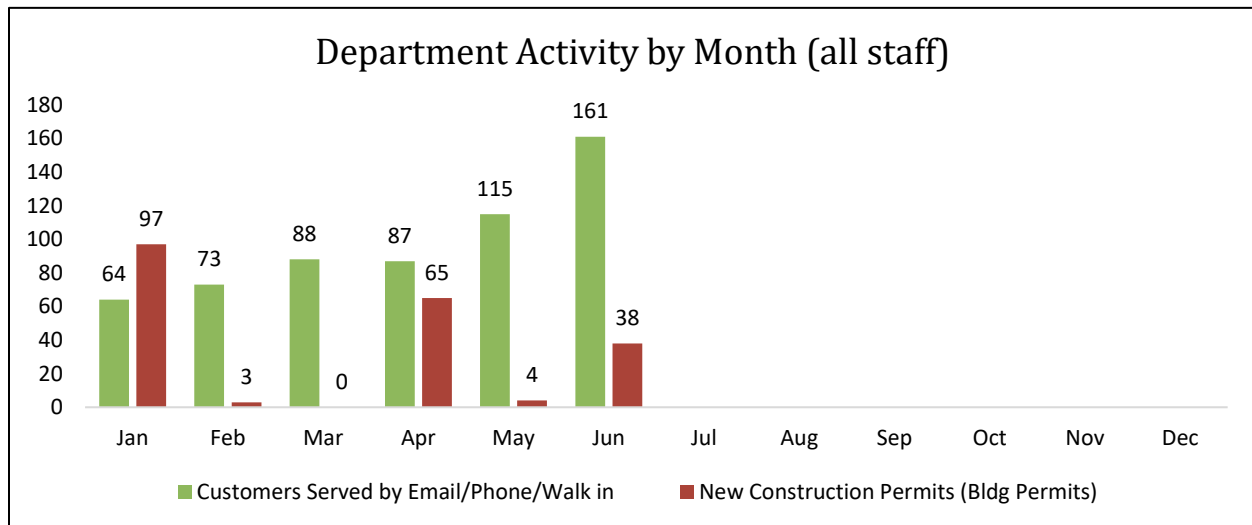
GLOUCESTER COUNTY
Real Estate Assessment Department
6489 Main Street
Gloucester, VA 23061
(804) 693-1325
www.gloucesterva.gov



REAL ESTATE ASSESSMENT

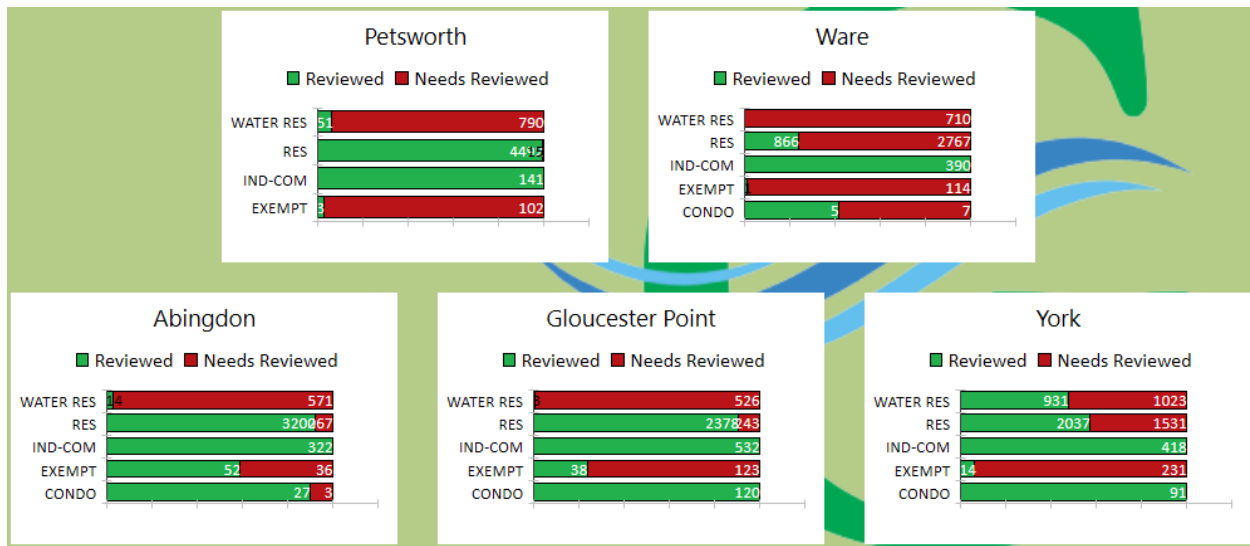
The Real Estate Assessment Department performed the following tasks in June 2025:

| Task | |
|---|-----|
| Customers Served | 161 |
| New Construction Permits (Field) | 38 |
| Splits, Combines & Lot Line Adjustments | 1 |



Splits and Combines: One of the functions of the Real Estate Assessment (REA) office is to process and value parcel splits, combines, and lot line adjustments in the CAMA system once they are received from the Commissioner of Revenue's (COR) office. *Parcel splits* occur whenever a parcel has been subdivided. *Parcel combines* occur whenever 2 or more parcels of land have been realigned to create one parcel; this often occurs when property lines are *vacated*. *Lot line adjustments* typically occur whenever 2 adjoining parcels are *realigned* – for various reasons - resulting in different lot sizes.

PROJECT: 2026 General Reassessment – Monthly Activity Project Status 7/2/2025





GLOUCESTER COUNTY

Tara L. Thomas, Treasurer

6489 Main Street

Gloucester, VA 23061

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GENERAL FUND CASH

AVAILABLE GENERAL FUND CASH:

| | FY20 | FY21 | FY22 | FY23 | FY24 | FY25* |
|-----|------------------|------------------|------------------|------------------|------------------|------------------|
| Jul | \$ 18,534,826.00 | \$ 19,668,391.41 | \$ 24,964,102.54 | \$ 27,831,469.65 | \$ 26,053,595.45 | \$ 19,147,994.92 |
| Aug | \$ 15,072,073.20 | \$ 21,799,834.88 | \$ 23,390,517.67 | \$ 23,152,551.38 | \$ 21,774,005.21 | \$ 13,735,177.49 |
| Sep | \$ 11,189,278.11 | \$ 17,348,864.44 | \$ 18,999,624.44 | \$ 17,232,507.14 | \$ 20,657,083.47 | \$ 11,676,555.06 |
| Oct | \$ 8,394,798.06 | \$ 13,101,736.07 | \$ 15,064,557.37 | \$ 11,189,041.51 | \$ 12,641,622.56 | \$ 8,735,298.27 |
| Nov | \$ 16,592,354.78 | \$ 15,822,018.60 | \$ 18,709,616.09 | \$ 29,238,860.66 | \$ 19,661,190.98 | \$ 17,281,186.14 |
| Dec | \$ 19,948,429.69 | \$ 23,404,513.04 | \$ 27,071,650.36 | \$ 29,799,827.08 | \$ 20,227,606.83 | \$ 25,122,731.59 |
| Jan | \$ 17,075,091.39 | \$ 21,341,919.60 | \$ 24,530,762.22 | \$ 25,272,638.22 | \$ 13,897,683.72 | \$ 22,315,391.76 |
| Feb | \$ 15,269,760.09 | \$ 19,174,540.95 | \$ 22,338,871.58 | \$ 23,524,389.73 | \$ 26,092,541.67 | \$ 20,342,594.96 |
| Mar | \$ 13,428,810.36 | \$ 17,537,642.54 | \$ 18,012,361.58 | \$ 26,730,780.93 | \$ 21,583,655.32 | \$ 15,344,476.37 |
| Apr | \$ 11,061,770.16 | \$ 15,309,158.40 | \$ 16,410,691.54 | \$ 20,193,509.36 | \$ 15,949,827.63 | \$ 9,960,845.02 |
| May | \$ 7,954,866.01 | \$ 12,407,914.56 | \$ 14,025,794.33 | \$ 19,239,833.63 | \$ 17,949,751.47 | \$ 14,830,954.47 |
| Jun | \$ 19,937,079.61 | \$ 21,590,147.06 | \$ 29,710,133.72 | \$ 34,298,455.67 | \$ 32,583,874.87 | |

DETAIL BY MONTH:

| | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|
| End of Month Reconciled Balance | \$ 38,360,754.34 | \$ 37,024,765.09 | \$ 32,317,543.83 | \$ 27,389,034.23 | \$ 31,306,198.62 |
| Less Restricted Cash: | | | | | |
| Due to Commonwealth | \$ - | \$ - | \$ - | \$ - | \$ 360.00 |
| Funds on Deposit | \$ 703,003.74 | \$ 715,671.74 | \$ 711,491.74 | \$ 747,919.45 | \$ 704,493.86 |
| Refunds | \$ 6,918.23 | \$ 8,507.14 | \$ 15,236.93 | \$ 836.72 | \$ 1,004.57 |
| Schools Sales Tax Fund | \$ 13,713,514.11 | \$ 14,337,599.95 | \$ 14,806,600.17 | \$ 15,254,675.57 | \$ 14,452,557.29 |
| Employee Flexible Benefits Funds | \$ 42,335.85 | \$ 45,001.61 | \$ 47,830.98 | \$ 48,547.58 | \$ 53,712.00 |
| Asset Forfeiture Funds | \$ 60,381.74 | \$ 60,594.81 | \$ 60,816.27 | \$ 61,038.04 | \$ 61,265.46 |
| Older Adult Facility Fund | \$ 25,360.56 | \$ 25,447.46 | \$ 25,543.33 | \$ 25,636.33 | \$ 25,732.30 |
| American Rescue Plan Act (ARPA)* | \$ 1,147,818.91 | \$ 1,147,818.91 | \$ 969,815.91 | \$ 968,515.91 | \$ 862,050.53 |
| Opioid Abatement Fund* | \$ 346,029.44 | \$ 341,528.51 | \$ 335,732.13 | \$ 321,019.61 | \$ 314,068.14 |
| Total Restricted Cash | \$ 16,045,362.58 | \$ 16,682,170.13 | \$ 16,973,067.46 | \$ 17,428,189.21 | \$ 16,475,244.15 |
| AVAILABLE GENERAL FUND CASH | \$ 22,315,391.76 | \$ 20,342,594.96 | \$ 15,344,476.37 | \$ 9,960,845.02 | \$ 14,830,954.47 |

* Balances for Jul '24 to Nov '24 re-stated to reflect funds held for ARPA and Opioid Abatement



GLOUCESTER COUNTY

Tara L. Thomas, Treasurer

6489 Main Street

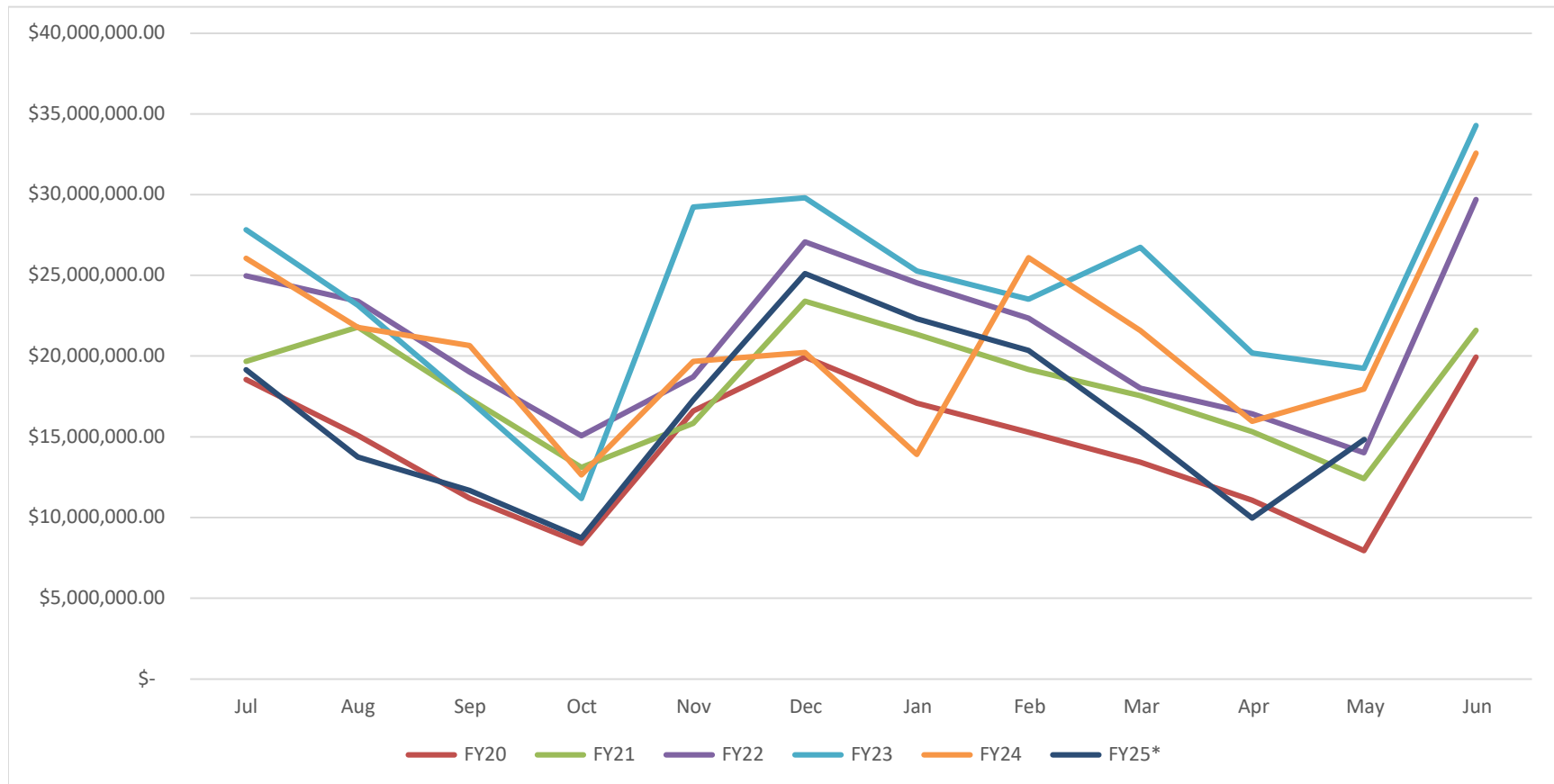
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AVAILABLE GENERAL FUND CASH - TRENDS



See previous page for corresponding detail



GLOUCESTER COUNTY

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END OF MONTH RECONCILED ACCOUNT BALANCES - ALL ACCOUNTS HELD BY TREASURER'S OFFICE

| ACCOUNT BALANCES BY FUND | Prior Month Ending Balance | Summary of Account Activity | Current Month Ending Balance |
|---|-------------------------------|--------------------------------|---------------------------------|
| GENERAL FUND ACCOUNTS: | | | |
| General Fund Checking Account - Truist | - | - | - |
| General Fund Checking Account - Chesapeake | 10,631,696.75 | 4,876,319.80 | 15,508,016.55 |
| General Fund Disbursement Account - Chesapeake | 1,174,377.88 | (158,264.89) | 1,016,112.99 |
| School Sales Tax Account - Chesapeake | 15,254,675.57 | (802,118.28) | 14,452,557.29 |
| Sheriff Asset Forfeiture (Commonwealth) - Chesapeake | 33,545.10 | 124.99 | 33,670.09 |
| Commonwealth Attorney Asset Forfeiture (Commonwealth) - Chesapeake | 906.60 | 3.38 | 909.98 |
| Sheriff Asset Forfeiture (Federal) - Chesapeake | 1,749.42 | 6.51 | 1,755.93 |
| Commonwealth Attorney Asset Forfeiture (Federal-Justice) - Chesapeake | 546.58 | 2.03 | 548.61 |
| Asset Forfeiture (Federal-Treasury) - Chesapeake | 24,290.34 | 90.51 | 24,380.85 |
| General Fund Investment Account - LGIP | 241,609.66 | 904.37 | 242,514.03 |
| Older Adult Facility Fund - LGIP | 25,636.33 | 95.97 | 25,732.30 |
| General Fund Accounts Total | 27,389,034.23 | 3,917,164.39 | 31,306,198.62 |
| CAFETERIA FUND ACCOUNTS: | | | |
| Cafeteria Checking Account - Chesapeake | 254,918.12 | 11,567.69 | 266,485.81 |
| Cafeteria Investment Account - LGIP | 7,344.08 | 27.46 | 7,371.54 |
| Cafeteria Accounts Total | 262,262.20 | 11,595.15 | 273,857.35 |
| UTILITIES FUND ACCOUNTS: | | | |
| Utilities Checking Account - Chesapeake | 1,027,248.40 | 1,930,179.01 | 2,957,427.41 |
| Utilities Investment Account - LGIP | 229,238.06 | | ACCOUNT CLOSED |
| Utilities Accounts Total | 1,256,486.46 | 1,930,179.01 | 2,957,427.41 |
| OTHER ACCOUNTS: | | | |
| Gloucester Sanitary District #1 Checking Account - Chesapeake | 21,664.01 | 3,836.74 | 25,500.75 |
| Gloucester Point Sanitary District Checking Account - Chesapeake | 92,107.46 | (830.05) | 91,277.41 |
| Gloucester County D.A.R.E Scholarship Fund Checking Account - Chesapeake | 3,499.59 | 13.04 | 3,512.63 |
| Social Services Special Welfare Checking Account - Chesapeake | 14,284.08 | 411.57 | 14,695.65 |
| Social Services/SSI Dedicated Funds Checking Account - Chesapeake | 6.71 | 0.03 | 6.74 |
| Middle Peninsula Regional Special Education Checking Account - Chesapeake | 62,449.54 | 141,637.27 | 204,086.81 |
| Middle Peninsula Regional Special Education Investment Account - LGIP | 5,918.14 | 22.12 | 5,940.26 |

Note: These amounts are a restatement of the amounts on the general ledger on the date this report is prepared. While the amounts have been reconciled, they are subject to change as the final reconciliations are done in preparation for the annual audit.

**GLOUCESTER COUNTY****Tara L. Thomas, Treasurer**

6489 Main Street

Gloucester, VA 23061

(804) 693-2141

www.gloucesterva.gov**TREASURER'S OFFICE****REAL ESTATE***As of 6/30/25*

| | | 1ST INSTALLMENT | | | 2ND INSTALLMENT | | | | |
|--|---------------|--------------------|-------------------|------------------|--------------------|-------------------|------------------|--------------------------------|-------------------------------|
| CALENDAR YEAR | TAX LEVY | AMOUNT DUE 6/30 | REMAINDER OWED | % OUTSTANDING | AMOUNT DUE 12/5 | REMAINDER OWED | % OUTSTANDING | REMAINDER OWED FOR THE YEAR | % OUTSTANDING FOR THE YEAR |
| 2025 | 37,509,492.81 | 18,754,746.95 | 2,605,084.19 | 13.89% | 18,754,745.86 | 17,727,181.09 | 94.52% | 20,332,265.28 | 54.21% |
| PRIOR YEAR BILLS AT SAME POINT IN TIME (FOR COMPARISON PURPOSES): | | | | | | | | | |
| 2024 | 35,509,105.42 | 17,754,553.87 | 2,434,873.01 | 13.71% | 17,754,551.55 | 16,927,139.26 | 95.34% | 19,362,012.27 | 54.53% |
| 2023 | 34,935,229.38 | 17,467,616.07 | 2,475,225.37 | 14.17% | 17,467,613.31 | 16,816,796.32 | 96.27% | 19,292,021.69 | 55.22% |

Totals do not include supplemental bills or collections on those bills for any year*PERSONAL PROPERTY***As of 6/30/25*

| | | 1ST INSTALLMENT | | | 2ND INSTALLMENT | | | | |
|--|---------------|--------------------|-------------------|------------------|--------------------|-------------------|------------------|--------------------------------|-------------------------------|
| CALENDAR YEAR | TAX LEVY | AMOUNT DUE 6/30 | REMAINDER OWED | % OUTSTANDING | AMOUNT DUE 12/5 | REMAINDER OWED | % OUTSTANDING | REMAINDER OWED FOR THE YEAR | % OUTSTANDING FOR THE YEAR |
| 2025 | 16,949,796.01 | 8,475,018.29 | 3,447,416.66 | 40.68% | 8,474,777.72 | 8,184,376.25 | 96.57% | 11,631,792.91 | 68.62% |
| PRIOR YEAR BILLS AT SAME POINT IN TIME (FOR COMPARISON PURPOSES): | | | | | | | | | |
| 2024 | 15,623,843.08 | 7,812,049.14 | 2,952,055.02 | 37.79% | 7,811,793.94 | 7,493,499.57 | 95.93% | 10,445,554.59 | 66.86% |
| 2023 | 15,881,764.89 | 7,941,009.36 | 3,230,457.73 | 40.68% | 7,940,755.53 | 7,626,839.28 | 96.05% | 10,857,297.01 | 68.36% |

**Totals do not include supplemental bills or collections on those bills for any year*



GLOUCESTER COUNTY
Virginia Cooperative Extension
6099 T.C. Walker Rd.
Gloucester, VA 23061
(804) 693-4042
www.gloucesterva.gov



VIRGINIA COOPERATIVE EXTENSION

JUNE 2025

AGRICULTURE AND NATURAL RESOURCES (ANR):

- Extension Master Gardeners FY25 hours: 4,507, Independent Sector value = \$156, 799.
- Middle Peninsula Chapter of VA Master Naturalists FY25 hours: 20,990, Independent Sector value= \$730, 240.
- Soil tests processed by the soil lab at VA Tech in June:10.

4-H YOUTH DEVELOPMENT

- Gloucester 4-H hosted the 4-H Junior Camp at the Jamestown 4-H Educational Center from June 9 to June 13, 2025. The camp welcomed 168 youth participants and twelve adult chaperones. The 4-H staff included Krista Gustafson, Jackie Jefferis, and Danielle Brown, along with Ag Agents Frank Long and Robbie Longest, and Intern Faith Lewis. Additionally, six volunteers taught classes and mentored campers. FCS agent, Glenn Sturm, taught cooking and nutrition for approximately sixty campers.
- During the camp, participants engaged in various activities that focused on citizenship, leadership, and life skills. These activities included archery, fishing, marine science, field sports, cooking, sewing, outdoor living skills, kayaking, canoeing, photography, stand-up paddleboarding, swimming, music, and more. Camp counselors applied the leadership skills they had developed during training by supervising campers, leading games, and songs, and assisting with classes. In a post-camp evaluation, all counselors reported that they had enhanced their leadership skills through both pre-camp training opportunities and their involvement during the camp week. Thanks to the generous donations from funding partners, including the J. Edwin Treakle Foundation, Gloucester County Extension Master Gardeners, Abingdon Ruritan Club, and funds raised through Tractor Supply Company's paper clover campaigns and individual donors, numerous scholarships assisted Gloucester youth in financial need.
- Dakota Dunlap became a 4-H All Star alongside youth from across the state during Virginia 4-H Congress in Blacksburg on June 26. The 4-H All Stars is an honor and service organization, representing the highest recognition a Virginia 4-H member can achieve. This organization is service-oriented and volunteer-operated. Its goal is to help members contribute to positive youth development through service to the 4-H program and the community.

VCE COPE PROJECT MHFA

- Maria Murillo-Valdez, MPH, the Northeast Regional Coordinator for the Virginia Cooperative Extension COPE Project, conducted an Adult Mental Health First Aid (MHFA) training and certification class for fifteen county employees in June. She will be offering another class in July. MHFA empowers individuals to provide immediate support to those facing mental health or substance use challenges. This includes listening without judgment, offering reassurance, and

guiding individuals towards appropriate professional help and resources. Through Extension, the course is offered at no cost to the county.

FAMILY AND CONSUMER SCIENCE and

- FCS Extension Agent Glenn Sturm announced dates for the Household Water Quality Program's Well Water Clinic. In Gloucester, the kick-off meetings where participants will receive collection supplies will be on November 10 and 11 at TC Walker. The sample drop-off is on November 12.
- The FCS Agent provided an osteoporosis education and prevention program to the Retired Educators Association on June 26th to roughly 35 participants. Sturm concluded the yearlong diabetes prevention education program and will begin a new session August 26. All sessions are virtual via Zoom, from 12-1 PM on Tuesdays, at no cost for the participants.