



# December 2025

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## DEPARTMENT REPORTS

GLOUCESTER  
COUNTY, VA



[www.gloucesterva.gov](http://www.gloucesterva.gov)



**GLOUCESTER COUNTY**  
**County Administrator's Office**  
6489 Main Street  
Gloucester, VA 23061  
(804) 693-4042



## **DEPARTMENT REPORTS**

In order to keep informed of activities within County departments, monthly reports are provided to the County Administrator and are posted on the County's website under the Administration page. These reports, which are used to track and measure progress towards County goals, offer a transparent view to citizens about operations. Providing outstanding service to citizens is our primary focus. I hope the monthly reports demonstrate our efforts to continuously monitor and improve how we serve the community, while keeping the public aware of our work.

Carol Steele, County Administrator

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**GLOUCESTER COUNTY**  
**County Administrator's Office**  
 6584 Beehive Drive  
 Gloucester, VA 23061  
 (804) 693-5290  
[www.gloucesterva.gov](http://www.gloucesterva.gov)




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ANIMAL CONTROL

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<b>Inquiries / Complaints Addressed:</b>	<b>December 2025</b>	<b>December 2024</b>	<b>FY-26 YTD TOTALS</b>	<b>FY-25 TOTALS SAME PERIOD</b>
Animal Bite Cases	3	2	28	18
Aggressive Dogs	7	12	48	89
Dogs Running At Large	16	33	110	176
Stray Dogs	20	27	123	206
Lost Dogs	13	19	90	112
Hunting Dogs	16	21	79	102
Cat Complaints	44	39	268	224
Lost Cats / Other	14	17	88	127
Cruelty Case	16	21	102	168
Sick / Injured Animal	18	19	92	150
Dead Animal	9	18	53	88
Livestock and Poultry Attack/Kill Investigations	1	1	14	12
Loose Livestock and Poultry Complaints	7	7	43	84
Suspect Rabid Animal	9	14	49	128
Wild Animal Complaints	19	37	119	241
Nuisance Animal	24	39	122	219
Residents Responding to Correspondence	41	46	233	265
Other General Inquiries	71	69	368	409
Unable to Respond	0	0	0	3
<b>TOTAL Calls Received for Services / Complaints</b>	<b>348</b>	<b>441</b>	<b>2029</b>	<b>2821</b>
<b>Shelter Statistics:</b>	<b>December 2025</b>	<b>December 2024</b>	<b>FY-26 YTD TOTALS</b>	<b>FY-25 TOTALS SAME PERIOD</b>
<b>Total Dogs Impounded (including OSO dogs)</b>	<b>24</b>	<b>36</b>	<b>151</b>	<b>171</b>
Dogs Returned to Owners	9	14	58	64
Dogs to New Owners or *GCAC ADOPTIONS*	8	18	50	74
Dogs to New Owners or *GMHS	0	0	16	4
Dogs Transferred to Other Rescue Groups	1	0	1	9
Dogs Euthanized	1	4	5	16
<b>Cats Impounded</b>	<b>5</b>	<b>13</b>	<b>76</b>	<b>71</b>
Cats Returned to Owners	1	8	42	35
Cats to *GMHS	2	5	25	27
Cats Euthanized	2	1	8	7
Small/Companion Animal Intake	0	n/a	3	n/a
Wildlife Handled	0	3	15	44
Wildlife Released	0	0	2	12
Wildlife Euthanized	0	3	13	32
Livestock/Poultry Impounded	1	11	11	12



Animals Quarantined	0	0	3	1
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<b>Inquiries by District / Other:</b>	<b>December 2025</b>	<b>December 2024</b>	<b>FY-26 YTD TOTALS</b>	<b>FY-25 TOTALS SAME PERIOD</b>
Abingdon	43	19	220	102
Gloucester Point	51	20	211	74
Petsworth	49	21	230	104
Ware	39	14	173	48
York	72	15	363	82
Other/Unidentified	94	352	484	2411
TOTALS	348	441	1681	2821
<b>Other Data:</b>	<b>December 2025</b>	<b>December 2024</b>	<b>FY-26 YTD TOTALS</b>	<b>FY-25 TOTALS SAME PERIOD</b>
Summons Issued	0	7	17	22
Dangerous Dog Petitions	0	2	3	7
Search and Seizures	0	1	2	11
Show Cause Warrants	0	0	0	0
Response Hours - On Call and Holidays	94.5	53	392	308.25
Licenses Sold By Treasurer's Office	113	197	821	1029
Percent of Vaccinated Dogs Licensed in County	47.9%	26.2%	40.5%	28.9%
% of Priority 1 Calls Responded to in Less than 1 Hr	100.0%	100.0%	100.0%	97.2%
% of Calls Responded To	100.0%	100.0%	100.0%	99.9%
Live Release Rate of Companion Animals Handled	90.0%	89.8%	93.4%	90.4%
# of Volunteer Hours	465.5	458	2416	2575
County Costs Avoided by Utilizing Volunteers	16022.51	85953.5	83154.57	156614.96

\*GMHS - Gloucester Mathews Humane Society

\*\*GCTO - Gloucester County Treasurer's Office

**Animal Control's Performance Measures**

Jacky Wilson, Chief ACO



## GLOUCESTER COUNTY

### Building Inspections

6489 Main Street  
Gloucester, VA 23061  
(804) 693-2744  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



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## BUILDING INSPECTIONS

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### **EMBELLISH PIERCING SALON:**

Building Official Paul Koll reports that the certificate of occupancy has been issued for the new Embellish Piercing Salon located at 7102 Hayes Shopping Center, Hayes, VA. The applicant is Carmela Hall of Gloucester, VA. The owner of the property is Hayes Virginia LLC of Newport News, VA.

### **HUSKEY'S BODY SHOP:**

Building Official Paul Koll reports that a new certificate of occupancy has been issued for the Husky's Body Shop located at 7553 Guinea Rd., Hayes, VA. The applicant is Troy B. Wood with Wood Brothers LLC of Providence Forge, VA. The owners of the property are Cleo Jr., and Amy M. Husky of Hayes, VA.

### **MED EXPRESS RENOVATIONS:**

The Building Official Paul Koll reports that an interior renovations building permit has been issued for the existing Med Express Building located at 6567 George Washington Memorial Hwy., Gloucester. These interior renovations will coincide with the building addition permit already issued. The applicant is Jacob Lambert with Spain Commercial, Inc. of Yorktown, VA. The property owners are Ash & Kay LLC also of Yorktown VA.

### **NEW MINI STORAGE BUILDING:**

The Building Official Paul Koll reports that the building permit has been issued for a new 7,250 square foot mini storage building to be located at the Sears Sand & Gravel Facilities in Ark, VA. The applicant is Randy Sears of VA. Commonwealth Sand & Gravel, Inc. of Ark., VA.

### **DREAMCOAT DOG SPA:**

Building Official Paul Koll reports that the certificate of occupancy has been issued for the new Dreamcoat Dog Spa located at 1747 George Washington Memorial Hwy., Gloucester Point, Va. The applicant is Rachael Darouse of Gloucester, VA. The owners of the property are Rachael R. Darouse and Dawn Shackelford of Gloucester, Va.

### **SASSY SEW CRAFTY LLC:**

Building Official Paul Koll reports that the certificate of occupancy has been issued for the new Sassy Sew Crafty Shop located at 3765 George Washington Memorial Hwy., Hayes, VA.

The applicant is Melissa Custer of Gloucester, VA. The owner of the property is GCS Family Properties LLC, of Hayes VA.

**TOM'S AUTO SERVICES CENTER:**

Building Official Paul Koll reports that we received an application for a certificate of occupancy for the new Tom's Auto Services Center located at 8986 George Washington Memorial Hwy., Ark, VA. The applicant is Amy Maysonet with the property owners, Bryan Holland, Eric Maysonet, and Amy Maysonet of Gloucester VA.

**2024 DATA:**

Please note: revisions for 2024 data are currently in progress.

	<b>Year to Date 2025</b>	<b>Year to Date 2024</b>	<b>Month of December 2025</b>	<b>Month of December 2024</b>
<b>PERMITS</b>				
<b>Single Family</b>	406	417	33	47
<b>Multi Family</b>	0	1	0	0
<b>Manufactured Homes</b>	21	14	1	0
<b>Accessory Structure</b>	204	232	15	16
<b>Non-residential</b>	79	74	10	8
<b>Other (Residential and Non)</b>	86	68	4	6
<b>Signs</b>	30	31	1	4
<b>Swimming Pools</b>	57	67	0	4
<b>Temporary Structures</b>	4	3	0	0
<b>Trades</b>	1,445	1,591	104	117
<b>TOTAL PERMITS</b>	2,332		168	202
<b>TOTAL INSPECTIONS</b>	6,886	8,613	628	553
<b>TOTAL CERTIFICATES OF OCCUPANCY</b>	148	148	12	4
<b>AVERAGE # OF DAILY INSPECTIONS PER INSPECTOR</b>	66.24		6.65	
<b>TOTAL PLAN REVIEWS</b>	983	848	62	69
<b>% of Inspections Completed within 2 Working Days: 100%</b>				
<b>% of Residential Plan Reviews Completed within 10 Working Days: 100%</b>				
<b>% of Commercial Plan Reviews Completed within 15 Working Days: 100%</b>				

**Total Building Permits Issued in FY26: 747**

**Total Inspections Completed in FY26: 3,613**

**Total Plan Reviews Completed in FY26: 537**





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COMMUNITY ENGAGEMENT & PUBLIC INFORMATION

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**DECEMBER 2025 DEPARTMENT REPORT**

**COMMUNITY ENGAGEMENT:**

**COMMUNITY USE**

- Total Hours: 19.5
- Total Participants: 315 (this includes program participants and spectators)

**SPONSORED/SUPPORTED EVENTS**

- Bayport Savings Day Representative – Abingdon, Bethel, Botetourt, Petsworth and Peasley
- Community Policy Management Team (CPMT)
- Employee Plus Committee Meeting
- Facilities Meeting – Bethel Elementary
- Full-Service School (FSS) Staffing Meeting
- GCPS Division Leadership Team Meeting
- Gloucester Resource Council (GRC) Meeting
- Gloucester Youth Resources Team (GYRT) Meeting
- PTA/PTO Executive Board Meetings
- YMCA Meeting – Bethel Elementary
- After School Nature Club at Abingdon & Achilles Elementary Schools
- Before School Running Club at Achilles Elementary
- Festival of Trees Event
- Main Street Caroling – Botetourt Elementary
- Polar Express Literacy Night – Petsworth Elementary
- Santa, Breakfast, & Festivities – All GCPS Elementary Schools

**SPEAKERS – OUTREACH – STUDY TRIPS**

- Total: 20
- No. Students Benefiting: 1,181

**COMMUNITY RESOURCES SUPPORTING CURRICULUM**

<b>Community Resource</b>	<b>Supported Curriculum</b>	<b>Coordinator's Role</b>
Gloucester Museum of History & Fairfield Foundation	Native American History in Court Circle – Bethel 2 <sup>nd</sup> Graders	Coordination
Fairfield Foundation	Monthly Outreach – Abingdon 5 <sup>th</sup> Grade	Coordination
Dominion Energy Center	The Nutcracker Ballet – Page & Peasley All Grades	Coordination
Jamestown Settlement	Guided Tour – VS.2, VS.3 – Botetourt 1 <sup>st</sup> Graders	Coordination
Phi Betta Kappa Memorial Hall	The Nutcracker Ballet – Botetourt 3 <sup>rd</sup> Graders	Coordination
Gloucester High School	Parade Practice with GHS Band – Page All Grades	Coordination

# COMMUNITY RESOURCES SUPPORTING CURRICULUM CONTINUED

<b>Community Resource</b>	<b>Supported Curriculum</b>	<b>Coordinator's Role</b>
Children's Museum of Richmond	Five Senses – Science K.3; K-5 – Botetourt Kindergarteners	Coordination
American Revolution Museum	Guided Tour 1.1, 1.2 – Abingdon 1 <sup>st</sup> Graders	Coordination
Ferguson Center	The Nutcracker Ballet – Petsworth 3 <sup>rd</sup> Graders	Coordination
Jamestown Settlement	Guided Tour – 2.5 – Petsworth 2 <sup>nd</sup> Graders	Coordination
Jamestown Settlement	Guided Tour – VS.2, VS.3 – Petsworth 4 <sup>th</sup> Graders	Coordination
Yorktown Revolutionary Museum	Guided Tour – Peasley 8 <sup>th</sup> Graders	Coordination
Gloucester County Public Library – Marlee Harlow	PreK Story Time – Achilles & Bethel PreK	Coordination
Gloucester, Mathews Humaine Society	“Pawsitive Readers Day” – Reading to Shelter Animals – Achilles 3 <sup>rd</sup> Graders	Coordination

## VOLUNTEERS

- Total Number of Volunteers: 134
- Total Hours: 670.5 (equates to \$23,327, according to Independent Sector's hourly volunteer rate of \$34.79)

## COMMUNICATIONS

- Facebook Reach:
  - 5,235 Unique Individuals Schools
  - 2,400 Unique Individuals County
- LinkedIn:
  - 57 Unique Visitors

## GRANTS/DONATIONS

- Total # of Grants/Donors: 20

<b>Cash Donor(s)</b>	<b>Purpose</b>	<b>Value</b>
Community Member	Holiday Assistance for a Peasley Family	\$200.00
<b>Total Value</b>		<b>\$200.00</b>
<b>In Kind Donor(s)</b>	<b>Purpose</b>	<b>Value</b>
Abingdon Episcopal Church	Snack Pack Program – Abingdon Elementary	\$1,440.00
Union Baptist Church	Snack Pack Program – Achilles Elementary	\$1,035.00
Petsworth Baptist Church	Snack Pack Program – Bethel Elementary	\$675.00
Salem Community Church	Snack Pack Program – Petsworth Elementary	\$1,125.00
Petsworth Baptist Church, Bellamy United Methodist Church, Toys for Tots, Southern Trade Realty, Millers Services, ShoeLady, Bethel PTA, Bethel Staff Members, and Community Members	The Giving Tree, Holiday Assistance, Clothing, and Toys for Bethel Elementary Families	\$12,000.00
Union Baptist Church, Millers Services, and Petsworth Baptist Church	Angel Tree – Achilles Elementary Families	\$6,800.00
Petsworth Baptist Church and Millers Services	Holiday Gifts/Angel Tree – Peasley Middle Families (7 families)	\$1,200.00
Petsworth Baptist Church, Petsworth School Staff, and Salem Community Church	Holiday Assistance, Clothing, Toys, and extra Snack Packs for Petsworth Elementary Families	\$3,455.00

IN KIND DONORS CONTINUED...		
<b>In Kind Donor(s)</b>	<b>Purpose</b>	<b>Value</b>
Next Home Coast to Coast, Bellamy Church Youth Group, Petsworth Baptist Church, Johnson Family, Abingdon School Staff, BC United, Abingdon Episcopal Church, and Ollies	Holiday Assistance, Clothing, and Toys for Abingdon Elementary Families	\$20,570.00
Bethel PTA, Bayport Credit Union, & YMCA	Santa – Holiday Festivities – Bethel Elementary All Grades	\$700.00
<b>Total Value</b>		<b>\$49,000.00</b>

#### **PUBLIC INFORMATION & OTHER ACTIVITIES:**

- Hosted the first Gloucester Resource Fair and the second annual Festival of Trees event to help raise awareness of resources that are available in the area.
- Assisted Facilities Management and Engineering with providing drone footage of the old landfill site for compliance purposes.
- Researched and consulted with neighboring localities on best public engagement processes regarding their comprehensive plan. Began formulating a plan for Gloucester.
- Published December's Current Conversations podcast explaining the General Reassessment.





## GLOUCESTER COUNTY

### Economic Development

6489 Main Street

Gloucester, VA 23061

(804) 693-4042

[www.gloucesterva.gov/econ](http://www.gloucesterva.gov/econ)



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#### ECONOMIC DEVELOPMENT

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1. The Page Site ad will be featured in the January issue of Industry Development Magazine. This issue will spotlight Virginia and focus on national site selectors and corporate decision makers.
2. Timmons BMP Update: completed the topographic base map and survey; wetland delineation performed on site; soils data obtained; aerial imagery and hydraulic work.
3. In November, we had 4 new commercial businesses and 8-homebased businesses.
4. FY26 Annual Report was mailed out to 385 commercial businesses in December. The report was also mailed to the Board of Supervisors and EDA Board Members.
5. Wrote a letter of support for Rappahannock Community College for a Go Virginia Grant to develop a CNC Machining Training Program and Center in Lancaster County. This initiative will provide comprehensive, high-quality training in advanced machining for the region's residents and local businesses. I will be serving on the Steering Committee alongside Lancaster County and area businesses.
6. The work on the regional Go Virginia Grant for River to Table Blue Catfish Strategic Growth project is moving forward. Virginia Tech has submitted a proposal for performing most of the technical work associated with the activities. The regional kick-off meeting will be in early January with weekly and bi-weekly meetings as needed. I will be working on the advisory committee for this project along with other economic developers and area businesses.
7. Sassy Sew Crafty, a home-based embroidery business is expanding their operation and plan to relocate to 3566 George Washing Memorial Highway in January. They will be located beside the Chesapeake Marine Training Institute.
8. Embellish Piercing Salon & Spa located at 7102 Hayes Shopping Center will hold a grand opening on 1/3/2026 and a ribbon cutting on 1/10/2026
9. Working with Hamner Development on the former theatre building next to Ace Hardware. They have someone potentially interested in turning it into an office building.
10. Ruby Tuesdays has informed the Fox Mill property owner of their closing on 1/4/2026. This is an excellent location for another restaurant and should not be difficult to recruit a new tenant into the building.



**GLOUCESTER COUNTY**  
**Emergency Management**  
7478 Justice Drive  
Gloucester, VA 23061  
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## EMERGENCY MANAGEMENT

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December 2nd and 3rd: ICS400

- Leslie Cloer attended and Emergency Management hosted ICS400 course in EOC

December 4th: AWR232 at Peninsulas Emergency Medical Services

- Tim Williams attended the Mass Fatalities Planning and Response for Rural Communities course

December 6th: Gloucester County Christmas Parade

- Jane Wenner, and CERT volunteers assisted at the Gloucester County Christmas Parade

December 10th: VEMA Board of Directors Meeting

- Jane Wenner attended and participated in virtual VEMA Board of Directors Meeting

December 11th: Shelter Drill Follow Up and Improvement Plan

- Emergency Management hosted and participated in the Shelter Drill Follow Up and Improvement Plan Meeting

December 13th: CERT Christmas Party

- Emergency Management hosted the annual CERT Christmas Party in the EOC

December 17th: Gloucester County Christmas Luncheon and PEMS Meeting

- Leslie Cloer and Tim Williams served at the Gloucester County Christmas Luncheon
- Jane Wenner participated in PEMS Board of Directors Meeting

December 24th through 26th: Gloucester County Offices Closed for Christmas

Continued to work on budget and grant opportunities

Supported GVFRS and AVFR on several house fires



## GLOUCESTER COUNTY

### Engineering Services

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Gloucester, VA 23061  
(804) 693-5480  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



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#### ENGINEERING SERVICES – December 2025

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##### 1. Support for Public Utilities:

- **Virginia Pollutant Discharge Elimination System (VPDES) consultation -**  
Provide input on VPDES permit compliance options.
- **Design of Pump Station No. 11-**
  - Still no technical letter from HRSD verifying flow and providing tie-in requirements. We contacted HRSD and they are still evaluating.
  - Plan review 70% complete.
- **Ground Storage Tank -** Concept design for Water Treatment Plant on hold pending completion of other ongoing projects.
- **Beaverdam Tree Removal-**
  - Project bid and contractor selected.
  - Work to commence in January.
  - Providing Utilities with technical support.
- **CIP Project Budget Development -**
  - Developing pricing for future waterline work.
  - Developing pricing for future pump station upgrades.
- **Forest Hill Water Line – Survey/design of Forest Hill water line.**
  - TRC Engineers hired for the work.
  - Surveying 65% complete.
  - Starting discussions on new water line easement acquisition.
- **Well No. 1 Motor Failures (2-motors in two years)-**
  - Great news! Well is up and running.
- **Water Treatment Plant Electrical Control Center Upgrades -**
  - Project reviewed and currently posted for bid. Bids will be opened in January.
- **Beaverdam DEQ Compliance Project – Tower modifications and flow measuring -**
  - Plans completed and submitted to State for review.
  - Design plans and specifications were posted to bid.
  - State commented, suggesting changes/modifications to plans.
  - State advised of other issues that could be addressed.
  - This may result in the State providing a GRANT for part of the repairs needed for the dam.
  - Bid stopped to incorporate State comments and apply for grant funding.
  - Plan updates in process.
  - Project will be rebid after the first of the year.



- **Water Treatment Plant Filter Media Replacement –**
    - Plans 90% complete.
    - Plan review in process.
  - **Pump Station No. 13 Concept Design –**
    - Concept design being discussed.
  - **Clearing Pump Station No. 11 Collection Gravity Sewer Easement –**
    - Forestry mulching equipment rented and clearing underway.
  - **Water Treatment Plant Raw Water Pump No. 1 –**
    - Coordinating with design engineer on design.
  - **Route 17 Bypass – Gloucester Pump Stations 11 and 13 Impacts**
    - Concept development discussions are ongoing.
    - Developing flow models to be used for sizing future improvements to pump stations and the proposed Route 17 bypass.
    - Determining actions to be taken with Pump Stations 12, 22, and 19.
  - **Annual Dam Inspection**
    - Engineering staff assisted Public Utilities with the annual inspection of Beaverdam Reservoir Dam and report submittal to DCR.
2. **Support for Gloucester County Schools Paving –**
    - Developing paving options for six different parking/paving projects.
    - Two of the six projects are contracted and construction has begun.
    - Waiting for funding/authorization for third project.
    - Remaining projects under design.
    - Asphalt plants shut down for maintenance until March. All paving ceased until then.
  3. **Paving of Witcomb Lodge Parking Area**
    - Developing drawings for parking area.
    - Meeting with contractors to obtain clearing and paving prices.
    - Working with Environmental Programs to determine impacts/mitigation.
  4. **Support for Parks and Recreation**
    - Developing plan for bulkhead and pier replacement at Beaverdam Park.
    - Developing plan for paving at Beaverdam Park Farys Mill Road.
    - Working on concepts for Beaverdam Park bridge updates.
  5. **Gloucester Point Beach Improvements**
    - Engineering staff is providing technical support on a variety of projects at Gloucester Point Beach.
  6. **Gloucester Fire Department Site Plan Review –**
    - Reviewed site plan draft and made comments.
    - Plan updates are still in process.
  7. **Uninterruptible Power Supply (UPS) Replacement at ECC/EOC**
    - County staff is investigating options to provide continuous power to the radio equipment room during the replacement of the UPS battery backup system.
  8. **Gloucester County Emergency Shelter at Gloucester High School**

County staff are still waiting on a final response to an application to the VA Department of Emergency Management (VDEM) Emergency Shelter Upgrade Assistance Fund. Gloucester High School (GHS) has been designated as an emergency shelter during events. This grant will provide funding for a generator to provide backup power at the sanitary sewer pump station at GHS.

#### **9. Landfill & Solid Waste Services**

- Waste Management provided the County with a monthly report for the WM facility.
- Engineering is coordinating with a consultant to monitor methane levels at the closed landfill. Ongoing testing has indicated volatility below the limits in all 7 of the probes (based on the remediation plan, 2 more probes were added to monitor gas levels).
- Engineering is working with Facilities Management to monitor the gas collection system at the closed landfill and repair and replace parts as needed.

#### **10. County VDOT Projects - Planning & Zoning Department support**

- Engineering staff continued to support Planning & Zoning on several projects and studies.
- Engineering staff attended the Hampton Roads Transportation Planning Organization (HRTPO) Transportation Technical Advisory (TTAC) Committee.
- VDOT held a quarterly meeting with representatives from the Fredericksburg District, the Saluda Residency, and County staff to discuss the status of projects and studies.

#### **11. Public Safety Radio System**

- Engineering staff supported radio operations by coordinating work orders with York County and Motorola and supported financial operations of the public safety radio system.

#### **12. Hazard Mitigation Management**

- Waiting on FEMA to approve a budget amendment that will transfer funding from two properties that withdrew from the program to 3735 Moores Landing Lane and 10093 Smiley Road.
- Engineering staff are participating in the update of the All Hazards Mitigation Plan (AHMP) through the MPPDC.



**GLOUCESTER COUNTY**  
**Environmental Programs**  
6489 Main Street  
Gloucester, VA 23061  
(804) 693-1217  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



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ENVIRONMENTAL PROGRAMS

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	December 2025	YTD 2025	December 2024	YTD 2024
1. Chesapeake Bay Exceptions Received	1	29	2	36
2. CBPEC Public Hearings	4	28	3	32
3. Chesapeake Bay Waivers Received	0	10	2	20
4. Chesapeake Bay WQIA Received	4	56	10	63
5. Inspections/Site Visits	265	2,609	190	2114
6. Chesapeake Bay Inquiries	12	141	9	180
7. Land Disturbance Permits Received	12	176	14	125
8. Open Burn Permit Received	0	7	1	11
9. Reviews - Site Plan/Subdivision	4	37	0	47
10. Stormwater Permits Received	0	12	2	8
11. Joint Permit Applications Received	3	94	2	101
12. Wetland Public Hearings	2	33	2	29
13. Surety Releases	8	104	14	100
14. Pre-Construction Meetings	1	7	1	11

For Wetlands Board and Chesapeake Bay Preservation & Erosion Commission meeting information:  
[eSCRIBE Published Meetings \(escribemeetings.com\)](http://escribemeetings.com)





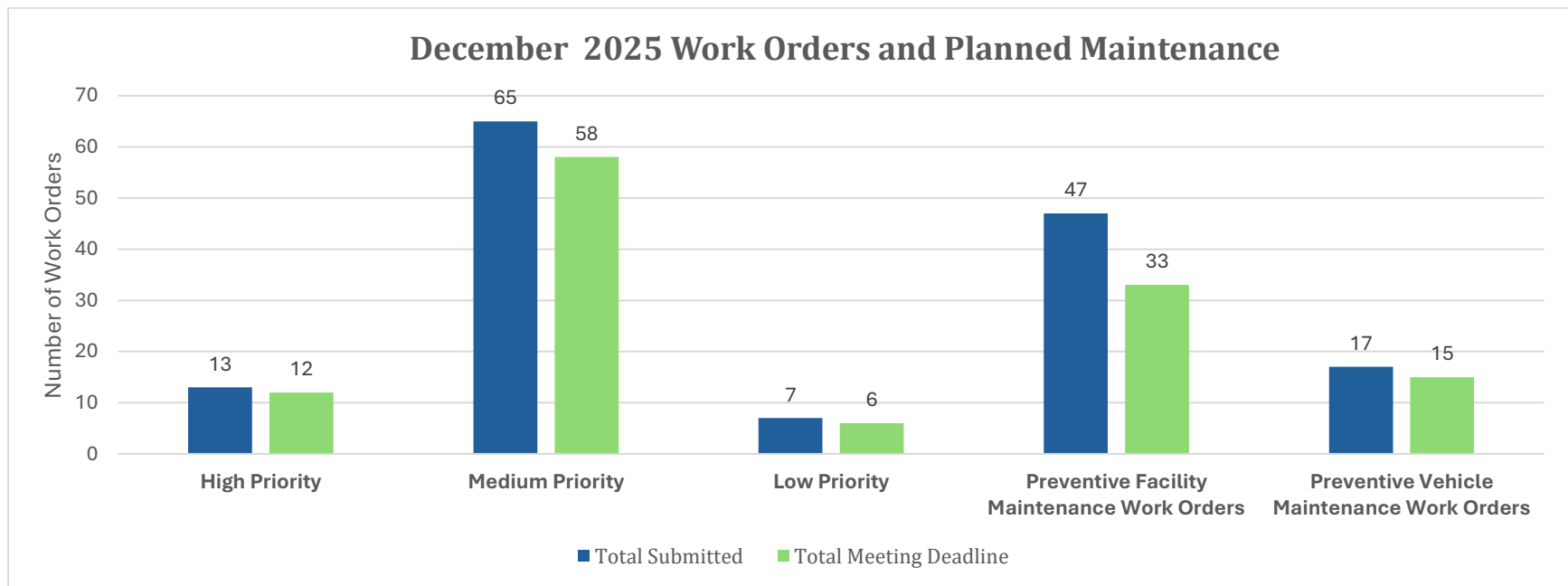
## GLOUCESTER COUNTY

### Facilities Management

7385 Justice Drive  
Gloucester, VA 23061  
(804)693-6269  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



#### FACILITIES MANAGEMENT



High Priority Work Order Turnaround	Work orders completed within 3 working days of request
Medium Priority Work Order Turnaround	Work orders completed within 9 working days of request
Low Priority Work Order Turnaround	Work orders completed within 30 working days of request
Preventive Facility Maintenance Work Orders	Preventive facility maintenance orders completed within 15 working days of scheduled date.
Preventive Vehicle Maintenance Work Orders	Preventive vehicle maintenance orders completed within 15 working days of scheduled date.

<b>FY26 High Priority Work Orders</b>													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total # Met Deadline	11	22	17	11	15	12							88
Total # Work Orders	15	24	22	13	17	13							104
% Met Deadline	73.3%	91.6%	77.2%	84.6%	88.2%	92.3%							84.6%
***Work orders completed within 3 working days of request													

<b>FY26 Medium Priority Work Orders</b>													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total # Met Deadline	80	56	71	91	55	58							411
Total # Work Orders	93	91	87	102	62	65							500
% Met Deadline	86.02%	61.5%	81.6%	89.2%	88.7%	89.2%							82.2%
***Work orders completed within 9 working days of request													

<b>FY26 Low Priority Work Orders</b>													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total # Met Deadline	7	17	12	21	7	6							70
Total # Work Orders	12	22	13	22	7	7							83
% Met Deadline	58.3%	77.2%	92.3%	95.4%	100%	85.7%							84.3%
***Work orders completed within 30 working days of request													

<b>FY26 Preventive Facility Maintenance Work Orders</b>													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total # Met Deadline	32	28	37	32	47	33							209
Total # Work Orders	49	29	46	45	67	47							283
% Met Deadline	65.3%	96.5%	80.4%	71.1%	70.1%	70.2%							74.0%
***Work orders completed within 15 working days of request													

<b>FY26 Preventive Vehicle Maintenance Work Orders</b>													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Total # Met Deadline	7	5	15	13	12	15							67
Total # Work Orders	10	9	18	17	14	17							85
% Met Deadline	70%	55.5%	83.3%	76.4%	85.7%	88.2%							79.0%
***Work orders completed within 15 working days of request													



## GLOUCESTER COUNTY

### Fiscal Services

6489 Main Street, Suite 324

Gloucester, VA 23061

(804) 693-6927

[www.gloucesterva.gov](http://www.gloucesterva.gov)



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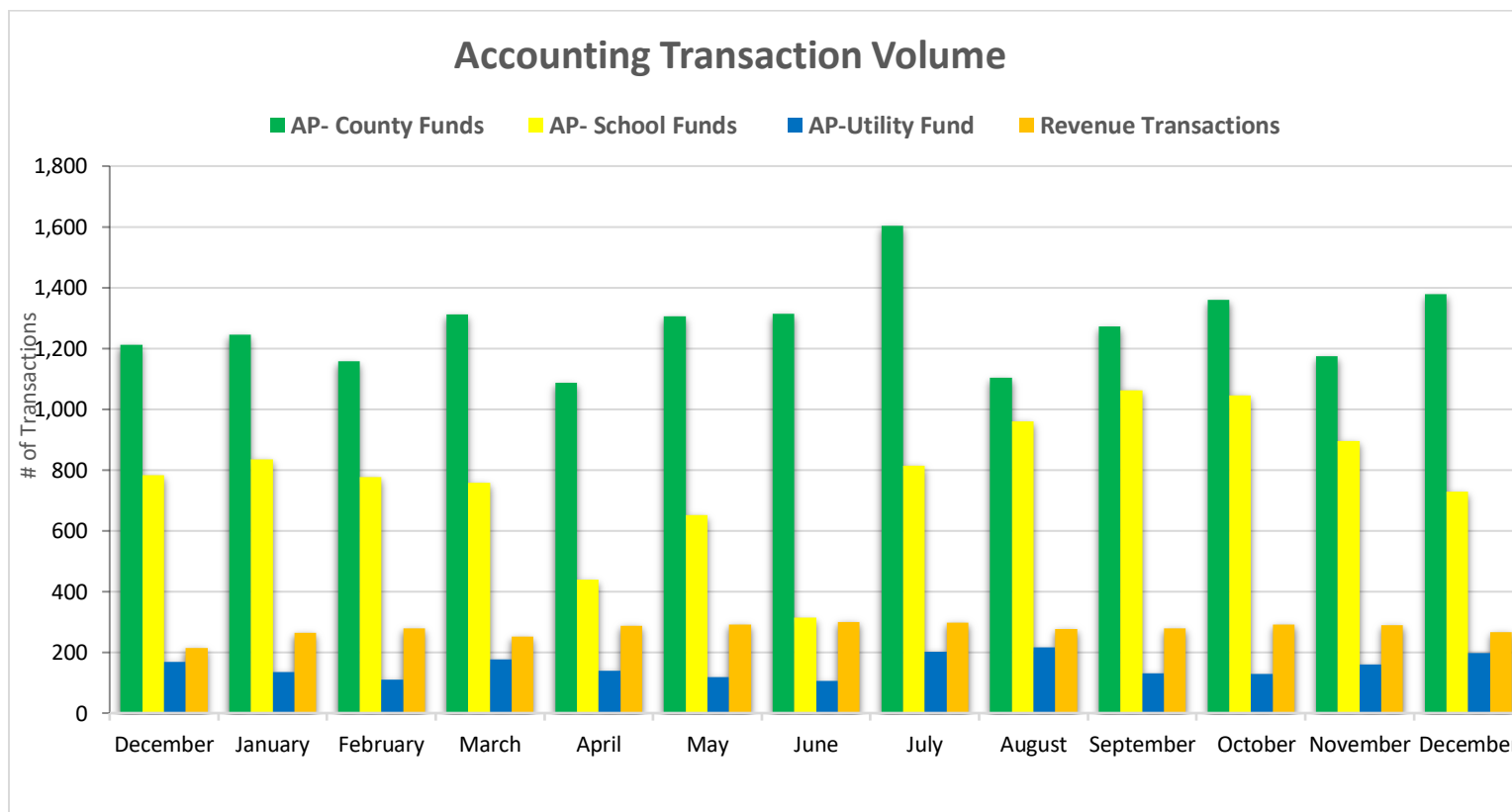
## ACCOUNTING

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### Monthly Report for December 2025

#### Accounting Volume

In December, p-card transactions increased for the County but decreased for the schools. Accounts payable transactions increased for both groups. The decrease in p-card transactions for the schools is attributable to their winter break.





## GLOUCESTER COUNTY

### Central Purchasing

6489 Main Street., Suite 324

Gloucester, VA 23061

(804) 693-6235

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### CENTRAL PURCHASING

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December 2025

#### **CURRENT FORMAL IFB/RFP'S (>\$50,000)**

##### **IFB# 25-018-CJ FEMA HMGP Mitigation Services: Multiple Homes**

The solicitation was listed on February 18, 2025, seeking bids from qualified firms to provide general contractor services to include elevation of the structure, footings and necessary foundation/masonry work and various other contracting disciplines for five (5) private residential homes needing elevation due to floodplain conditions. One (1) bid was received and publicly opened on March 20, 2025. The bid was forwarded to the Engineering Department for technical review and recommendation. The County is currently awaiting funding verification from the Virginia Department of Emergency Management (VDEM) prior to proceeding with award of the contract.

##### **IFB# 26-008-SG Surface Water Treatment Plant Replace Motor Control Center & Panelboards**

The solicitation was issued on December 1, 2025, inviting bids from qualified firms to furnish and install new panelboards and a motor control center. A non-mandatory pre-bid conference was conducted on December 16, 2025, and was attended by eight (8) contractors and subcontractors. The County is currently awaiting the scheduled bid opening on January 15, 2026.

##### **IFB# 26-010-CJ Courthouse Roof Drain Repairs**

The solicitation was issued on December 12, 2025, inviting bids from qualified firms to furnish and install (2) two new sets of roof drains at the Courthouse. A mandatory pre-bid meeting is scheduled for January 6, 2026, followed by a bid due date of January 22, 2026.

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#### **CURRENT INFORMAL BIDS (IQ/IP) (<\$50,000)**

##### **IQ#26-013-CC Gravel, Stone & Rip-Rap for Right-of-Way Restoration**

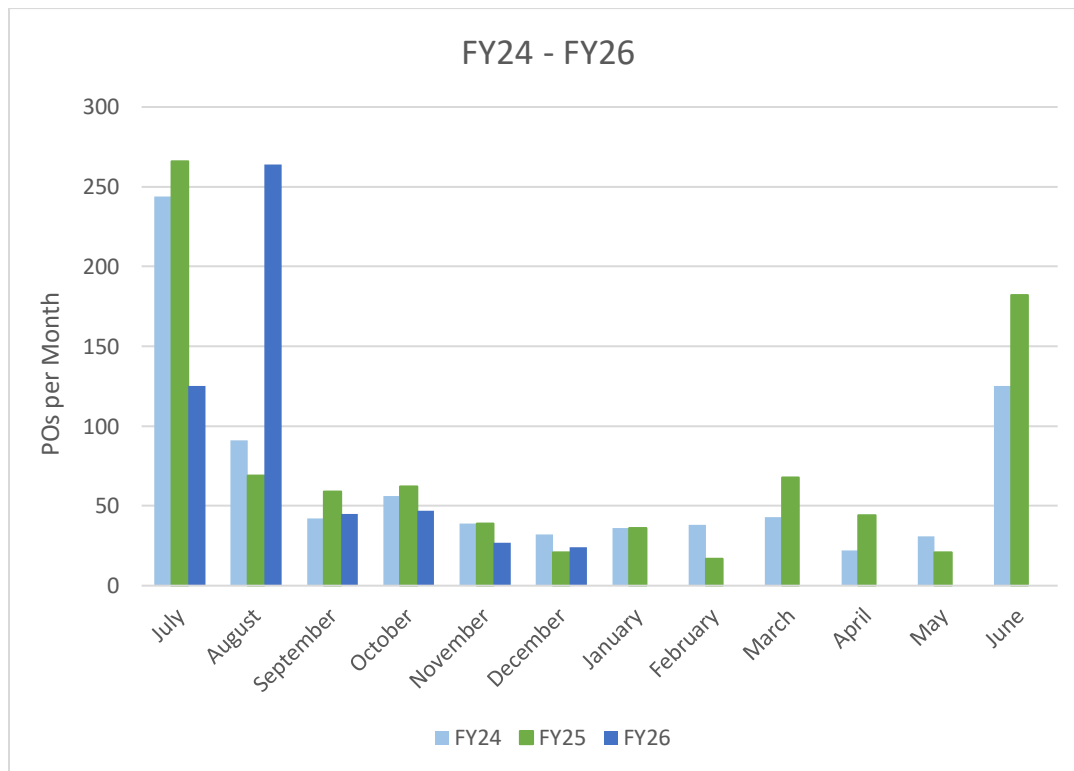
An informal solicitation was issued on December 12, 2025, requesting quotes for the supply and delivery of gravel, riprap, and stone to the Public Utility easement located at the end of Wyncote Avenue in Gloucester, Virginia. One (1) quote was received by the December 18, 2025 due date. The quote was awarded to Vulcan Materials Company, and the materials were ordered through the issuance of a purchase order.

### **IQ#26-14-CJ Demolition Services- multiple properties**

An informal solicitation was issued on December 17, 2025, requesting quotes to provide all labor, materials, equipment, expertise, and supervision to provide demolition services at two (2) properties located in Gloucester County as unsafe structures under the oversight of Gloucester County's Building Inspections, Code Enforcement Office. A mandatory site visit is scheduled for January 7, 2026, followed by a quote due date of January 22, 2026.

### **FY2024 versus FY2026 Purchase Orders**

A total of **24** Purchase Orders were processed in **December** 2025.





**December Mail Metered Summary:**

The department processed **2,797** pieces of mail during the month of December.

Function	Pieces	Total Charges	Avg. Cost per Item Mailed
General Administration	1,375	\$ 1,109.62	\$ 0.81
Judicial Administration	573	\$ 603.53	\$ 1.05
Public Safety	224	\$ 308.10	\$ 1.38
Public Works	0	\$ -	\$ -
Community Development	39	\$ 245.23	\$ 6.29
Utilities	53	\$ 39.44	\$ 0.74
Parks, Rec, & Cultural	65	\$ 111.15	\$ 1.71
Social Services	468	\$ 450.52	\$ 0.96
<b>Total</b>	<b>2,797</b>	<b>\$ 2,867.59</b>	<b>\$ 1.03</b>



GEOGRAPHIC INFORMATION SYSTEMS

**SERVICES**

Address Assignments	Data Requests	Parcel Updates	Road Updates
9	1	12	0
*KPI - <u>Average</u> turnaround time for new address assignments for <b>December 2025</b> was 6 day(s).			

**WEB LOGISTICS**  
**December 1 - 31**

Page Views	Unique Users	Active Users	Average Duration
9.9 K	2.5 K	3.2 K	3m 04s

Status	Requesting Department
<b>Completed</b>	
Citizen Requested Map	Citizen
Update Transportation Projects Manager WebApp	Planning & Zoning
Holiday Glo Up Holiday Lights Map	PRT
Holiday Open House Map	PRT
Update Who's My Supervisor	Admin
Citizen Requested Parcel Update	GIS

<b>In Progress</b>	
Utilities Updates	GIS/Utilities
Road Map	Emergency Management
Vulnerable Population Wall Map	Emergency Management
Vulnerable Pop & High Risk for GloCo EOC	Emergency Management
GloCo EOC Additions	Emergency Management
o Agriculture Damage Assessment Component	
o Human Services & Mass Care Updates	
o Flood Hazard Section Component	
o Health and Medical/Safety Section Component	
o Finance/Admin Component Reconfiguration	
o Damage Assessment Component Reconfiguration	
o Expand Section Documentation Storage (SharePoint)	
Street Map for public	GIS & Tourism
Project Documentation	GIS
Internal Web map	GIS
BMP Tracking Mobile Application	Environmental Programs
Proffer Tracking Project	Planning & Zoning
Water Accounts Mapping	Utilities
Visit Gloucester Redesign	PRT
Enlarge Mosquito Control Panels Map	Facilities
Station Map – Wall Map for Fire Stations	Fire & Rescue
Upgrade Existing GIS Project files to ArcGIS Pro	GIS

Planning Phase	
Campus Map & Asset Tracking	GIS/FM/IT/PRT
Update Experience Builder Apps	GIS
Land Use Planning Project	GIS/E&S/P&Z/REA
Enlarge School Maps	Emergency Management
GloCo EOC User/Position Guides	Emergency Management



## GLOUCESTER COUNTY

### Human Resources

6489 Main Street  
Gloucester, VA 23061

(804) 693-5690

[www.gloucesterva.gov](http://www.gloucesterva.gov)



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## HUMAN RESOURCES

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December 2025

### Team Member Movement Report:

- There were new hires in the month – FT (2)
- There were employment separations – FT (3), PT (1), WAR (1)

### Safety:

- 11 Worksite Observations of employees
- 10 facilities walked through
- Conducted quarterly sidewalk inspection of main street
- Facilitated quarterly security team meeting

Recruitment Activity as of 12/31/2025				
Position	Department	Posted Date	Closing Date	Status
PT Park Aide (WAR)	Park Operations	10/6/2023	Continuous – Open until filled	Recruiting
PT Recreation Aide (WAR)	Parks & Recreation	10/25/2023	Continuous – Open until filled	Recruiting
PT Gymnastics Assistant I (WAR)	Parks, Rec & Tourism	2/23/2024	Continuous – Open until filled	Recruiting
PT Inspector I, II or Combination Inspector (WAR)	Building Inspections	3/20/2024	Continuous – Open until filled	Recruiting
Specialty Instructor	PR&T	11/8/2024	Continuous – Open until filled	Recruiting
Deputy Building Official	Building Inspections	3/12/2025	Continuous – Open until filled	Recruiting
Utility Maintenance Technician	Public Utilities	4/1/2025	Continuous – Open until filled	Recruiting
Utility Mechanic Foreman (WTP)	Public Utilities	7/28/2025	Continuous – Open until filled	Interviewing
Senior Utility Maintenance Technician	Public Utilities	8/26/2025	Continuous – Open until filled	Recruiting
Groundskeeper	Facilities Management	9/2/2025	Continuous – Open until filled	On hold
Part-Time Library Clerk (WAR)	Library	9/23/2025	Continuous – Open until filled	Recruiting
Park Ranger	Park Operations	9/23/2025	Continuous – Open until filled	Interviewing
Payroll Coordinator	Finance	10/29/2025	Continuous – Open until filled	Hired
Inspector I, II or Combination Inspector	Building Inspections	10/29/2025	Continuous – Open until filled	Recruiting
Assistant Commonwealth Attorney I	Commonwealth Attorney	10/30/2025	Continuous – Open until filled	Recruiting
Utility Mechanic	Public Utilities	11/20/2025	Continuous – Open until filled	Recruiting
Director of Information Technology	Information Technology	11/25/2025	Continuous – Open until filled	Interviewing
Custodian (Night Shift)	Facilities Management	12/3/2025	Continuous – Open until filled	Recruiting
Part-Time (WAR) Custodian	Facilities Management	12/3/2025	Continuous – Open until filled	Recruiting
Video Technician	Information Technology	12/5/2025	Continuous – Open until filled	Recruiting
Geographic Information Systems (GIS) Analyst	Geographic Information Systems	12/16/2025	Continuous – Open until filled	Recruiting
Finance Director	Finance	12/29/2025	Continuous – Open until filled	Recruiting
Inspector Trainee	Building Inspections	12/31/2025	Continuous – Open until filled	Recruiting
Chief Deputy Clerk	Circuit Court	12/31/2025	Internal Vacancy	Recruiting



## GLOUCESTER COUNTY

### Library

6920 Main Street

Gloucester, VA 23061

(804) 693-2998

[www.gloucesterva.gov/publiclibrary](http://www.gloucesterva.gov/publiclibrary)



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## LIBRARY

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DECEMBER 2025				
LOCATION	MAIN		POINT	
	2025	2024	2025	2024
SERVICE PROVIDED				
Circulation	6,520	6,320	1,414	1,248
Patrons Visits	5,723	5,142	1,312	1,224
Public Computers – Internet Hours	199	293	97	111
Wi-Fi (unique logins)	918	1,813	1,101	1,394
Com Room – Library Events Attendance	597	1,260	5	9
Com Room – Public Meeting Attendance	154	249	44	44
Study Rooms – Public Users	350	412	**	**
Early Literacy Class Attendance	22	41	5	5
Volunteer Hours	94	75	**	**
New Patron Library Cards	57	62	21	28

LOCATION	SYSTEM-WIDE	
	2025	2024
SERVICE PROVIDED		
Outreach*	218	195
Digital		
Circulation	4,504	3,433
Website Pageviews	2,155	1,716
Facebook Interactions	2,281	708

\*Outreach is any library service provided outside the Main and Point Branch facilities.

\*\* Statistics are not collected for these indicators at the Point Branch.





**GLOUCESTER COUNTY**  
**Parks, Recreation & Tourism**  
6382 Main Street  
Gloucester, VA 23061  
(804) 693-2355  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



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PARKS, RECREATION & TOURISM

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DECEMBER 2025

■ **Parks:**

<b>Park Visitor Count</b>	<b>2025</b>	<b>2024</b>
Beaverdam Park (both entrances)*	6,862	7,159
Woodville Park*	1,382	1,811
Brown Park*	747	747
Trail Users (bikes, hikers, horses)	732	793
Boater/Renters	36	29
Facility Rentals	13	52
Non-PRT Field Reservations	1	10

\*Diamond Traffic car counters

■ **Athletics & Recreation:**

- Youth winter basketball opened with 184 players.
- Free flow yoga was held with 8 participants.
- Karate continued with 89 participants.
- Gymnastics opened for 116 participants.
- Three Best Years Trips were conducted: 15 participants attended the Know Your Town: Holly Knoll, 17 attended Holidays Lights, and 12 attended Arlington Cemetery, which was so popular that a second trip was added. A December Social was held at Beaverdam with 30 participants.
- Culinary Club expanded to hold two seasonal workshops with 28 participants.
- One Full Hike at Beaverdam was held for 4 people.
- Owls & Ales was held in partnership with Gloucester Brewing Company with 15 participants.
- Pictures in the Park were held for 16 families.

■ **Tourism, Museum, & Special Events:**

- The annual Christmas and Holliday Parade was held with approximately 2,500 in attendance. Staff collaborated with The Cook Foundation, Gloucester Resource Council, Sanders, and Main Street to build out the events on Main Street.
- The museum held 2 outreach programs during which staff spoke to 38 people and provided 3 tours to 115 people.
- Clean Community volunteers collected 190 pounds of litter.

<b>Monthly Visitation</b>	<b>2025</b>	<b>2024</b>
<b>Visitors Center</b>	358	297
<b>Micro-Visitors Center, Whitley's Peanuts</b>	209	211
<b>Museum of History</b>	424	256
<b>Tours (Groups/Individuals)</b>	18/188	New!

■ **Marketing & Online Presence:**

- There are currently 6,408 people signed up for the Department's Constant Contact email reminders for Parks & Recreation, Tourism and Clean Community.

<b>Social Media Pages</b>	<b>Parks &amp; Recreation Facebook</b>	<b>Visit GVA Tourism Facebook</b>	<b>Daffodil Festival Facebook</b>	<b>Visit GVA Tourism Instagram</b>	<b>Parks &amp; Recreation Instagram</b>
<b>Followers</b>	7,232	6,389	10,214	2,668	558
<b>Number of Posts</b>	71	33	27	58	17
<b>Total Reach</b>	59,398	34,388	9,149	4,315	2,025
<b>Total Engagement</b>	4,970	2,037	591	725	725

\*Reach is the measurement of unique users who are exposed to content; Engagement is the measurement of unique interactions by liking, commenting, or sharing content.

■ **Volunteers:**

<b>Volunteer Support</b>	<b>People</b>	<b>Hours</b>	<b>Value</b>
<b>Athletics &amp; Recreation</b>	22	198	\$6,815.16
<b>Parks</b>	3	88	\$3,028.96
<b>Museum of History</b>	18	122	\$4,199.24
<b>Visitor Center</b>	11	69	\$2,374.98
<b>Clean Community</b>	20	31	\$1,067.02
<b>Total Support</b>	74	508	\$17,485.36

\*Value of volunteer time is calculated at \$34.42 per hour Independent Sector rate.



**GLOUCESTER COUNTY**  
**Planning, Zoning &**  
**Environmental Programs**  
6489 Main Street  
Gloucester, VA 23061  
(804) 693-1224  
[www.gloucesterva.gov](http://www.gloucesterva.gov)



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PLANNING AND ZONING

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**Planning Commission**

The Planning Commission (PC) held its regular meeting on December 6th. The consent agenda was approved by unanimous vote (6-0, with one absent). There was one public comment regarding the Tidemill Townhomes project which has been withdrawn by the applicant.

There was a public hearing for the Foxmill project – Z-25-02 – a rezoning request that would amend the zoning map to PUD-1 for the construction of 427 housing units on approximately 131 acres adjacent to the Foxmill Shopping Centre. Eight citizens either spoke or submitted comments online in opposition to the project. After lengthy discussion, mostly concerning traffic and the capacity of utilities, the Planning Commission voted to recommend denial (4-1, with one absent and one abstention).

There was another public hearing for CA-25-02, a code amendment to address stables, livestock, cluster developments, and day care centers in the SF-1 zoning district and some minor, miscellaneous corrections to the newly-adopted zoning ordinance. After discussion, the PC voted to recommend approval by unanimous (6-0) vote.

Under “Old Business”, staff reminded the PC that their CIP scores were due by December 15<sup>th</sup>; under “New Business”, the PC elected its officers for 2026. Mr. Meyer and Ms. Johnson will continue to serve as Chair and Vice-Chair, respectively.

The PC also met on December 11<sup>th</sup> to discuss the CIP scoresheet; there were no presentations or other materials requested. The PC also received an overview and recommendation from Lorren Ruscetta, National Working Waterfront Network Intern, for a tiered approach to create a working waterfront overlay district. The Planning Commission and Staff discussed balancing working waterfronts and existing seafood houses and how to best support them, and how recommendations for such an overlay could be created as part of the Com Plan update. Ms. Rizzio presented a plan of action and timeline for the comprehensive plan update and indicated that a plan of action would be presented to the Board of Supervisors at their January 2026 work session.

Information on the Planning Commission’s meetings is available at:

<https://bm-public-gloucesterva.escribemeetings.com/BoardDetails/BoardInformation/18>

**Board of Zoning Appeals**

The Board of Zoning Appeals (BZA) did not meet in December. There are two cases scheduled for the BZA's January 27, 2026 meeting date; both are requests for Special Exception (SE).

## **Long Range Planning & Other Projects**

### **1. Comprehensive Plan Update**

The current plan adopted February 2016 is available on the [Comprehensive Plan](http://www.gloucesterva.info/362/Planning-Zoning) page of the Planning and Zoning Department's website ([www.gloucesterva.info/362/Planning-Zoning](http://www.gloucesterva.info/362/Planning-Zoning)), where the Plan is available for viewing and download.

Staff have begun a comprehensive plan update. The process was initiated by gathering public feedback from residents through a random sample survey administered by Zencity. The general public will have multiple opportunities to provide additional feedback. Surveys, focus groups, town halls, presentations to civic groups and other means will be used to gather input.

The Board appointed steering committee members at their May 6 Regular Meeting and the Planning Commission began reviewing the Comprehensive Plan in the summer of 2025, with reviews performed at their work sessions on May 15, June 26, July 10, and July 17. A joint meeting with the Board of Supervisors was held on August 19, 2025 to discuss the results of this initial review and determine next steps forward. Staff have prepared a time line and plan of action for the update. This will be presented to the Board at their January work session to obtain feedback.

### **2. Transportation Planning**

Committee Meetings: Staff represent the County on several regional transportation planning committees including the Transportation Technical Advisory Committee (TTAC), the Active Transportation Subcommittee's (ATC), the Pedestrian and Bicycle Advisory Committee (PABAC), the Long Range Transportation Plan (LRTP) Committee, and the Transportation Planning Subcommittee (TPS). Ms. Rizzio and Mr. Lewis, Director of Engineering Services, represent the county at these regional meetings.

HRTPO staff are in the process of updating the 2050 LRTP. The list of regionally significant projects listed below were submitted by staff for consideration in the 2050 plan.

- Rte. 17 from 1 mi north of Coleman to Main St (@ Walmart) – 4 to 6 lanes
- Rte. 17 from Main St (@ Walmart) to Ark Rd – 4 to 6 lanes
- Roaring Springs Road Shared Use Path from Main St to Beaverdam Park
- Rte. 17 Alternate (parallel) route from Brays Point Road to Featherbed Lane – Only proposed for the vision plan to align with the County's Comprehensive Plan.

Each project is scored individually, and the top-ranking projects are included in the fiscally constrained plan. Projects that are more conceptual in nature are able to be listed in the vision plan. The vision plan does not need to be fiscally constrained. The project scores have been finalized and are being adopted by the HRTPO Board in January. Later in January the LRTP committee will meet to review the scores and fiscally constrain the top ranked projects for the 2050 LRTP. It is anticipated that Rte. 17 from 1 mi north of the Coleman Bridge to Main St (@ Fox Mill Shopping Center) will be one of the fiscally constrained projects included in the plan.

*Transportation Studies:* The following table includes current studies underway. These studies are intended to identify a number of potential improvement projects for future funding opportunities.

<b>Project</b>	<b>Project Status</b>	<b>Funding Status</b>	<b>Anticipated Completion Date</b>
Feasibility Study Roaring Springs Road Shared Use Path– Wyncote Ave to Holly Springs Dr.	Kickoff Meeting Held; Site Visit conducted; Public Meeting held on August 14, 2025	Funded	Sept-Oct 2025 – finalizing
STARS Study Rte. 3/14 from Main Street to Ware Neck Road	Public Input Survey Complete; Second Meeting Held; Public Input meeting held on Nov. 13, 2025	Funded	End of 2025- finalizing
STARS Study Rte. 17 from Short Lane to Featherbed Lane	Public Input Survey Complete; Second Meeting Held; Public Input meeting held on Nov. 19, 2025	Funded	End of 2025- finalizing
Pipeline Study Rte. 17 from south of Featherbed Ln to north of Guinea Rd	Public Input Survey Complete; Third Meeting Held; Public Input meeting held on Nov. 19, 2025	Funded	August 2026
Pipeline Study Rte. 17 from Hospital Drive to south of Belroi Rd and Rte. 17B from Rte. 17 to Justice Dr	Public Input Survey Complete; Third Meeting Held; Public Input meeting held on Nov. 13, 2025	Funded	August 2026
Rte. 17 Court House Area Widening Study	Not Begun	Fully Funded in FY 27	N/A
Rte. 17 Court House Shared Use Path Study	Not Begun	Fully Funded in FY 25	N/A

*Transportation Projects:* The following table includes planned or programmed (funded) transportation improvement projects.

<b>Project</b>	<b>Project Status</b>	<b>Funding Status</b>	<b>Anticipated Construction Date</b>
Rte. 17 Court House Restricted Crossing U-Turn (RCUT)	Design Complete and project starting soon	Fully Funded	FY 26
TC Walker / Rte. 17B Intersection	Design and Development	Fully Funded	FY 26
Roaring Springs Road Bike / Ped Facility Phase 1 to Wyncote Ave.	Design Complete; Right of Way Phase started	Fully Funded	FY 27
Rte. 17 and Rte. 17B South Intersection	Design and Development	Fully Funded	FY 26
Rte. 17B (Main Street) Shared Use Path	Design and Development	Partially Funded – scope reduced to match funding	FY 28
Rte. 17B & Sutton Road Improvements	Design and Development	Fully Funded	FY 27
Great Road Sidewalks	Design Complete; Right of Way Phase started	Fully Funded	FY 27
Rte. 17 Widening (Farmwood Rd. to Tidemill Rd.)	Design and Development; PH held June 30, 2025	Fully Funded	FY 29
Rte. 17/33 Glens Intersection	Planned / Scheduled	Fully Funded	FY 27
Short Lane Sidewalk Improvements	Design and Development	Fully Funded	FY 27

### **3. Subdivision Ordinance Rewrite**

Staff had been updating the Subdivision Ordinance as time permits; there was a follow-up discussion at the PC's August 1, 2024 meeting to review the County's requirements for minor and major subdivisions, including a comparison with how other localities define and regulate them. Because of other projects and priorities, this ordinance update has been put on hold. However, due to recent state code changes reducing review times for plat and plan submittals and the removal of the Planning Commission from review of subdivisions of 50 lots or more, staff are working with the county attorney to identify needed code amendments.

### **4. Floodplain Management Committee**

The Floodplain Management Committee (FPMC) did not meet in December. The next meeting of the FPMC is scheduled for February 11, 2026.

## 5. Key Performance Indicators

Key Performance Indicators have been established for critical and measurable functions within each division of the department. These indicators are listed below with the threshold, number of instances, and percentage of instances listed. Due to turnaround times required for some of these functions, reporting is delayed by two months in order to accurately report on all instances of each function received within the month.

October 2025 Plat Review					
Plat Reviews	Threshold	Number of Plats		Percentage of Plats	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Initial Plats	Within 15 working days	9	1	90%	10%
Resubmitted Plats	Within 10 working days	7	1	88%	12%

October 2025 Site Plan Review (Planning Division)					
Site Plan Reviews	Threshold	Number of Site Plans		Percentage of Site Plans	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Initial Site Plans	Within 30 working days	0	0	N/A	N/A
Resubmitted Site Plans	Within 30 working days	6	0	100%	0%

October 2025 Site Plan Review (Environmental Programs Division)					
Site Plan Reviews	Threshold	Number of Site Plans		Percentage of Site Plans	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Initial Site Plans	Within 30 working days	0	0	N/A	N/A
Resubmitted Site Plans	Within 30 working days	4	0	100%	0%



October 2025 Zoning Permit Review					
Zoning Permit Types	Threshold	Number of Permits		Percentage of Permits	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Zoning Permit for Construction	Within 10 working days	42	12	78%	22%
Home Occupation Zoning Permits	Within 10 working days	16	0	100%	0%
Business License Zoning Permits	Within 10 working days	5	2	71%	29%

October 2025 Zoning Code Enforcement Review					
Code Enforcement	Threshold	Number of Cases		Percentage of Cases	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Code Enforcement Follow-Up	Within 10 working days	2	2	50%	50%

October 2025 Land Disturbance Permit Review					
Site Plan Reviews	Threshold	Number of LD Permits		Percentage of LD Permits	
		Under Threshold	Beyond Threshold	Under Threshold	Beyond Threshold
Initial Land Disturbance Permits	Within 15 working days	10	0	100%	0%
Resubmitted Land Disturbance Permits	Within 10 working days	5	0	100%	0%

## 6. SUBDIVISION REVIEW

Boundary Line Adjustments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2025 Total
New Applications	2	2	2	3	4	4	6	0	1	5	5	2	36
Resubmitted Applications	5	1	2	0	6	5	6	4	2	6	1	4	42
Approved	3	1	2	0	3	4	6	2	1	5	1	3	31

Family Transfer*	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2025 Total
New Applications	0	0	0	0	0	0	2	0	1	1	1	1	6
Resubmitted Applications	3	3	0	0	0	0	1	2	0	1	1	1	12
Approved	1	2	0	0	0	0	1	1	0	1	1	1	8

\* Includes Division of an Estate

Minor Subdivisions	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2025 Total
New Applications	0	0	0	0	0	0	2	2	0	0	2	1	7
Resubmitted Applications	0	0	0	1	0	0	0	4	4	0	1	3	13
Approved	0	0	0	0	0	0	0	1	2	0	1	1	5

In-Part Parcels	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2025 Total
New Applications	0	0	0	0	0	0	0	0	0	0	0	0	0
Resubmitted Applications	1	0	0	0	0	0	0	0	0	0	0	0	1
Approved	1	0	0	0	0	0	0	0	0	0	0	0	1

<b>Major Subdivisions</b>	<b>Preliminary Approval<sup>1</sup></b>	<b>Development Plan Status</b>	<b>Final Plat Status</b>
Autumn Trace	10-13-2015	N/A	Approved 6-03-2016
Bedford Falls	3-6-2008	Approved 2-16-2010	Phase I- Approved 2-27-2012 Phase II- Approved 7-13-2012 Phase III- Approved 2-26-2013 Phase IV – Approved 8-4-2014
<b>Cappahosic Subdivision</b>	<b>N/A</b>	<b>Under review</b>	
Carriage Point	Master Plan Approved 11-13-2014	Master S/W – Approved 7-26-18 Entrance – Approved 8-15-18 Amer. Legion – Approved 9-18-18 Riverbend Apts. – Approved 8-15-18	American Legion Approved 3-3-2017 Carriage Point Approved 9-18-2018
Churchill Phase I	5-5-2005	N/A	Approved 7-16-2007
<b>Coleman's Crossing</b>	1-7-2010 3-3-2015 6-6-2017	MF-1 Approved 11-17-2010 B-2 (mixed use) Approved 6-21-2016 <b>Phase VIII (Commercial) – Pending Resubmittal</b>	Phase I- Approved 6-10-2011 Phase II- Approved 2-27-2012 Phase III- Approved 6-8-2012 Phase IV- Approved 8-8-2013 Phase V – Approved 9-29-2014 Phase VI – Approved 2-12-2016 Phase VII – Approved 9-29-2016 Phase VIII – Approved 10-5-2017
<b>Dove Field Farms</b>	9-7-2006	Approved 4-22-2009	<b>Pending Resubmittal</b>
Fiddler's Crossing	N/A	Approved 8-3-2017	Phase I Approved 4-3-2018 Phase II Approved 7-8-2020 Amendment Approved 4-20-21
Patriots Walk – Phase I (was The Villages at Cow Creek)	6-1-2006	Approved	Amendment Pending Resubmittal
Patriots Walk - Phase II A	6-1-2006	Approved 9-29-2011	Approved 8-2-2012
Patriots Walk - Phase II B	6-1-2006	Approved 9-29-2011	Approved 3-3-2015
Patriots Walk – Phase II C	6-1-2006	Combined w/ Phase II D	2 lots Approved 7-14-2022
<b>Patriot's Walk – Phase II D</b>	6-1-2006	<b>Approved 7-24-2024</b>	<b>Approved (4 lots) 11-22-2024 2 lots pending resubmittal</b>
<b>Patriot's Way</b>	N/A	<b>Under review</b>	
Pine Mill Section 4	7-11-2002	Approved 8-10-2006	Approved 11-7-2007
Pine Mill Section 5	7-11-2002	Approved 6-24-2003	Approved 7-2-2004
Pine Mill Section 6	7-11-2002	Approved 4-19-2005	Approved 11-18-2005
<b>River Club at Twin Island</b>	2-10-2005	Approved 1-11-2006 <b>Townhomes – Approved 5-3-2024</b>	<b>Townhomes – Approved 10-23-25</b>
<b>Ryan's Run</b>	3-6-2008	<b>Amended 2-14-2025</b>	Approved 7-31-2018
Swiss Legacy	Approved 12-3-2020	Approved 12-3-2020 Revision approved 7-29-2024	Approved 10-11-2024
White Marsh Substation	7-10-2014	Approved 5-29-2015	Approved 10-13-2015
<b>The Reserve at the Villages of Gloucester</b>	4-3-2018	Phase I - Approved 6/21/23 <b>Phase II – Approved</b>	<b>Phase I – Pending resubmittal</b>

Once a project is complete and the County is no longer holding surety on the development, staff removes the item from the above chart.

\*Items in **bold** have recent activity.

**PLAN REVIEW:** The chart below depicts the number of formally submitted commercial site and residential development plans that planning and zoning staff have reviewed for compliance with the zoning ordinance. Staff also attend bi-monthly meetings of the Site Plan Committee to review preliminary concepts and discuss any concerns with applicants.

Site Plans	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	7	4	4	6	7	4	6	6	7	4	2	1	58
2025	2	3	6	0	2	1	4	1	8	4	4	4	39

## **7. BOARD of ZONING APPEALS:**

BZA Cases <sup>2</sup>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2025
Appeal	0	0	0	0	1	1	1	0	1	0	0	0	4
Spec. Exception	0	0	0	0	0	0	0	0	0	0	0	2	2
Variance	0	0	0	0	0	0	0	0	0	0	0	0	0
Admin. Variance	0	0	0	0	0	0	0	0	0	0	0	0	0

## **8. ZONING APPLICATIONS RECEIVED:**

Permits 2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Single-Family Home	10	5	12	14	14	13	11	14	13	7	8	8	129
Manu-factured Home	3	1	5	0	2	2	1	3	6	0	0	4	27
Two-Family Home	0	0	0	0	0	0	0	0	0	0	0	0	0
Multi-Family	0	0	0	0	0	0	0	0	0	0	8	0	8
Single-Fam. Addition	10	5	23	15	14	10	20	17	17	17	12	14	174

<sup>2</sup> Includes cases withdrawn prior to public hearing; applications are tabulated in the months that they are received and reviewed by staff.

<b>Permits 2025</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
<b>Non-Res. New &amp; Addition</b>	4	1	3	4	2	1	3	4	3	1	4	3	33
<b>Pool</b>	0	2	6	9	9	5	2	1	4	4	0	1	43
<b>Accessory Dwelling</b>	2	1	1	1	1	2	1	0	1	0	0	0	10
<b>Accessory Structure</b>	14	11	23	15	12	23	21	15	23	24	12	13	206
<b>Ancillary Structure<sup>3</sup></b>	0	0	0	0	4	1	3	1	0	1	1	1	12
<b>Temp. Structure</b>	0	0	3	3	2	1	0	0	1	0	2	1	13
<b>Wetland, Pier, etc.</b>	4	1	3	2	2	1	2	4	2	1	3	6	31
<b>Sign</b>	3	4	6	7	3	0	5	4	2	2	1	1	38
<b>Bus. License</b>	5	14	6	6	9	8	8	18	8	7	5	5	99
<b>Home Occupation</b>	18	15	27	18	12	16	7	29	24	16	10	12	204
<b>Change of Use</b>	0	0	1	1	1	1	1	0	3	0	1	0	9
<b>Monthly Total<sup>3</sup></b>	73	60	119	95	87	84	85	110	108	79	67	69	<b>1036</b>

<b>2025</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
<b>Review Stop<sup>4</sup></b>	6	6	15	10	22	13	16	14	14	11	14	6	<b>147</b>

<sup>3</sup> Current month totals are reported on the last day of the month and may be revised in later reports to incorporate any outstanding permits.

<sup>4</sup> A "review stop" is a temporary hold placed on a building application to allow Zoning to determine if a zoning permit, or further zoning review, is required.

## 9. **ZONING ENFORCEMENT:**

<b>Zoning Complaints Received in December 2025</b>	
<u>Complaint Breakdown</u>	
Uses Not Provided For:	1
No Zoning Permit:	8
Signs:	0
Livestock/Fowl:	6
Home Occupations:	2
Campers:	4
Kennels:	0
Miscellaneous:	0
<b>Total</b>	<b>21</b>

<b>Zoning - Legal Actions</b>	
Total Active Cases as of 12/31/25	<b>21</b>
Total Watch List Cases as of 12/31/25	0
Cases Closed in December	6
Court Cases Adjudicated in December	0
Court Cases Closed in December	0
Cases Pending Trial	0

## 10. PUBLIC INQUIRIES:

This category reflects the Planning & Zoning staff's "behind-the-scenes" work. It includes an approximation of the number of inquiries involving research for, information provided to, preliminary reviews of conceptual ideas for, and/or in-office meetings or on-site visits.

<b>Subdivisions 2024</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>2024 Total</b>
<b>BLA</b>	14	11	11	9	10	8	7	7	8	6	4	7	
<b>FT</b>	9	11	4	19	8	11	10	10	5	7	8	8	
<b>Minor</b>	9	11	11	17	12	14	11	11	9	11	5	7	
<b>Major</b>	5	8	4	4	7	8	5	7	4	7	5	4	
<b>Monthly Total</b>	37	41	30	49	37	41	33	35	26	31	22	26	<b>408</b>

<b>Subdivisions 2025</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>2025 Total</b>
<b>BLA</b>	8	8	11	9	9	12	13	8	10	10	7	6	
<b>FT</b>	8	8	16	7	7	5	11	7	10	10	8	8	
<b>Minor</b>	8	10	9	6	9	10	10	12	12	15	12	11	
<b>Major</b>	6	4	7	7	8	8	6	7	9	5	6	9	
<b>Monthly Total</b>	30	30	43	29	33	35	40	34	41	40	33	34	<b>422</b>



<b>Rezoning</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
<b>2024</b>	7	9	5	7	10	6	6	6	6	4	4	6	76
<b>2025</b>	14	7	8	7	4	5	11	10	6	9	5	8	<b>94</b>

<b>Site Plans</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
<b>2024</b>	10	14	9	3	12	19	16	12	10	9	11	6	131
<b>2025</b>	12	11	7	7	9	8	7	8	9	10	5	7	<b>100</b>

<b>Zoning Inquiries</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>2025 Yearly Total</b>
Zoning	46	37	47	47	47	54	45	95	65	88	82	67	
Setback(s)	22	29	24	24	33	39	26	42	34	40	39	38	
Use(s)	23	18	14	20	21	24	17	23	23	23	19	20	
Signs	5	3	4	4	6	7	2	14	6	5	5	7	
Civil Matters	7	8	11	14	9	14	9	14	14	16	11	7	
CUP	5	2	1	2	1	3	0	2	0	1	2	2	
SE/ Variance <sup>5</sup>	1	0	1	1	1	3	1	2	5	2	0	3	
Pre-App <sup>6</sup>	3	1	4	5	2	1	4	4	3	6	1	3	
Other <sup>7</sup>	22	16	9	28	33	22	21	45	17	28	44	51	
<b>Monthly Total</b>	<b>134</b>	<b>114</b>	<b>115</b>	<b>145</b>	<b>153</b>	<b>167</b>	<b>125</b>	<b>241</b>	<b>167</b>	<b>209</b>	<b>203</b>	<b>198</b>	<b>1971</b>

<sup>5</sup> Special Exceptions and Variances (heard by the Board of Zoning Appeals) previously tracked as “other” zoning inquiries.

<sup>6</sup> Effective June 1, 2017 (per Administrative Policy 740) a mandatory pre-application form must be submitted, and a pre-application meeting held, prior to submittal of an application for a Rezoning, Conditional Use Permit, or Special Exception.

<sup>7</sup> July’s inquiries include those regarding the Public Hearing for the Zoning Ordinance update. They are tallied under “other.”

## **11. SITE PLAN ADMINISTRATION**

Site Plan Administration staff administers the requirements Article 15.5 (Site Plans) of County Code and provides a single point of contact for applications for, and review of, Site and Subdivision Development Plans. These Plans are reviewed by staff from the following County departments and State agencies:

- Building Inspections
- Environmental Programs
- Planning & Zoning
- Public Utilities
- Virginia Department of Transportation (VDOT)
- Virginia Department of Health (VDH)

The Department of Planning, Zoning, and Environmental Programs absorbed the responsibilities for Site Plan Administration in 2021 and started coordinating the review of sewer connections in 2023. Below is a table summarizing this Division's activity to date this calendar year:

<b>Site/Dev Plans 2025</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>2025 TOTAL</b>
Received	4	4	4	2	1	2	4	3	5	4	3	5	41
Under Review	4	5	4	6	2	3	5	5	7	8	4	8	61
Pending Revisions	4	4	4	5	6	6	4	6	4	4	2	2	51
Approved	0	1	1	1	0	0	0	0	1	2	0	2	8
Pre-Apps	1	1	1	2	1	1	3	2	2	7	1	1	23
Site Plan meetings	1	1	1	2	0	1	2	0	1	2	1	0	12



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**Department of Public Utilities**  
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DEPARTMENT OF PUBLIC UTILITIES – DECEMBER 2025

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**ADMINISTRATIVE:**

The Advanced Metering Infrastructure (AMI) meter replacement project has approximately 100 meters left to be swapped. Staff are working through these as quickly as possible, while also addressing meter box & lid replacements. Customer Service staff continue to review critical reports from the AMI system daily to notify customers when a potential leak is spotted.

The Department has five (5) vacant positions. These include two Pump Station positions, two Distribution positions, and one Water Treatment Plant position. These vacancies continue to negatively impact the department's ability to respond quickly to repairs, preventative maintenance tasks, and more.

Staff reviewed three (3) site plans in December with an average review time of eleven (11) days.

	Billed Amount	Billed Usage	# of Accounts
Water Service	\$ 353,796.42	28,211,000	5,249
Sewer Service	\$ 85,916.68	14,007,000	1,951
Hydrant Meters	\$ 2,691.66	208,000	
Equipment Fee	\$ 13,112.50		5,245
Billing Adjustments	\$ (8,771.45)		-
Water App Fees	\$ -		-
Sewer App Fees	\$ -		-
HRSD App Fees	\$ -		-

Staff generated and mailed 164 Disconnect Notices after 30-day delinquency, and 57 customers were disconnected after 45-day delinquency.

**DISTRIBUTION & PUMP STATIONS:**

**Projects:**

- The Gloucester Point Water Tower project is expected to be completed soon and is awaiting final electrical connections of equipment.
- The Assistant Utilities Engineer continues to work with GIS and Timmons to identify backlogged data that needs to be loaded into GIS. The Utilities Inspector has spent significant time moving assets in GIS to correct locations as they are not properly shown.
- Staff have been working on updating costing estimates for capital projects proposed in the next five years. Additional work has been done in coordinating projects to coincide with VDOT projects.
- A significant line break occurred at the corner of Mark Pine and Guinea Roads. Staff and a

contractor responded to the site immediately and worked through the night to make a temporary repair, restoring service to residents and Achilles Elementary. The plan was to return the following Saturday to make final repairs, but the leak presented again Friday, December 19<sup>th</sup>, and repairs were needed immediately.

Ongoing Tasks:

- 115 Miss Utility/Line Location tickets in December
- 90 Work Orders were created in December
- Due to multiple open positions, the hydrant inspection/flushing program did not occur during December.
- Pump Station cleaning, preventative maintenance and repairs to small equipment, meter reading, disconnects, meter lid replacement and repairs to lines, meter lids and boxes during AMI deployment.
- During the month of December, there were twenty-two (22) after-hours calls for pump stations/sanitary overflow and twelve (12) after-hours calls for distribution. Pump station calls were for pump failures and high-water alarms, and Distribution calls were for line locations, leak checks, and turn on/off service calls.

COMPLIANCE & PERMITS:

Virginia Pollutant Discharge Elimination System (VPDES)

- The County submitted the Quarterly Report to DEQ as part of the Consent Order prior to the January 1, 2026 deadline. No response has been received from DEQ.
- The Department continues to work on the engineered plans for spillway improvements, to include chloride meter and flow meter, as part of the proposed chloride mitigation project. This project was originally out for bid, but after speaking with the Department of Conservation and Recreation (which regulates the dam and spillway), it was suggested that modifications be made and to apply for a Dam Safety grant. The grant opened December 31, 2025 and is due March 31, 2026.

Groundwater Withdrawal Permit

- The Department submitted the renewal application and payment in June to DEQ. Additional requests for information were received from DEQ, and the application was determined complete in August. The application is now under technical review by DEQ. The current permit expires March 2026. This permit allows the Department to withdraw from its deep-water well source for the RO Plant.

Department of Conservation & Recreation Dam Operations & Maintenance Certificate (O&M)

- The dam vegetation removal project is scheduled to begin in January.
- The Assistant Utilities Engineer, in tandem with the County's Director of Engineering, submitted the required Dam Inspection report.

Lead Service Line Inventory

- The required annual letters to customers with an "unknown" service line material were sent December 22, 2025 (deadline of December 31, 2025). There were 1,800 letters sent, a significant reduction from last year (approximately 3,500) due to the allowable use of the construction date of the Beaverdam Reservoir and resulting service lines from that project. The certification letter has also been submitted to the state.

WATER TREATMENT PLANT:

Projects:

- The RO Plant was brought online December 29, 2025, weeks later than planned. Multiple contractors were onsite for the re-installation of the pump, motor, electrical components including safeguards for temperature and pressure, and SCADA. The restart of the RO Plant

was hampered by outdated controls within the RO Plant, separate from the well operations. Once the pump and motor were installed, the SCADA contractor worked with staff to update controls and programming step by step to ensure better operations.

- SCADA upgrades continue as part of the ARPA-funded projects. This is a multi-phase project that will begin the updated automation of plant operations; phase one is funded. Once complete, a proposal & estimate for the next phase will be provided to the department. Additional work will be needed to completely upgrade the system since it's far behind, but this is a positive step.

Ongoing Tasks:

- 102 Hydrants were flushed during the month of November. These hydrants are at the end of service lines and require flushing to keep the water in the lines clean and safe.
- Hourly lab tests were conducted, and samples collected as required by the Virginia Department of Health (VDH) and the Department of Environmental Quality (DEQ).
- Maintenance - Staff performed preventative maintenance on all pumps as well as grounds maintenance at the plant, dam, and water towers. Daily rounds and inspections were conducted of the facilities, to include a weekly dam inspection. The lagoons are pumped to the drying bed and sludge is moved around for drying, piling and eventual hauling.
- Operations - Weekly chemical inventory is taken and updated accordingly to allow for proper lead time in ordering replenishment. Staff perform lab testing, sampling, fill chemical feeders, and backwash filters. Data is recorded daily for reporting to VDH.

<b>Flow Totals (Gallons)</b>			
(Reverse Osmosis, R.O.) (Surface Water Treatment Plant, S.W.T.P.)			
<b>Untreated Water</b>		<b>41,584,700</b>	
Withdrawn From Deep Wells:		1,737,900	4% of Untreated Water
Withdrawn From Beaverdam Reservoir:		39,846,800	96% of Untreated Water
<b>Treated (Finished) Water</b>		<b>37,323,610</b>	
Reverse Osmosis Permeate Water:		1,320,280	4% of Treated (Finished) Water
S.W.T.P. Filtered Water		36,003,330	96% of Treated (Finished) Water
<b>Water Treatment Waste</b>		<b>4,261,090</b>	
Reverse Osmosis Waste:		417,620	24% of Untreated R.O. Water
S.W.T.P. Treatment Waste:		3,843,470	10% of Untreated S.W.T.P. Water
<b>Billed Metered Water</b>		<b>28,419,000</b>	
Billed Metered Water (Structures)		28,211,000	76% of Treated (Finished) Water
Billed Metered Water (Hydrants)		208,000	0.6% of Treated (Finished) Water
<b>Metered Non-Revenue Water</b>		<b>1,369,800</b>	
Maintenance Flushing		1,245,500	3.3% of Treated (Finished) Water
Treatment Process Usage		124,300	0.3% of Treated (Finished) Water



**GLOUCESTER COUNTY**  
**Real Estate Assessment Department**  
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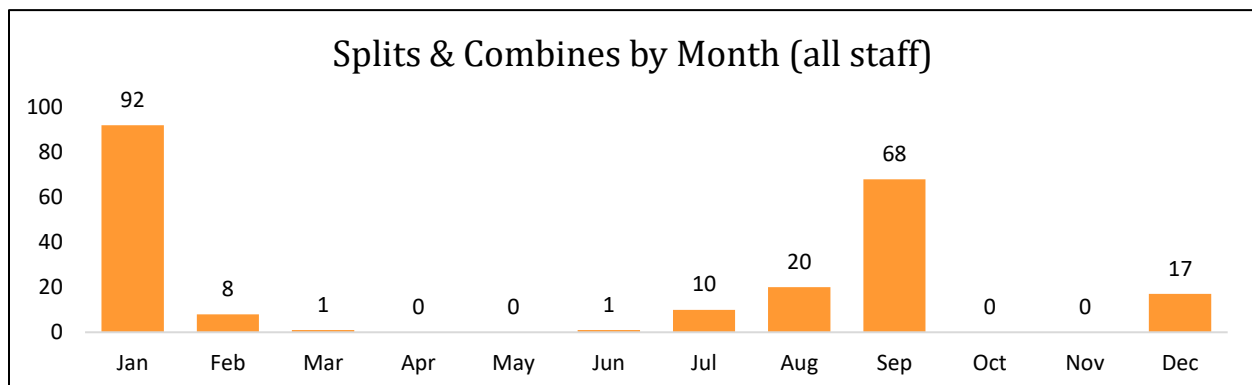
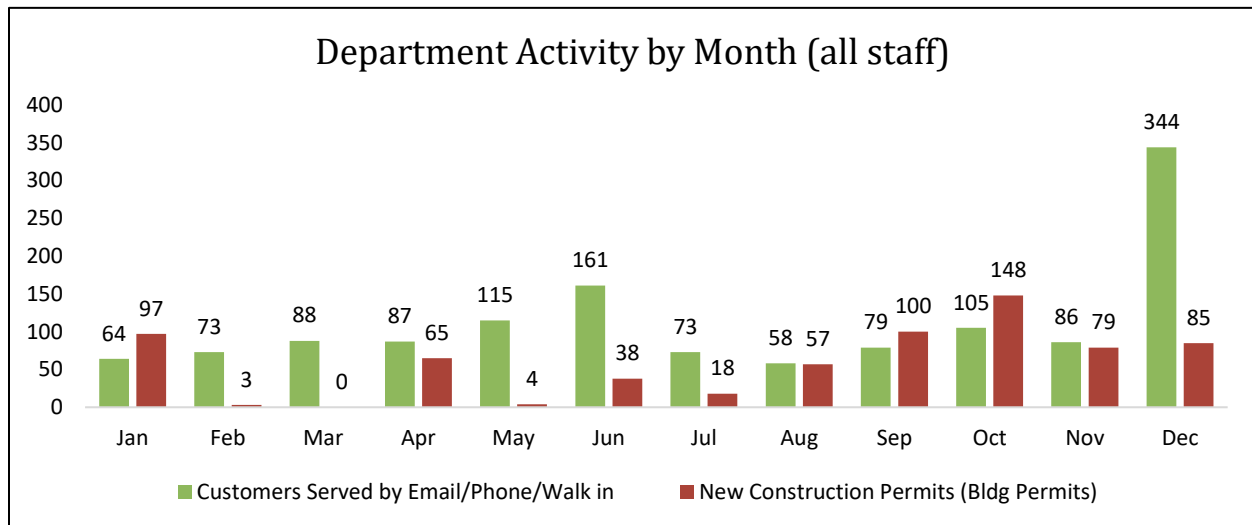
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**REAL ESTATE ASSESSMENT**

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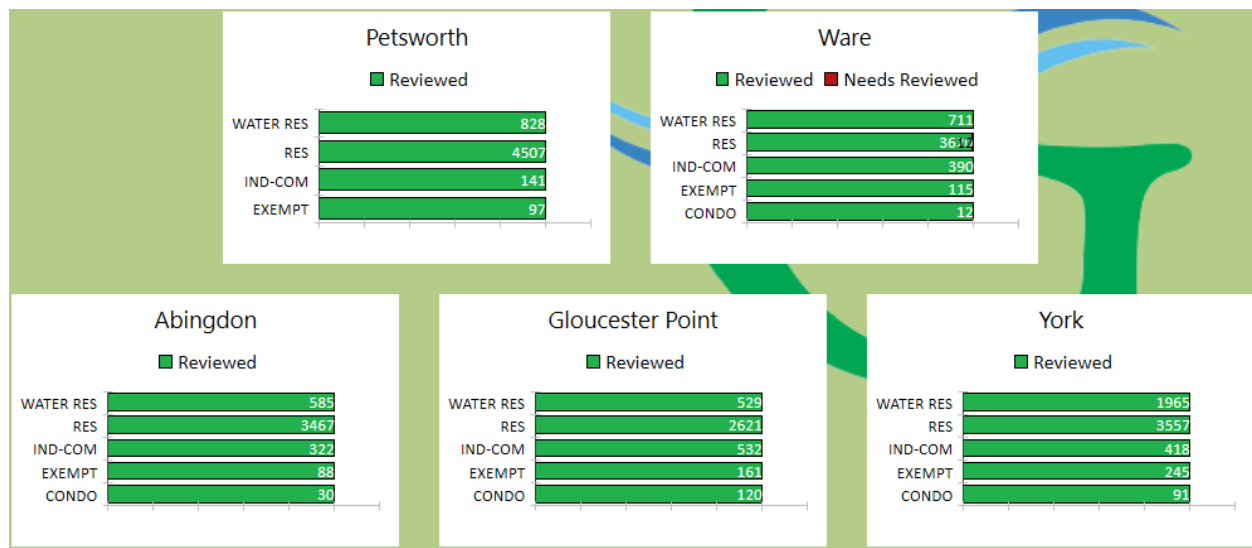
The Real Estate Assessment Department performed the following tasks in December 2025:

Task	
Customers Served	344
New Construction Permits (Field)	85
Splits, Combines & Lot Line Adjustments	17



**Splits and Combines:** One of the functions of the Real Estate Assessment (REA) office is to process and value parcel splits, combines, and lot line adjustments in the CAMA system once they are received from the Commissioner of Revenue's (COR) office. *Parcel splits* occur whenever a parcel has been subdivided. *Parcel combines* occur whenever 2 or more parcels of land have been realigned to create one parcel; this often occurs when property lines are *vacated*. *Lot line adjustments* typically occur whenever 2 adjoining parcels are realigned – for various reasons - resulting in different lot sizes.

## **PROJECT: 2026 General Reassessment – Monthly Activity Project Status 1/6/26**



Reassessment Appeal Application Data – as of 01\_06\_2026

Appeals Received (Includes applications and appointments made): **70**

Total Dollar Value of Appointments to date: \$ 34,363,070

Parcels reviewed to date: **32** (= 45.7%)

Total Dollar Value of Changes made to date: \$ 1,152,160



**GLOUCESTER COUNTY**  
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## TREASURER'S OFFICE

### REAL ESTATE

As of 12/31/25

		1ST INSTALLMENT			2ND INSTALLMENT				
CALENDAR YEAR	TAX LEVY	AMOUNT DUE 6/30	REMAINDER OWED	% OUTSTANDING	AMOUNT DUE 12/5	REMAINDER OWED	% OUTSTANDING	REMAINDER OWED FOR THE YEAR	% OUTSTANDING FOR THE YEAR
2025	37,509,492.81	18,754,746.95	307,307.93	1.64%	18,754,745.86	796,938.50	4.25%	1,104,246.43	2.94%
PRIOR YEAR BILLS AT SAME POINT IN TIME (FOR COMPARISON PURPOSES):									
2024	35,509,105.42	17,754,553.87	276,265.66	1.56%	17,754,551.55	749,058.34	4.22%	1,025,324.00	2.89%
2023	34,935,229.38	17,467,616.07	294,251.12	1.68%	17,467,613.31	741,802.37	4.25%	1,036,053.49	2.97%

\*Totals do not include supplemental bills or collections on those bills for any year

### PERSONAL PROPERTY

As of 12/31/25

		1ST INSTALLMENT			2ND INSTALLMENT				
CALENDAR YEAR	TAX LEVY	AMOUNT DUE 6/30	REMAINDER OWED	% OUTSTANDING	AMOUNT DUE 12/5	REMAINDER OWED	% OUTSTANDING	REMAINDER OWED FOR THE YEAR	% OUTSTANDING FOR THE YEAR
2025	16,949,796.01	8,475,018.29	863,531.89	10.19%	8,474,777.72	1,718,411.10	20.28%	2,581,942.99	15.23%
PRIOR YEAR BILLS AT SAME POINT IN TIME (FOR COMPARISON PURPOSES):									
2024	15,623,843.08	7,812,049.14	773,652.05	9.90%	7,811,793.94	1,578,042.47	20.20%	2,351,694.52	15.05%
2023	15,881,764.89	7,941,009.36	781,648.15	9.84%	7,940,755.53	1,634,722.23	20.59%	2,416,370.38	15.21%

\*Totals do not include supplemental bills or collections on those bills for any year





# **GLOUCESTER COUNTY**

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## **AVAILABLE GENERAL FUND CASH**

### **COMPARISON: THIS MONTH VS SAME MONTH LAST YEAR**

	CURRENT YEAR Nov-25	LAST YEAR Nov-24	Difference
End of Month Reconciled Balance	\$ 35,680,772.68	\$ 35,630,800.06	\$ 49,972.62
Less Restricted Cash:			
Due to Commonwealth	\$ -	\$ 24.00	\$ (24.00)
Funds on Deposit	\$ 739,453.86	\$ 698,248.74	\$ 41,205.12
Refunds	\$ 2,986.68	\$ 2,948.57	\$ 38.11
Schools Sales Tax Fund	\$ 14,465,659.04	\$ 15,984,320.86	\$ (1,518,661.82)
Employee Flexible Benefits Funds	\$ 62,593.31	\$ 48,538.64	\$ 14,054.67
Asset Forfeiture Funds	\$ 70,115.41	\$ 59,905.17	\$ 10,210.24
Older Adult Facility Fund	\$ 7,756.23	\$ 25,165.41	\$ (17,409.18)
American Rescue Plan Act (ARPA)	\$ 528,703.29	\$ 1,230,035.31	\$ (701,332.02)
Opioid Abatement Fund	\$ 394,713.04	\$ 300,427.22	\$ 94,285.82
Total Restricted Cash	\$ 16,271,980.86	\$ 18,349,613.92	\$ (2,077,633.06)
<b>AVAILABLE GENERAL FUND CASH</b>	\$ 19,408,791.82	\$ 17,281,186.14	\$ 2,127,605.68



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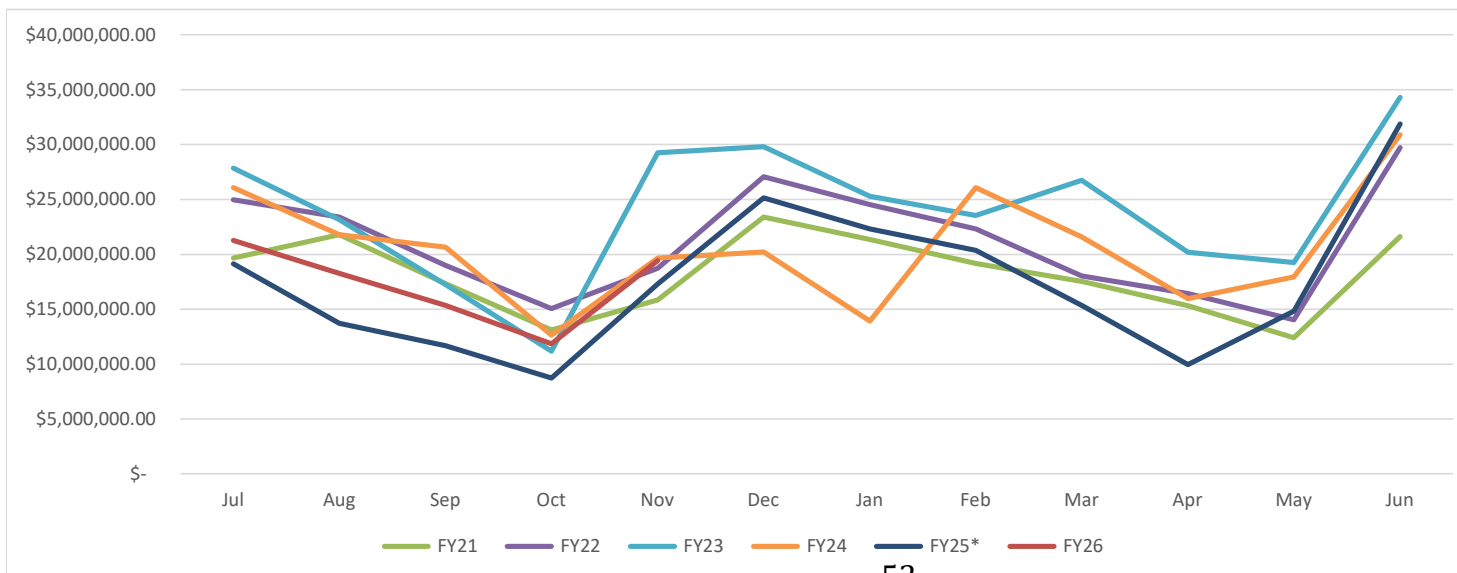


## AVAILABLE GENERAL FUND CASH

### COMPARISON: TOTAL AVAILABLE GENERAL FUND CASH BY MONTH & YEAR

	FY21	FY22	FY23	FY24	FY25*	FY26
Jul	\$ 19,668,391.41	\$ 24,964,102.54	\$ 27,831,469.65	\$ 26,053,595.45	\$ 19,147,994.92	\$ 21,258,972.32
Aug	\$ 21,799,834.88	\$ 23,390,517.67	\$ 23,152,551.38	\$ 21,774,005.21	\$ 13,735,177.49	\$ 18,276,561.49
Sep	\$ 17,348,864.44	\$ 18,999,624.44	\$ 17,232,507.14	\$ 20,657,083.47	\$ 11,676,555.06	\$ 15,359,832.08
Oct	\$ 13,101,736.07	\$ 15,064,557.37	\$ 11,189,041.51	\$ 12,641,622.56	\$ 8,735,298.27	\$ 11,848,709.03
Nov	\$ 15,822,018.60	\$ 18,709,616.09	\$ 29,238,860.66	\$ 19,661,190.98	\$ 17,281,186.14	\$ 19,408,791.82
Dec	\$ 23,404,513.04	\$ 27,071,650.36	\$ 29,799,827.08	\$ 20,227,606.83	\$ 25,122,731.59	
Jan	\$ 21,341,919.60	\$ 24,530,762.22	\$ 25,272,638.22	\$ 13,897,683.72	\$ 22,315,391.76	
Feb	\$ 19,174,540.95	\$ 22,338,871.58	\$ 23,524,389.73	\$ 26,092,541.67	\$ 20,342,594.96	
Mar	\$ 17,537,642.54	\$ 18,012,361.58	\$ 26,730,780.93	\$ 21,583,655.32	\$ 15,344,476.37	
Apr	\$ 15,309,158.40	\$ 16,410,691.54	\$ 20,193,509.36	\$ 15,949,827.63	\$ 9,960,845.02	
May	\$ 12,407,914.56	\$ 14,025,794.33	\$ 19,239,833.63	\$ 17,949,751.47	\$ 14,830,954.47	
Jun	\$ 21,590,147.06	\$ 29,710,133.72	\$ 34,298,455.67	\$ 30,892,520.67	\$ 31,880,659.69	

\* Balances for Jun '24 to Nov '24 re-stated to reflect funds held for ARPA and Opioid Abatement





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**END OF MONTH RECONCILED ACCOUNT BALANCES - ALL ACCOUNTS HELD BY TREASURER'S OFFICE**

<b>ACCOUNT BALANCES BY FUND - NOVEMBER 2025</b>	<b>Prior Month Ending Balance</b>	<b>Summary of Account Activity</b>	<b>Current Month Ending Balance</b>
<b>GENERAL FUND ACCOUNTS:</b>			
General Fund Checking Account - Chesapeake	12,198,164.13	7,023,240.82	19,221,404.95
General Fund Disbursement Account - Chesapeake	1,083,244.57	566,247.55	1,649,492.12
School Sales Tax Account - Chesapeake	13,923,771.53	541,887.51	14,465,659.04
Sheriff Asset Forfeiture (Commonwealth) - Chesapeake	40,084.81	130.69	40,215.50
Commonwealth Attorney Asset Forfeiture (Commonwealth) - Chesapeake	2,635.40	8.59	2,643.99
Sheriff Asset Forfeiture (Federal) - Chesapeake	1,787.65	5.83	1,793.48
Commonwealth Attorney Asset Forfeiture (Federal-Justice) - Chesapeake	558.52	1.82	560.34
Asset Forfeiture (Federal-Treasury) - Chesapeake	24,821.18	80.92	24,902.10
General Fund Investment Account - LGIP	265,456.38	888.55	266,344.93
Older Adult Facility Fund - LGIP	7,730.34	25.89	7,756.23
<b>General Fund Accounts Total</b>	<b>27,548,254.51</b>	<b>8,132,518.17</b>	<b>35,680,772.68</b>
<b>CAFETERIA FUND ACCOUNTS:</b>			
Cafeteria Checking Account - Chesapeake	126,354.87	54,272.86	180,627.73
<b>Cafeteria Accounts Total</b>	<b>126,354.87</b>	<b>54,272.86</b>	<b>180,627.73</b>
<b>UTILITIES FUND ACCOUNTS:</b>			
Utilities Checking Account - Chesapeake	2,178,312.20	32,730.73	2,211,042.93
<b>Utilities Accounts Total</b>	<b>2,178,312.20</b>	<b>32,730.73</b>	<b>2,211,042.93</b>
<b>OTHER ACCOUNTS:</b>			
Gloucester Sanitary District #1 Checking Account - Chesapeake	29,742.73	(97.18)	29,645.55
Gloucester Point Sanitary District Checking Account - Chesapeake	95,476.78	(1,716.78)	93,760.00
Gloucester County D.A.R.E Scholarship Fund Checking Account - Chesapeake	3,576.07	11.65	3,587.72
Social Services Special Welfare Checking Account - Chesapeake	14,041.52	(2,273.55)	11,767.97
Social Services/SSI Dedicated Funds Checking Account - Chesapeake	6.86	0.02	6.88
Middle Peninsula Regional Special Education Checking Account - Chesapeake	423,863.86	(105,778.89)	318,084.97
Middle Peninsula Regional Special Education Investment Account - LGIP	6,049.58	20.23	6,069.81

*Note: These amounts are a restatement of the amounts on the general ledger on the date this report is prepared. While the amounts have been reconciled, they are subject to change as the final reconciliations are done in preparation for the annual audit.*



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## VIRGINIA COOPERATIVE EXTENSION

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December 2025

### **AGRICULTURE AND NATURAL RESOURCES (ANR):**

- In December, Extension agents ANR Frank Long and Robbie Longest offered the in-person private applicator pesticide recertification class for agricultural producers in Gloucester, Mathews, and Middlesex at the Cooks Corner Office Complex, Middlesex. They also made farm visits to help producers increase efficiency and profitability while offering research-based advice on everything from seed to harvest.
- Extension processed 414 soil tests during the year for producers and homeowners. That is a 242% increase over the previous year. Soil testing with specific recommendations for soil amendments helps producers and landowners reduce fertilizer run-off into tributaries feeding the bay, by fostering wise usage decisions.
- Currently, there are fifty-six active volunteers in the program. In 2025, the EMGs logged a total of 4,987 hours of volunteer time. Using the Independent Sector's valuation for volunteer time (\$34.79 per hour), this amounts to a total value of \$173,497.73.
- The Middle Peninsula Chapter of Virginia Master Naturalists recorded 22,595 hours as volunteers in 2025 (\$786,080.05). Of the ninety-eight members, approximately 80% are Gloucester residents. Like the EMGs, Master Naturalists engage in public outreach to educate the public on environmental stewardship. In our area, the focus is the Chesapeake Bay and wetlands. Master Naturalists engage in citizen science projects and water quality monitoring. They work with partners at the Virginia Institute of Marine Science, the Chesapeake Bay Foundation, Virginia's Departments of Conservation and Recreation, Forestry, and Wildlife Resources to name a few.

### **4-H YOUTH DEVELOPMENT**

- In December, Gloucester 4-H held an achievement program that recognized 4-H club youth for project-based achievements during the 4-H year. Over fifty attended. 4-H is particularly proud of youth who participated in community service projects, including the feed and donation drive which supported both the county animal shelter and the Gloucester Mathews Humane Society.
- In 2025, Gloucester County 4-H reached over 1,800 youth with the support of forty-six trained youth and adult volunteers. Volunteers contributed approximately two thousand hours leading projects, supervising youth, and providing caring mentorship (\$69,580).
- School enrichment programs engaged 1,618 young people in areas such as science, personal finance, agriculture, and wellness.
- Eighty-four members of Gloucester 4-H clubs worked on projects related to agriculture, leadership, natural resources and environmental education, and civic engagement. Club

members participated in community service activities and developed important life skills, including public speaking.

- 165 youth campers took part in the 4-H camping program, either at Jamestown or in specialty day camps held locally.
- VCE provided grant funding to support the Botvin Life Skills program for seventh and eighth graders at Peasley and Page middle schools. Maria Murillo-Valdez, Project Coordinator, VCE-Lancaster, provides both teacher training and workbooks for all youth.

#### **FAMILY NUTRITION PROGRAM (FNP):**

- Elizabeth Hayes, Senior FNP Nutrition-Education Facilitator, provided nutrition education to over two hundred limited-resource individuals in 2025. Her primary audience locally included individuals and families utilizing the Bread for Life Food Pantry, individuals at the Senior Center, and the parents of children enrolled in Head Start.
- Funding for the Family Nutrition Program comes from the United States Department of Agriculture's (USDA) National Institute of Food and Agriculture (NIFA) to offer the Expanded Food and Nutrition Education Program (EFNEP). and historically from the USDA's Food and Nutrition Service (FNS) to offer Supplemental Nutrition Assistance Program Education (SNAP-Ed) in Virginia. Despite cuts to SNAP funding nationwide, Ms. Hayes provided education using the research-based curricula Eat Smart, Move More and Eat Smart, Be Active. There are no costs related to salary or program supplies to the community in 2025.

#### **FAMILY AND CONSUMER SERVICES (FCS)**

- Glenn Sturm, Extension Agent FCS continued the year-long Virtual Diabetes Prevention Program, with six active participants. The group met four times in December.
- He also provided a personal finance workshop for a Department of Social Services client in December. This workshop includes discussions and activities around goal setting, spending leaks, spending plans, debt repayment plans, credit reports, credit scores, and cost-cutting ideas.
- Significant projects for the agent in 2025 included the Reality Store financial simulation for eighth-grade students and the recently held Household Water Quality well water clinics which reached fifty-seven households.